**STAFF SOCIAL COMMITTEE – PHOTO COMPETITION**

The DMU Staff Social Committee is excited to announce the launch of a staff photo competition, which will lead to the production of a charity calendar.

This is your chance to see one of your photographs adorning the walls and desks of colleagues and loved ones! In addition, all photos submitted may be used for publicity purposes in publications and on DMU web pages, giving you a fantastic opportunity to have your photos viewed by a worldwide audience.

***Who is the competition open to?***

All DMU staff.

***Theme***

“Leicester and Leicestershire”. Your photo must be taken within the county, and should portray something you love in and around the city and surrounding area.

***Rules of entry***

1. You must be a member of staff.
2. Photographs must be original and have been taken by the entrant, and should be appropriate for use by the university in marketing activities.
3. By entering the contest you will be giving DMU permission to use your photographs for publicity purposes in publications and on our web pages.
4. Photographs must be submitted electronically in jpeg format, with a resolution of 300dpi and 5”x7”/7”x5” in size.
5. Avoid taking close-ups of children under 16 in any setting.
6. Photographs of individuals over 16 or groups of adults are acceptable. However if you are doing a close-up shot and they are the main subject of the photograph you must let them know that the photo may be used for publicity purposes, including on the internet.
7. A maximum of **four** photographs may be submitted per staff member.
8. Photographs must be submitted to the competition as detailed below and by the published deadline.

***Deadline***

The deadline for submission of photographs of **Friday 30 August at 12noon**.

***Judging***

Members of the Staff Social Committee will select one photo from each individual’s submission to be put forward for shortlisting. Once shortlisted, 12 winning photos will be selected by a judging panel, (members of which are to be confirmed) and these will be used to produce a calendar for sale to staff and students, the profits of which will be donated to the Vice-Chancellor’s LOROS/Prostaid fundraising efforts. The panel will also select one overall winner, and the lucky photographer will win a £50 Amazon voucher.

Winners will be announced in the autumn, date to be confirmed.

***How to enter***

1. Decide on **up to** **four** photographs you would like to enter the competition. These must be submitted electronically as a .jpg file with a resolution of 300dpi and sized at 5”x7”/7”x5”.
2. Give your photographs a **title** and add **your name** to the title.
3. Remember to give us a **brief description** of your photograph(s).
4. Send your photograph(s) by the deadline to: staffsocial@dmu.ac.uk

***Things to remember***

* Creative titles may help an entry to stand out – but please keep it short
* Include your name in the title of the photograph (eg, J Smith Bradgate Park)
* Give a brief description of your photograph and where it was taken
* Identify anyone pictured in the photo and make sure you have their permission
* Book your place on one of the 'tutor' sessions (see below) if you would like some guidance

***And finally …***

Dave Atterbury (ITMS) is offering some lunchtime guidance sessions on campus – free of charge – to give some hints and tips on how to get the most of your camera and obtain the best results. These will be held on **Thursday 14** and **Thursday 28** **February**, leaving the Campus Centre Atrium at **12.30pm**, lasting for about one hour. Places are limited to six per session, so please email staffsocial@dmu.ac.uk if you would like to book a place. If demand is high enough Dave will run more sessions during March. Don’t forget your camera!

We look forward to seeing some creative, imaginative and original photos. Good Luck!