

Job Description

Senior Lecturer: Property Management

Faculty of Business and Law

School of Leadership Management and Marketing

Grade: G

Role profile: TAR3

Part Time – Fixed Term

	Duties of the role
Overall purpose of the role	<p>To be able to develop and lead programmes, support teaching teams involving more junior colleagues and contribute to the development of the subject area.</p> <p>To provide excellent teaching to the university in the relevant area(s) of expertise.</p> <p>To have a portfolio of research activities that offer realistic prospect of publication in international refereed journals. Ideally your research portfolio should revolve around your core discipline.</p> <p>To be an active citizen of the subject group and the Faculty, engaging in research and scholarship, support on corporate/ executive education and to work closely with local and national business communities.</p>
Main duties and responsibilities	<ul style="list-style-type: none"> • To lead modules, plan, and deliver excellent teaching that stimulates the interest of learners in the subject area, and is relevant to industry practice. • Programme Lead and the development of new apprenticeship modules and programmes. • Support learners in their learning activities both in the academic setting and within the workplace. • Develop and implement suitable assessment strategies for both theory and practice components. • To establish and carry out a portfolio of research activities that offer realistic prospect of publication (as evidenced in either track record or pipeline of papers). • Actively engage with employers and stakeholders by way of webinars and networking events. • Perform other Faculty roles as may be required, including the tutoring of learners, completing tripartite assessments and reviews, preparing relevant course reports and attending course boards as professionally required. • Engage in a range of scholarly activities, including public engagement activities

Duties of the role

designed to enhance the reputation of the Faculty and the wider university.

- Contribute to the development of the subject area and related programmes of study.
- Carry out administrative duties relevant to the post, e.g. in relation to learner recruitment, enrolment, induction.
- Participate in the life and governance of the Faculty as required, including engagement in the development of the Faculty, in recruitment activities such as open days and corporate relations.
- To participate fully in the University's Quality Assurance process.
- Perform any other duties commensurate with the job grade as reasonably required.

This job description reflects the main duties and responsibilities of the post. However, the post holder may be required to fulfil other ad-hoc duties commensurate with the level of the post from time to time.

Other

- Take responsibility for ensuring that the university's strategic equality plans are in place and provide regular reports on progress.
- Support key university activities and events for example attending, where required, university open days, graduation ceremonies, and confirmation and clearing including where these activities/events require attendance in the evening or on weekends.

Additional Information

1. Treat all DMU staff, students, contractors and visitors with dignity and respect. Provide a service that complies with the Equality Act 2010, eliminating unlawful discrimination, advancing equality of opportunity and fostering good relations with particular attention to the protected characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief (or none), sex and sexual orientation.
2. To implement and monitor Health & Safety protocols and practice as required by legislation and by the Faculty's Statement of Safety Organisation.
3. The post holder is required to minimise environmental impact in the performance of the role, seek to promote environmental sustainability within area of responsibility and actively contribute to the delivery of the DMU Environmental Policy.

Person Specification

SENIOR LECTURER in Property Management

Faculty of Business & Law

School of Leadership Management and Marketing

Grade: G

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Part time – Fixed Term

Area of responsibility	Requirements	Essential or desirable		*Method of assessment			
				A	I	T	D
Qualifications and Training	A good relevant honours degree.	Essential		✓			✓
	Postgraduate degree or PhD in a relevant discipline.	Essential		✓	✓		✓
Teaching and Learning Support	Experience of teaching the relevant discipline in Higher Education or significant professional industry experience.	Essential		✓	✓		
	Evidence of innovation and attaining excellence in teaching and learning.	Essential		✓	✓		
	Evidence of managing and developing curricula (either in the form of new teaching and assessment or new modules and programmes).	Essential		✓	✓		
	Experience of teaching/training in an HE/professional or industry environment to corporate/part-time students	Essential		✓	✓		
	Ability to present information using a variety of methods appropriate to the needs of the audience.	Essential		✓	✓		
	A desire to mentor learners and the motivation to deliver an outstanding learner experience	Essential		✓	✓		
	Sensitivity to a diverse range of staff and learner needs and evidence of responding to these.	Essential		✓	✓		
Research and Scholarship	Evidence of a portfolio of research activities that offer realistic prospect (either in terms of track record or pipeline) of publication in international refereed journals.		Desirable	✓	✓		
	Ability to contribute to the scholarly and income generation activities of the Department.		Desirable	✓	✓		
	Ability to prepare successful funding and research bids.		Desirable	✓	✓		

Area of responsibility	Requirements	Essential or desirable	*Method of assessment				
			A	I	T	D	
	Established research and publication profile.		Desirable	✓	✓		
Planning and Managing Resources	Ability to work within a team and on own initiative.	Essential		✓	✓		
	Positive approach to team working including team teaching and collaborative project / research work.	Essential		✓	✓		
	Ability to communicate effectively at all Levels.	Essential		✓	✓		
	Exceptional written, presentation and verbal communication skills.	Essential		✓	✓		
	Ability to work under pressure and to adhere to deadlines.	Essential			✓		
	Ability to contribute to the Faculty's development activities: particularly internationally.		Desirable	✓	✓		
	Experience of identifying and responding to business development opportunities.		Desirable	✓	✓		
	Knowledge of HE student recruitment and selection requirements.		Desirable	✓	✓		
Additional Requirements	Commitment to observing the University's equality and diversity policy.	Essential			✓		
	Willingness to work away from the university or to work flexibly, depending upon the demands of the role.	Essential			✓		
	A willingness to undertake further training and professional development, as appropriate.	Essential			✓		
	DBS check	Essential			✓		

*A = Application Form; I = Interview; T = Test; D = Documentary Evidence