## 2. The Graduate School Office

The Graduate School Office of the University is responsible for research degrees across the University. It provides a friendly information point for both staff and students on the procedures involved from admission to graduation.

The Office is responsible to the Director of Student and Academic Services and services the Research Degrees Committee (RDC) which authorises the registration of research degree students and monitors their progress through the Research Degrees Committee Faculty Review Panels.

The Graduate School Office can be contacted as detailed below and are happy to answer your queries:

The Graduate School Office John Whitehead Building De Montfort University The Gateway Leicester, LE1 9BH

Tel: (0116) 250 6309

Email: researchstudents@dmu.ac.uk

Requests for forms and documents should be made to the Graduate School Office.

