

Role Title: Active Football League Activator **Number of Posts:** 3

Position: Voluntary, 9 Months

Application Deadline Date: 20th of September 2020

Duties of the role	
Overall purpose of the role	Support the coordinator of the DMUactive programme through the delivery and coordination of the Active Football League (intra mural) as part of the DMUactive programme. Working closely with DMUsport, to continue the growth and development of the DMUactive programme in order to increase the number of staff and students that are engaged in football at the university.
Main duties and responsibilities	<ul style="list-style-type: none"> ▪ To assist with the organisation, coordination and officiating of the Active Football League (intra mural) fixtures that will take place on a weekly basis. ▪ To assist with the development and facilitation of the Active Football League for DMU students. This will be done by ensuring a smooth and positive delivery of each Active Football league fixture, checking relevant equipment is present, collecting data from participants, fairly officiating the fixtures, answering queries from students about the league. ▪ To support with organisation, co-ordination and delivery of one off participation events for students and/or staff members, with the main focus on getting inactive people at the university active. ▪ To assist with the collection of attendance data and fixture results from each Active Football League fixture that occurs as part of the programme. ▪ To assist in marketing and promotion of the Active Football League to current and prospective students of the university. This may be carried out via social media and through attending a variety of university events e.g. Activities Fair, International Taster Sessions, This Girl Can Campaign. This is by no means an exhaustive list and any new ideas on how to promote the league are welcomed. ▪ To help DMUsport develop new ways of communicating with students in order to gain feedback on programmes and initiatives that the department run so that they can be improved and further enhance the student experience whilst at the university.

<p>Person Specification</p>	<p>The successful candidate must be on a DMU course for the 2020/21 academic year, with a passion for physical activity and wellbeing. The role will require availability for 2-4 hours per week.</p> <p>Evening and weekend work may be required.</p> <p>Attendance at the Active League Activator Training Day: 25th of September 2020 (estimated date)</p> <p>The Active Football League activator post will be supported by and ran as part of the FA University Grassroots Hub.</p> <p>Estimated Start Date: 5th of October 2020</p> <ul style="list-style-type: none"> ▪ Administration: The ideal candidate must be able to provide administrative support for the DMUactive programme and any activities that happen as part of the programme or the department (DMUsport). ▪ Knowledge and passion in Football: The ideal candidate will have considerable amount of passion and knowledge regarding football and officiating in the sport. Also, willing to be a positive ambassador for student & staff wellbeing and the DMUactive programme. ▪ Physical Activity/ Fitness/ Sport Events: The ideal candidate will demonstrate an understanding of, or have previous experience of the planning process that is involved in running a physical activity/fitness programme and/or event. ▪ Interpersonal Skills: The ideal candidate will have excellent interpersonal skills, especially verbal communication. ▪ IT Skills: The ideal candidate will demonstrate a high level of proficiency with emails and Microsoft Office, especially Microsoft excel. ▪ Time Management: The ideal candidate will be able to plan and prioritise their own workload to ensure deadlines are met.
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How to Apply: Email DMUactive@dmu.ac.uk with your CV & a cover letter outlining your previous experience, and why it's important to grow opportunities for students to get involved in intra mural leagues whilst at university.