

**Closing date for applications:**  
**7th September 2015**

Application for Enrolment onto the

## **MBA for Lawyers**

### Distance Learning Course FKW12352

This form should be completed and returned to:

**Richard Morgan, Informa Professional Academy (IIR Ltd.),**  
4th Floor, Maple House, 149 Tottenham Court Road, London, W1T 7AD, UK

Alternatively please scan your application form and supporting documents and  
send to: [richard.morgan@informa.com](mailto:richard.morgan@informa.com)

Or apply online at: [www.informadl.com/mba-law](http://www.informadl.com/mba-law)



**informa**  
professional academy

Please send the following documents with your application form:

- Certificates and/or transcripts of your academic qualifications
- Two references (one should be academic)
- Photo ID
- Proof of English language proficiency (if applicable)
- Supporting statement

### **Applicant's Details**

Title Mr/Mrs/Miss/Ms/Dr \_\_\_\_\_ Surname \_\_\_\_\_

Other names \_\_\_\_\_

Gender Male/Female \_\_\_\_\_ Date of birth (day, month, year) \_\_\_\_\_

Nationality \_\_\_\_\_ Country of permanent residence \_\_\_\_\_

Permanent home address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

Address for correspondence and delivery of course materials (if different from above)  
\_\_\_\_\_  
\_\_\_\_\_

Please supply name and address of where invoice should be sent (if different from above)  
\_\_\_\_\_  
\_\_\_\_\_

### **Education (please provide copies of all relevant certificates and qualifications)**

Examinations passed (including professional qualifications) and examinations taken for which your results are not yet known:

Institution attended \_\_\_\_\_

Date started \_\_\_\_\_ Date finished \_\_\_\_\_

Examinations taken and date \_\_\_\_\_

Grade \_\_\_\_\_

Qualifications obtained \_\_\_\_\_

### **Employment Experience**

Please enter details of industrial and professional experience including employing organisations and positions held (or attach a resume).  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **References**

Please ask your two referees to provide references on letter-headed paper of the organisations they represent. References should include: your name, DOB and course you are applying for, and should be stamped with the company stamp if possible. At least one reference should be academic. Emailed references are acceptable provided they are from a professional source.

### **Supporting Statement**

On a separate piece of paper, please tell us why you wish to study this course

**For use by  
Admissions Tutor**

**Data protection:** The personal information which you provide to us will be held by us on a database. You agree that Informa Professional Academy may share this information with other companies in the Informa group. Occasionally your details may be made available to selected third parties who wish to communicate with you offers related to your business activities. If you do not wish to receive these offers please contact the database manager. For more information about how Informa Professional Academy use the information you provide please see our privacy policy at [www.ibclegal.com/page/privacypolicy](http://www.ibclegal.com/page/privacypolicy). If you do not wish your details to be available to companies in the Informa Group, or selected third parties, please contact the Database Manager, Informa UK Ltd, Maple House, 149 Tottenham Court Road, London, W1T 7AD, UK. Tel: +44 (0)20 7017 7077, fax: +44 (0)20 7017 7828 or email [integrity@iirltd.co.uk](mailto:integrity@iirltd.co.uk).

**Incorrect Mailing:** If you are receiving multiple mailings or you would like us to change any details, or remove your name from our database, please contact the Database Manager at the above address quoting the reference number printed on the mailing label.

Please quote the above VIP code when applying - THIS IS ESSENTIAL TO PROCESS YOUR APPLICATION

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## English Language Proficiency

If English is not your mother tongue, please give details of any English Language courses (e.g. IELTS, TOEFL) that you have taken or detail how long you have been speaking English

## Disability

**Please tick which statement below is appropriate to you:**

- No, I do NOT have a disability, nor am I aware of any additional support requirements
- Yes, I have a disability. If yes, does your disability mean that you have additional support needs?  Yes  No
- If yes, we will contact you to determine appropriate support for you.

## Criminal Convictions

**You must declare if you have a relevant criminal conviction, including violence against the person or drug dealing. If you tick the 'Yes' box, the University may ask you for further details.**

- Yes  No

Please note that if you are convicted of a criminal offence while your application form is being processed, you should notify the University immediately.

**Finance** – Fees for each year of the course must be paid before the start of each year or on receipt of your invoice, whichever is sooner. Tick box(es) as appropriate.

- I am taking the full MBA. Fees due are £8,450 (VAT exempt) payable in two yearly instalments of £4,225
- I am taking the Accelerated Route. Fees due are £8,850 (VAT exempt)
- I am taking the Postgraduate Diploma. Fees due are £5,500 (VAT exempt)
- I am taking the Postgraduate Certificate. Fees due are £2,750 (VAT exempt)
- I am seeking advanced standing exemption(s) on the basis of postgraduate modules previously studied and I include the relevant documentation
- I am making a private application and do not want you to contact my employer. I will be responsible for paying my own course fees

## Declaration

Please enter your VIP code (if you have one): \_\_\_\_\_

How did you hear about the programme? (Please be as specific as possible) \_\_\_\_\_

### THE PROCESSING OF YOUR APPLICATION WILL BE DELAYED IF YOU DO NOT INCLUDE THE ABOVE INFORMATION

I declare that, to the best of my knowledge, the information I have given above is correct in every detail. If enrolled, I agree to abide by the regulations in force at the time. By completing and submitting this registration form, I confirm that I have read and understood the Informa Professional Academy Student Terms and Conditions and I agree to be bound by them. The full course terms and conditions can be found on the FAQ section of the course website: [www.informadl.com/mba-law](http://www.informadl.com/mba-law)

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_