

After the Assessment of Needs Report

Disability Advice and Support

Student Services . . .
we're supporting you.

What is happening now?

- We will send a copy of this document to the Faculty Disability Co-ordinator so that they can ensure you get the support recommended. We will only send a copy if you have agreed to this by signing the consent form at your first appointment with us.
- The Assessment Centre will send a copy of the assessment to your funding provider for their approval, so you don't have to do that.

What must I do now?

- Contact us when you receive any correspondence from your Funding Provider.
- Bring in or send the letter to us; without this we cannot continue to support you in the application process.
- Let the Assessment Centre know if the report has not arrived with you 4 weeks from the assessment date.
- Let the Assessment Centre know if you change your address or telephone number.
- Keep the Assessment of Needs report in a safe place, together with your Educational Psychologist's assessment, as you may need these at a later date.

What must I not do?

- Don't order any equipment or arrange any support until the Funding Provider has agreed to it in writing.
- Disability Advice and Support is supporting you but remember you can contact the other people in this leaflet to find out where you are in the process.
- Remember – in order to continue to assist you in the Disabled Students' Allowances (DSA) application process you must let us have any information you receive from your Funding Provider about the process.

Remember

- Contact us with any correspondence from your Funding Provider.
- Check your Assessment of Needs report carefully.
- Contact the Assessment Centre if you do not received your report within 4 weeks.
- Keep the report in a safe place.
- To apply for exam arrangements support if appropriate.

Contact details

The contact details for Disability Advice and Support at De Montfort University are:

Telephone: (0116) 257 7595
Email: disability@dmu.ac.uk

Disability Advice and Support
Student Services
De Montfort University
The Gateway
Leicester
LE1 9BH

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