

## **10. Change in Approved Mode of Study**

Where a student wishes to request a change in mode of study between full and part-time, he/she can apply to the relevant Faculty Head of Research Students (or nominee), with detailed reasons. Such applications should be made using the appropriate form and with the authority of the first supervisor (or nominee).

Should the change be approved the Graduate School Office will ensure that relevant departments within the University are informed so that adjustment can be made to fees, where relevant.

No change of mode shall be considered following the commencement of the Writing-Up Period. This is to ensure that University statistics more accurately reflect the mode under which the work was carried out. There is no negative implication for the student with respect to fees.