# An Investigation into Development and Perception of Information Systems Security Procedures and Policies in the NHS

### Participant Information Sheet

Dear Participant

We would like to ask you to participate in the data collection for a study on Information Systems Security (ISS) conducted jointly by De Montfort University and Loughborough University. You will find more information about the study on the attached project outline.

We hope better to understand the following issues:

* How are ISS policies developed?
* What knowledge do different members of staff have of ISS policies and procedures?
* How are ISS policies implemented?
* What are the perceptions of different groups of staff of the security of information systems?
* How should ISS be developed?

Participation in this study is entirely voluntary. It will involve an interview of approximately 20 - 30 minutes in length to take place by arrangement. We will initially contact you by email or telephone.

You may decide not to answer any of the interview questions if you wish. You may also decide to withdraw from this study at any time by advising the researcher interviewing you or by emailing laurence.brooks@dmu.ac.uk or using the contact detail at the end of this document. If you notify us of your withdrawal, all identifiable data will be destroyed. Once data has been anonymised it will be impossible to identify the origin and cannot be destroyed.

We may ask for clarification of issues raised in the interview some time after it has taken place, but you will not be obliged in any way to clarify or participate further.

The information you provide is confidential, except that with your permission anonymised quotes may be used. If you request confidentiality, beyond anonymised quotes, information you provide will be treated only as a source of background information, alongside literature-based research and interviews with others.

Your name or any other personal identifying information will not appear in any publications resulting from this study; neither will there be anything to identify your place of work or the particular NHS trust.

The information gained from this interview will only be used for the above objectives, will not be used for any other purpose and will not be recorded in excess of what is required for the research.

Even though the study findings will be published in international conferences and journals, only the research team will have access to the interview data itself. There are no known or anticipated risks to you as a participant in this study.

If you have any questions regarding this study or would like additional information please ask the researcher before, during, or after the interview.

Yours sincerely

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