

Submission Process for DORA

Faculty of Technology

Options for submission

The following submission processes may be followed:

1. Staff member submits their own outputs via the on-line submission system including full-text or equivalent where possible (checking with faculty policy for preferred output types)
2. Staff members to provide information about outputs (and full-text or equivalent where possible) to research administrators. Outputs will be checked against faculty preferred output types and appropriate ones will be submitted on-line or sent to DORA team for submission.
3. DORA team checks on-line databases for DMU outputs and submit to DORA (after appropriate checks)
4. Outputs submitted by Research Group via route 1 or 2.

The process will then follow the appropriate path on the attached flow-chart

Output types

The following output types can be included:

- Animation
- Artefact
- Authored book
- Chapter in book
- Composition
- Conference contribution
- Confidential report for external body
- Design
- Edited book
- Exhibition
- Image
- Image 3-D
- Internet publication
- Journal article/article
- Map
- Musical Score
- Patent / published patent application
- Performance
- Plan or blueprint
- Preprint
- Recording, acoustical, musical or oral
- Report for external body
- Scholarly edition
- Software
- Technical report
- Thesis
- Video

- Working paper
- Yearbook
- Other form of assessable output

Staff included in DORA submission

All staff are welcome to submit the above output types to DORA. Outputs from the following members will be included in the regular monitoring process:

- All academic staff
- All Senior RF, RF and RAs
- PhD theses – these are a requirement from all completing students and mechanisms are already in place to handle those which may be confidential or restricted for any reason.

Note:

Outputs submitted by Visiting or Emeritus staff should be submitted as for the appropriate faculty processes.