

Chapter 10 Health and Safety Policy

1 General statement of Safety Policy

- 1.1 It is the policy of the University to provide and maintain a healthy and safe environment for employees, Students, contractors and visitors. The main campus can be accessed by the general public, and as such the campus environment is kept to a high standard.
- 1.2 Health and Safety policies are reviewed every three years, unless there is a change in legislation or in the way activities are undertaken. The University provides the resources (finance, training for staff etc.) required for each faculty and professional service in meeting high standards.
- 1.3 The ultimate responsibility for health and safety rests with the Vice-Chancellor on behalf of the Board of Governors, and accords health and safety matters equal priority to other management or educational functions within the University.
- 1.4 The Vice-Chancellor further expects University Managers and Supervisors to accord the same level of priority to health and safety matters and requires all University Staff and Students to ensure that this policy is observed.
- 1.1 The University Health and Safety Policy ([SP1](#)) is the overarching commitment statement that sits above all other health and safety policies. The Vice Chancellor reviews and signs SP1.
- 1.2 A number of Health and Safety policies are located on the employee intranet site under the People and Organisational folder and the health and safety tile. The library also has copies and access to these can be made through a Student's tutor.
- 1.3 Policy and risk assessment documents are also found on the SharePoint safety management site along with the Statement of Safety Organisation (SOSO). Again, access to these documents can be made through a Student's tutor.

2 Students' duty

- 2.1 It is the duty of all Students:
 - 2.1.1 To take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions.

- 2.1.2 To co-operate with the University to enable compliance with health and safety requirements and the Health and Safety Policy.
- 2.1.3 Not to interfere with, or misuse anything provided in the interests of health, safety or welfare.
- 2.1.4 To report any faults or defects relating to health, safety and wellbeing matters to their tutors who will talk to the local health and safety coordinators. Staff will then assist with filling in an accident and incident report form (AIR) if required.

3 Children on campus

- 3.1 The University recognises its legal responsibilities for all persons whilst on University property. While not wishing to be restrictive, it is necessary to take into account the fact that children may be at greater risk of accident or injury than adults. It is therefore necessary for the University to introduce procedures and policies to ensure the health and safety, as far as is reasonably practicable, of all children on University property. It should be noted that the University has a responsibility for safeguarding children whilst on University premises, therefore any Student who disregards their responsibilities (as outlined below) may become subject to the University's disciplinary procedures (Chapter 2 of these Regulations).
- 3.2 There will be occasions when a Student or visitor may wish to bring a child (under 16 years) onto University property for a short period of time, for example while they collect work or meet a colleague. During this time the child must be under the immediate supervision (at all times) of the adult concerned. On such occasions it will not be necessary or practicable to obtain permission provided access is restricted to low risk areas such as offices. In such cases, the Student or visitor accompanying the child shall be responsible for the safety of the child while on University property.
- 3.3 Where a child will be present for other than a short period of time, or may be taken into a higher risk area or may be left unattended, or left with another adult who is not an official guardian, the Student or visitor accompanying the child must obtain **express written** permission from the Dean or their nominee **before** the child enters University property. Students are **not** permitted to be accompanied by children during any University timetabled academic sessions.

3.4 Areas considered to be higher risk include:

- Laboratories
- Workshops
- Construction sites
- Other hazardous buildings or work areas.

3.5 The health, safety and wellbeing team can be contacted at this email address: healthandsafety@dmu.ac.uk and offices are located in John Whitehead Building.