

## **9. Interruption of Registration**

Where a student is prevented from carrying out all aspects of the research, by a good cause, he/she can apply for his/her registration to be interrupted. Because the approved registration period exceeds the expected duration, short interruptions are not necessary and will not be granted; short breaks due to illness will not warrant the granting of a formal interruption.

Applications must be made to the Higher Degrees Committee Sub-Committee, using the appropriate form and with the authority of the First Supervisor (or nominee). The application shall be considered by the Committee, which may grant an interruption of study normally for not less than six months or more than one year in the first instance. Those students enrolled on the MA/MSc by Research may request an interruption of normally not less than three months.

The Committee will consider up to six months retrospective interruptions and no longer.

Fees are not payable during an interruption of study because it is assumed that resources, such as library study and/or lending access and access to the supervision team are not being used. If supervision continues, then the student status reverts to active fee paying.

Should an interruption of study be granted, the Graduate School Office will ensure that the Academic Registry is notified, by the completion of form P63, so that the student's enrolment is also interrupted and adjustment made to fees.

Students still in their probationary period who wish to interrupt their studies should complete form INT1; the minimum period to be granted during the probationary period shall be two months. See Regulation 3.6.

Please note 'Interruption of Registration' was previously called 'Suspension of Registration'.