

Professor Andy Collop - Deputy Vice-Chancellor

2016/17

CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 September 2016	£72.65	<i>£8.30</i>	Parking for UUK conference (Nottingham)
		<i>£5.30</i>	Parking for UUK conference (Nottingham)
		<i>£3.80</i>	Parking for UUK conference (Nottingham)
		<i>£55.25</i>	Subsistence (London)
22 October 2016	£1,482.44	<i>£76.45</i>	Subsistence (London)
		<i>£31.00</i>	Train travel (London)
		<i>£24.00</i>	Station parking
		<i>£96.95</i>	Executive Board staff Lunch
		<i>£40.50</i>	Breakfast meeting
		<i>£12.00</i>	Parking - UUK conference
		<i>£7.80</i>	Business lunch
		<i>£935.70</i>	Alumni dinner (Taiwan)
		<i>£28.08</i>	Subsistence (Taiwan)
		<i>£229.96</i>	Staff subsistence (Taiwan)
22 November 2016	£29.25	<i>£29.25</i>	Business lunch
22 December 2016	£849.34	<i>£622.23</i>	Conference fees
		<i>£11.43</i>	US Visa (ESTA) for DMUglobal New York trip
		<i>£37.38</i>	Subsistence at CI conference
		<i>£11.00</i>	Subsistence
		<i>£167.30</i>	Staff lunch
22 January 2017	£1,396.89	<i>£19.23</i>	Subsistence (New York)
		<i>£10.98</i>	Subsistence (New York)
		<i>£21.86</i>	Museum entry fee (New York)
		<i>£18.61</i>	Taxi (New York)
		<i>£16.53</i>	Taxi (New York)
		<i>£10.44</i>	Subsistence (New York)
		<i>£26.72</i>	Subsistence (New York)
		<i>£12.52</i>	Taxi (New York)
		<i>£10.85</i>	Taxi (New York)
		<i>£15.02</i>	Subsistence (New York)
		<i>£22.96</i>	Subsistence (New York)
		<i>£21.74</i>	Subsistence (New York)
		<i>£176.83</i>	Business dinner (New York)
		<i>£5.33</i>	Taxi (New York)
		<i>£12.44</i>	Taxi (New York)
		<i>£93.41</i>	Business lunch (New York)
		<i>£95.35</i>	Hire car rental (New York)
		<i>£108.29</i>	Train travel (New York to Washington DC)
		<i>£15.06</i>	Subsistence- TRB Conference (Washington DC)
		<i>£105.75</i>	Business dinner (Washington DC)
		<i>£11.31</i>	Subsistence- TRB Conference (Washington DC)
		<i>£565.66</i>	Subsistence and hotel stay - TRB Conference (Washington DC)
22 February 2017	£174.98	<i>£86.23</i>	Hire car rental
		<i>£88.75</i>	Hire car rental
22 March 2017	£116.93	<i>£35.00</i>	Hire car cancellation fee
		<i>-£86.23</i>	Hire car rental refund
		<i>-£88.75</i>	Hire car rental refund
		<i>£26.00</i>	Airport lounge - RMPD Editors' meeting
		<i>£22.55</i>	Hotel parking - RMPD Editors' meeting (Lyon)
		<i>£28.10</i>	Hospitality - business meeting (Lyon)
		<i>£82.79</i>	Subsistence and hospitality - RMPD Editors' meeting (Lyon)
		<i>£31.84</i>	Fuel for hire car - RMPD Editors' meeting (France)
		<i>£22.28</i>	Toll road - RMPD Editors' meeting (France)
		<i>£29.35</i>	Subsistence and parking - RMPD Editors' meeting (Marseille)
		<i>£14.00</i>	Parking (London)

22 April 2017	£148.98	<i>£120.00</i>	Hospitality - Business meeting (London)
		<i>£4.00</i>	Toll road (Birmingham)
		<i>£24.98</i>	Travel adaptor (China)
22 May 2017	£333.08	<i>£220.58</i>	Subsistence and hospitality (China)
		<i>£35.00</i>	Fuel for hire car
		<i>£26.80</i>	Fuel for hire car
		<i>£38.00</i>	Subsistence and hospitality for DMU equestrian event
		<i>£12.70</i>	Subsistence - business meeting (Manchester)
22 June 2017	£12.00	<i>£12.00</i>	Parking - HEFCE conference (London)
22 July 2017	£185.29	<i>£20.79</i>	Taxi (London)
		<i>£28.00</i>	Parking (London)
		<i>£49.50</i>	Hospitality - TEF event (London)
		<i>£24.00</i>	Train (London)
		<i>£45.00</i>	Fuel for hire car
		<i>£18.00</i>	Parking - conference (Manchester)
Total expenses claimed:	£4,801.83		

Professor Andy Collop - Deputy Vice-Chancellor
2016/17
BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Sep-16	£24.93	£24.93	Mileage (Universities UK Conference)
Oct-16	£28.80	£28.80	Mileage (Leicestershire County Service)
Nov-16	No claims	£0.00	
Dec-16	No claims	£0.00	
Jan-17	£172.56	£12.57	Metrocard (New York)
		£20.12	Taxi - Conference (Washington DC)
		£62.87	Taxi - Conference (Washington DC)
		£15.48	Subsistence (New York)
		£33.26	Subsistence (New York)
		£28.26	Subsistence (New York)
Feb-17	£53.55	£53.55	Mileage (DMU Equestrian Event)
Mar-17	£71.78	£33.53	Mileage (KPMG National Education Conference)
		£38.25	Mileage (MEU VCs board meeting)
Apr-17	No claims	£0.00	
May-17	No claims	£0.00	
Jun-17	No claims	£0.00	
Jul-17	No claims	£0.00	
Total expenses claimed:	£351.62		

Ben Browne - Chief Operating Officer

2016/17

BUSINESS EXPENSES

& CORPORATE CREDIT CARD EXPENSES

NO CLAIMS FOR 2016/17

Professor Dana Brown - PVC Business and Law
2016/17
CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	£397.28	<i>£56.68</i>	Business school linkedin subscription
		<i>£13.35</i>	Business lunch (Leicester)
		<i>£58.85</i>	Business lunch (Leicester)
		<i>£7.59</i>	Business lunch (London)
		<i>£149.50</i>	Train (London)
		<i>£16.82</i>	Subsistence (London)
		<i>£15.40</i>	Travel (London)
		<i>£17.80</i>	Travel (London)
		<i>£3.29</i>	Subsistence (London)
		<i>£8.02</i>	Subsistence (London)
		<i>£9.90</i>	Subsistence (London)
		<i>£14.60</i>	Travel (London)
		<i>£9.20</i>	Travel (London)
		<i>£16.28</i>	Travel (London)
22 September 2016	£108.98	<i>£55.43</i>	Business school linkedin subscription
		<i>£52.76</i>	Computer consumables
		<i>£0.79</i>	Work phone extra storage
22 October 2016	£219.24	<i>£59.66</i>	Business school linkedin subscription
		<i>£0.79</i>	Work phone extra storage
		<i>£28.35</i>	Computer consumables
		<i>£20.00</i>	Computer consumables
		<i>£12.99</i>	Phone charger
		<i>£18.00</i>	Taxi (London)
		<i>£39.71</i>	Business lunch (London)
		<i>£21.80</i>	Taxi (London)
		<i>£17.94</i>	Taxi (London)
22 November 2016	£170.42	<i>£59.77</i>	Business school linkedin subscription
		<i>£61.37</i>	Subsistence (Bangkok)
		<i>£49.28</i>	Subsistence (Bangkok)
22 December 2016	£212.83	<i>£56.76</i>	Business school linkedin subscription
		<i>£0.79</i>	Work phone extra storage
		<i>£0.79</i>	Work phone extra storage
		<i>£154.49</i>	Hotel (Bangkok)
22 January 2017	£667.20	<i>£60.09</i>	Business school linkedin subscription
		<i>£0.79</i>	Work phone extra storage
		<i>£212.02</i>	Business dinner (Leicester)
		<i>£180.00</i>	Corporate gifts for overseas partners
		<i>£195.00</i>	Corporate gifts for overseas partners
		<i>£19.30</i>	Business lunch (Leicester)
22 February 2017	£1,063.12	<i>£59.33</i>	Business school linkedin subscription
		<i>£0.79</i>	Work phone extra storage
		<i>£17.94</i>	Subsistence (India)
		<i>£0.99</i>	Subsistence (India)
		<i>£68.14</i>	Subsistence (India)
		<i>£30.00</i>	Subsistence (India)
		<i>£197.78</i>	Hotel (USA)
		<i>£61.43</i>	Travel (USA)

		£115.57	Subsistence (USA)
		£17.89	Travel (USA)
		£27.33	Travel (USA)
		£9.74	Subsistence (USA)
		£8.75	Travel (USA)
		£9.62	Travel (USA)
		£73.71	Subsistence (USA)
		£9.81	Subsistence (USA)
		£15.73	Travel (USA)
		£8.97	Travel (USA)
		£89.99	Business dinner (USA)
		£20.91	Travel (USA)
		£20.54	Travel (USA)
		£10.55	Subsistence (USA)
		£134.57	Airport transfer (USA)
		£12.46	Travel (USA)
		£7.56	Travel (USA)
		£18.03	Travel (USA)
		£14.99	India travel visa
22 March 2017	£1,323.66	£61.05	Business school linkedin subscription
		£1.99	Work phone extra storage
		£0.79	Work phone extra storage
		£26.00	Business lunch (Leicester)
		£210.20	Hotel (Boston)
		£26.30	Travel (Boston)
		£7.46	Subsistence (Boston)
		£15.82	Travel (Boston)
		£6.23	Travel (Boston)
		£3.83	Subsistence (Boston)
		£25.41	Travel (Boston)
		£3.47	Subsistence (Boston)
		£6.34	Subsistence (Boston)
		£9.09	Travel (Boston)
		£9.83	Subsistence (Boston)
		£11.11	Travel (Boston)
		£85.57	Subsistence (Boston)
		£13.81	Travel (Boston)
		£12.15	Subsistence (Boston)
		£11.29	Subsistence (Boston)
		£12.76	Travel (Boston)
		£6.40	Subsistence (Boston)
		£21.92	Travel (Boston)
		£10.62	Subsistence (Boston)
		£36.67	Subsistence (Boston)
		£9.74	Travel (Boston)
		£17.57	Travel (Boston)
		£8.45	Travel (Boston)
		£21.78	Travel (Boston)
		£8.47	Travel (Boston)
		£7.13	Travel (Boston)
		£538.85	Dinner with students (Boston)
		£59.29	Computer consumables
		£16.27	Subsistence (India)
22 April 2017	£556.58	£0.79	Work phone extra storage
		£6.36	Subsistence (India)
		£366.85	Hotel (India)
		£18.64	Subsistence (India)

		<i>£77.57</i>	Travel/flight (India)
		<i>£6.99</i>	Internet (India)
		<i>£38.91</i>	Travel adapters for computer consumable
		<i>£7.58</i>	Subsistence (China)
		<i>£16.75</i>	Subsistence (China)
		<i>£10.42</i>	Subsistence (China)
		<i>£5.72</i>	Subsistence (China)
22 May 2017	£76.17	<i>£0.79</i>	Work phone extra storage
		<i>£11.22</i>	Travel (London)
		<i>£5.10</i>	Subsistence (London)
		<i>£11.66</i>	Travel (London)
		<i>£32.59</i>	Subsistence (USA)
		<i>£4.29</i>	Subsistence (USA)
		<i>£10.52</i>	Subsistence (USA)
22 June 2017	£189.94	<i>£0.79</i>	Work phone extra storage
		<i>£119.44</i>	Subsistence (Berlin)
		<i>£20.31</i>	Subsistence (Berlin)
		<i>£8.29</i>	Subsistence (Thailand)
		<i>£7.72</i>	Subsistence (Thailand)
		<i>£33.39</i>	Subsistence (Thailand)
22 July 2017	£89.44	<i>£0.79</i>	Work phone extra storage
		<i>£35.00</i>	Travel (London)
		<i>£24.00</i>	Travel (London)
		<i>£11.50</i>	Subsistence (Thailand)
		<i>£13.80</i>	Subsistence (Thailand)
		<i>£4.35</i>	Subsistence (London)
Total expenses claimed:	£5,074.86		

Professor Dana Brown - PVC Business and Law
2016/17
BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	£42.00	<i>£4.50</i>	Taxi (Leicester)
		<i>£3.50</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
		<i>£4.00</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
Sep-16	£92.02	<i>£13.27</i>	Taxi (Thailand)
		<i>£8.85</i>	Taxi (Thailand)
		<i>£5.20</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
		<i>£4.50</i>	Taxi (Leicester)
		<i>£12.00</i>	Taxi (London)
		<i>£15.00</i>	Taxi (London)
		<i>£8.00</i>	Taxi (Leicester)
		<i>£10.00</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
		<i>£5.20</i>	Taxi (Leicester)
Oct-16	£68.08	<i>£68.08</i>	Business dinner (Myanmar)
	£34.00	<i>£16.00</i>	Taxi (London)
		<i>£18.00</i>	Taxi (London)
Nov-16	No claims		
Dec-16	£20.70	<i>£20.70</i>	Business lunch (Leicester)
	£16.20	<i>£8.20</i>	Taxi (Leicester)
		<i>£8.00</i>	Taxi (Nottingham)
	£10.87	<i>£10.87</i>	Subsistence (Hong Kong)
Jan-17	No claims		
Feb-17	£85.14	<i>£4.32</i>	Hotel charges (Bangkok)
		<i>£11.37</i>	Subsistence (Bangkok)
		<i>£4.55</i>	Subsistence (Bangkok)
		<i>£3.41</i>	Subsistence (Bangkok)
		<i>£61.49</i>	Subsistence (Bangkok)
	£7.00	<i>£7.00</i>	Taxi (Leicester)
Mar-17	No claims		
Apr-17	No claims		
May-17	No claims		
Jun-17	£23.51	<i>£18.99</i>	Subsistence (India)
		<i>£4.52</i>	Subsistence (India)
Jul-17	£38.00	<i>£38.00</i>	Airport transfer
	£19.00	<i>£6.00</i>	Taxi (Leicester)
		<i>£13.00</i>	Taxi (London)
Total expenses claimed:	£456.52		

Professor Andy Collop - Deputy Vice-Chancellor

2016/17

CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 September 2016	£72.65	<i>£8.30</i>	Parking for UUK conference (Nottingham)
		<i>£5.30</i>	Parking for UUK conference (Nottingham)
		<i>£3.80</i>	Parking for UUK conference (Nottingham)
		<i>£55.25</i>	Subsistence (London)
22 October 2016	£1,482.44	<i>£76.45</i>	Subsistence (London)
		<i>£31.00</i>	Train travel (London)
		<i>£24.00</i>	Station parking
		<i>£96.95</i>	Executive Board staff Lunch
		<i>£40.50</i>	Breakfast meeting
		<i>£12.00</i>	Parking - UUK conference
		<i>£7.80</i>	Business lunch
		<i>£935.70</i>	Alumni dinner (Taiwan)
		<i>£28.08</i>	Subsistence (Taiwan)
		<i>£229.96</i>	Staff subsistence (Taiwan)
22 November 2016	£29.25	<i>£29.25</i>	Business lunch
22 December 2016	£849.34	<i>£622.23</i>	Conference fees
		<i>£11.43</i>	US Visa (ESTA) for DMUglobal New York trip
		<i>£37.38</i>	Subsistence at CI conference
		<i>£11.00</i>	Subsistence
		<i>£167.30</i>	Staff lunch
22 January 2017	£1,396.89	<i>£19.23</i>	Subsistence (New York)
		<i>£10.98</i>	Subsistence (New York)
		<i>£21.86</i>	Museum entry fee (New York)
		<i>£18.61</i>	Taxi (New York)
		<i>£16.53</i>	Taxi (New York)
		<i>£10.44</i>	Subsistence (New York)
		<i>£26.72</i>	Subsistence (New York)
		<i>£12.52</i>	Taxi (New York)
		<i>£10.85</i>	Taxi (New York)
		<i>£15.02</i>	Subsistence (New York)
		<i>£22.96</i>	Subsistence (New York)
		<i>£21.74</i>	Subsistence (New York)
		<i>£176.83</i>	Business dinner (New York)
		<i>£5.33</i>	Taxi (New York)
		<i>£12.44</i>	Taxi (New York)
		<i>£93.41</i>	Business lunch (New York)
		<i>£95.35</i>	Hire car rental (New York)
		<i>£108.29</i>	Train travel (New York to Washington DC)
		<i>£15.06</i>	Subsistence- TRB Conference (Washington DC)
		<i>£105.75</i>	Business dinner (Washington DC)
		<i>£11.31</i>	Subsistence- TRB Conference (Washington DC)
		<i>£565.66</i>	Subsistence and hotel stay - TRB Conference (Washington DC)
22 February 2017	£174.98	<i>£86.23</i>	Hire car rental
		<i>£88.75</i>	Hire car rental
22 March 2017	£116.93	<i>£35.00</i>	Hire car cancellation fee
		<i>-£86.23</i>	Hire car rental refund
		<i>-£88.75</i>	Hire car rental refund
		<i>£26.00</i>	Airport lounge - RMPD Editors' meeting
		<i>£22.55</i>	Hotel parking - RMPD Editors' meeting (Lyon)
		<i>£28.10</i>	Hospitality - business meeting (Lyon)
		<i>£82.79</i>	Subsistence and hospitality - RMPD Editors' meeting (Lyon)
		<i>£31.84</i>	Fuel for hire car - RMPD Editors' meeting (France)
		<i>£22.28</i>	Toll road - RMPD Editors' meeting (France)
		<i>£29.35</i>	Subsistence and parking - RMPD Editors' meeting (Marseille)
		<i>£14.00</i>	Parking (London)

22 April 2017	£148.98	<i>£120.00</i>	Hospitality - Business meeting (London)
		<i>£4.00</i>	Toll road (Birmingham)
		<i>£24.98</i>	Travel adaptor (China)
22 May 2017	£333.08	<i>£220.58</i>	Subsistence and hospitality (China)
		<i>£35.00</i>	Fuel for hire car
		<i>£26.80</i>	Fuel for hire car
		<i>£38.00</i>	Subsistence and hospitality for DMU equestrian event
		<i>£12.70</i>	Subsistence - business meeting (Manchester)
22 June 2017	£12.00	<i>£12.00</i>	Parking - HEFCE conference (London)
22 July 2017	£185.29	<i>£20.79</i>	Taxi (London)
		<i>£28.00</i>	Parking (London)
		<i>£49.50</i>	Hospitality - TEF event (London)
		<i>£24.00</i>	Train (London)
		<i>£45.00</i>	Fuel for hire car
		<i>£18.00</i>	Parking - conference (Manchester)
Total expenses claimed:	£4,801.83		

Professor Andy Collop - Deputy Vice-Chancellor
2016/17
BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Sep-16	£24.93	£24.93	Mileage (Universities UK Conference)
Oct-16	£28.80	£28.80	Mileage (Leicestershire County Service)
Nov-16	No claims	£0.00	
Dec-16	No claims	£0.00	
Jan-17	£172.56	£12.57	Metrocard (New York)
		£20.12	Taxi - Conference (Washington DC)
		£62.87	Taxi - Conference (Washington DC)
		£15.48	Subsistence (New York)
		£33.26	Subsistence (New York)
		£28.26	Subsistence (New York)
Feb-17	£53.55	£53.55	Mileage (DMU Equestrian Event)
Mar-17	£71.78	£33.53	Mileage (KPMG National Education Conference)
		£38.25	Mileage (MEU VCs board meeting)
Apr-17	No claims	£0.00	
May-17	No claims	£0.00	
Jun-17	No claims	£0.00	
Jul-17	No claims	£0.00	
Total expenses claimed:	£351.62		

Ben Browne - Chief Operating Officer

2016/17

BUSINESS EXPENSES

& CORPORATE CREDIT CARD EXPENSES

NO CLAIMS FOR 2016/17

Professor Dana Brown - PVC Business and Law
2016/17
CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	£397.28	<i>£56.68</i>	Linkedin subscription (monthly)
		<i>£13.35</i>	Business lunch (Leicester)
		<i>£58.85</i>	Business lunch (Leicester)
		<i>£7.59</i>	Business lunch (London)
		<i>£149.50</i>	Train (London)
		<i>£16.82</i>	Subsistence (London)
		<i>£15.40</i>	Travel (London)
		<i>£17.80</i>	Travel (London)
		<i>£3.29</i>	Subsistence (London)
		<i>£8.02</i>	Subsistence (London)
		<i>£9.90</i>	Subsistence (London)
		<i>£14.60</i>	Travel (London)
		<i>£9.20</i>	Travel (London)
		<i>£16.28</i>	Travel (London)
22 September 2016	£108.98	<i>£55.43</i>	Linkedin subscription (monthly)
		<i>£52.76</i>	Computer consumables
		<i>£0.79</i>	Work phone extra storage
22 October 2016	£219.24	<i>£59.66</i>	Linkedin subscription (monthly)
		<i>£0.79</i>	Work phone extra storage
		<i>£28.35</i>	Computer consumables
		<i>£20.00</i>	Computer consumables
		<i>£12.99</i>	Phone charger
		<i>£18.00</i>	Taxi (London)
		<i>£39.71</i>	Business lunch (London)
		<i>£21.80</i>	Taxi (London)
		<i>£17.94</i>	Taxi (London)
22 November 2016	£170.42	<i>£59.77</i>	Linkedin subscription (monthly)
		<i>£61.37</i>	Subsistence (Bangkok)
		<i>£49.28</i>	Subsistence (Bangkok)
22 December 2016	£212.83	<i>£56.76</i>	Linkedin subscription (monthly)
		<i>£0.79</i>	Work phone extra storage
		<i>£0.79</i>	Work phone extra storage
		<i>£154.49</i>	Hotel (Bangkok)
22 January 2017	£667.20	<i>£60.09</i>	Linkedin subscription (monthly)
		<i>£0.79</i>	Work phone extra storage
		<i>£212.02</i>	Business dinner (Leicester)
		<i>£180.00</i>	Corporate gifts for overseas partners
		<i>£195.00</i>	Corporate gifts for overseas partners
		<i>£19.30</i>	Business lunch (Leicester)
22 February 2017	£1,063.12	<i>£59.33</i>	Linkedin subscription (monthly)
		<i>£0.79</i>	Work phone extra storage
		<i>£17.94</i>	Subsistence (India)
		<i>£0.99</i>	Subsistence (India)
		<i>£68.14</i>	Subsistence (India)
		<i>£30.00</i>	Subsistence (India)
		<i>£197.78</i>	Hotel (USA)
		<i>£61.43</i>	Travel (USA)

		£115.57	Subsistence (USA)
		£17.89	Travel (USA)
		£27.33	Travel (USA)
		£9.74	Subsistence (USA)
		£8.75	Travel (USA)
		£9.62	Travel (USA)
		£73.71	Subsistence (USA)
		£9.81	Subsistence (USA)
		£15.73	Travel (USA)
		£8.97	Travel (USA)
		£89.99	Business dinner (USA)
		£20.91	Travel (USA)
		£20.54	Travel (USA)
		£10.55	Subsistence (USA)
		£134.57	Airport transfer (USA)
		£12.46	Travel (USA)
		£7.56	Travel (USA)
		£18.03	Travel (USA)
		£14.99	India travel visa
22 March 2017	£1,323.66	£61.05	Linkedin subscription
		£1.99	Work phone extra storage
		£0.79	Work phone extra storage
		£26.00	Business lunch (Leicester)
		£210.20	Hotel (Boston)
		£26.30	Travel (Boston)
		£7.46	Subsistence (Boston)
		£15.82	Travel (Boston)
		£6.23	Travel (Boston)
		£3.83	Subsistence (Boston)
		£25.41	Travel (Boston)
		£3.47	Subsistence (Boston)
		£6.34	Subsistence (Boston)
		£9.09	Travel (Boston)
		£9.83	Subsistence (Boston)
		£11.11	Travel (Boston)
		£85.57	Subsistence (Boston)
		£13.81	Travel (Boston)
		£12.15	Subsistence (Boston)
		£11.29	Subsistence (Boston)
		£12.76	Travel (Boston)
		£6.40	Subsistence (Boston)
		£21.92	Travel (Boston)
		£10.62	Subsistence (Boston)
		£36.67	Subsistence (Boston)
		£9.74	Travel (Boston)
		£17.57	Travel (Boston)
		£8.45	Travel (Boston)
		£21.78	Travel (Boston)
		£8.47	Travel (Boston)
		£7.13	Travel (Boston)
		£538.85	Dinner with students (Boston)
		£59.29	Computer consumables
		£16.27	Subsistence (India)
22 April 2017	£556.58	£0.79	Work phone extra storage
		£6.36	Subsistence (India)
		£366.85	Hotel (India)
		£18.64	Subsistence (India)

		<i>£77.57</i>	Travel/flight (India)
		<i>£6.99</i>	Internet (India)
		<i>£38.91</i>	Travel adapters for computer consumable
		<i>£7.58</i>	Subsistence (China)
		<i>£16.75</i>	Subsistence (China)
		<i>£10.42</i>	Subsistence (China)
		<i>£5.72</i>	Subsistence (China)
22 May 2017	£76.17	<i>£0.79</i>	Work phone extra storage
		<i>£11.22</i>	Travel (London)
		<i>£5.10</i>	Subsistence (London)
		<i>£11.66</i>	Travel (London)
		<i>£32.59</i>	Subsistence (USA)
		<i>£4.29</i>	Subsistence (USA)
		<i>£10.52</i>	Subsistence (USA)
22 June 2017	£189.94	<i>£0.79</i>	Work phone extra storage
		<i>£119.44</i>	Subsistence (Berlin)
		<i>£20.31</i>	Subsistence (Berlin)
		<i>£8.29</i>	Subsistence (Thailand)
		<i>£7.72</i>	Subsistence (Thailand)
		<i>£33.39</i>	Subsistence (Thailand)
22 July 2017	£89.44	<i>£0.79</i>	Work phone extra storage
		<i>£35.00</i>	Travel (London)
		<i>£24.00</i>	Travel (London)
		<i>£11.50</i>	Subsistence (Thailand)
		<i>£13.80</i>	Subsistence (Thailand)
		<i>£4.35</i>	Subsistence (London)
Total expenses claimed:	£5,074.86		

Professor Dana Brown - PVC Business and Law
2016/17
BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	£42.00	<i>£4.50</i>	Taxi (Leicester)
		<i>£3.50</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
		<i>£4.00</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
Sep-16	£92.02	<i>£13.27</i>	Taxi (Thailand)
		<i>£8.85</i>	Taxi (Thailand)
		<i>£5.20</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
		<i>£4.50</i>	Taxi (Leicester)
		<i>£12.00</i>	Taxi (London)
		<i>£15.00</i>	Taxi (London)
		<i>£8.00</i>	Taxi (Leicester)
		<i>£10.00</i>	Taxi (Leicester)
		<i>£5.00</i>	Taxi (Leicester)
		<i>£5.20</i>	Taxi (Leicester)
Oct-16	£68.08	<i>£68.08</i>	Business dinner (Myanmar)
	£34.00	<i>£16.00</i>	Taxi (London)
		<i>£18.00</i>	Taxi (London)
Nov-16	No claims		
Dec-16	£20.70	<i>£20.70</i>	Business lunch (Leicester)
	£16.20	<i>£8.20</i>	Taxi (Leicester)
		<i>£8.00</i>	Taxi (Nottingham)
	£10.87	<i>£10.87</i>	Subsistence (Hong Kong)
Jan-17	No claims		
Feb-17	£85.14	<i>£4.32</i>	Hotel charges (Bangkok)
		<i>£11.37</i>	Subsistence (Bangkok)
		<i>£4.55</i>	Subsistence (Bangkok)
		<i>£3.41</i>	Subsistence (Bangkok)
		<i>£61.49</i>	Subsistence (Bangkok)
	£7.00	<i>£7.00</i>	Taxi (Leicester)
Mar-17	No claims		
Apr-17	No claims		
May-17	No claims		
Jun-17	£23.51	<i>£18.99</i>	Subsistence (India)
		<i>£4.52</i>	Subsistence (India)
Jul-17	£38.00	<i>£38.00</i>	Airport transfer
	£19.00	<i>£6.00</i>	Taxi (Leicester)
		<i>£13.00</i>	Taxi (London)
Total expenses claimed:	£456.52		

Mr James Gardner - PVC Strategic and International Partnerships
2016/17
CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	£184.55	£184.55	Staff meal (#DMUglobal)
22 September 2016	£57.71	£43.50	Subsistence (Ahmedabad)
22 October 2016	No claims		
22 November 2016	£328.68	£55.05 £96.43 £177.20	Business dinner (Shanghai) Hotel charges - subsistence and laundry Business dinner (New Delhi)
22 December 2016	£290.65	£84.40 £206.25	Hotel charges (London) Hotel charges (Hong Kong)
22 January 2017	£191.11	£158.59 £12.94 £1.64	Business Lunch (New York) Hotel charges - subsistence Hotel charges - subsistence
22 February 2017	£149.27	£73.42 £70.38	Business dinner (Singapore) Hotel charges
22 March 2017		£0.00	No claims
22 April 2017	£31.67	£31.67	Business breakfast (New York)
22 May 2017	£190.80	89.13 101.67	Business dinner (Shanghai) Hotel charges including subsistence and laundry (Shanghai)
22 June 2017	£204.64	£24.00 £175.24	Train (London) Hotel charges including doctor's bill (Berlin)
22 July 2017	£18.95	£18.95	Subsistence (London)
Total expenses claimed:	£1,648.03		

Mr James Gardner - PVC Strategic and International Partnerships
2016/17
BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	£65.44	£13.10 £17.46 £6.52	Taxi (Berlin) Subsistence (Berlin) Subsistence (Stockholm)
Sep-16	No claims		
Oct-16	£133.70	£45.00 £8.00 £18.67 £8.00 £33.15 £20.88	Mileage Leicester to LHR Subsistence (Beijing) Subsistence (Beijing) Subsistence (Beijing) Hotel charges - subsistence and laundry (Beijing) Mileage LHR to Leicester
Nov-16	£225.79	£45.00 £20.11 £62.54 £29.43 £14.70 £20.88 £14.08	Mileage Leicester to LHR Subsistence (Shenyang) Hotel charges - subsistence and laundry (Shenyang) Subsistence (Hong Kong) Parking - LHR Mileage LHR to Leicester Breakfast meeting London (2 people)
Dec-16	No claims		
Jan-17	£231.40	£14.57 £8.13 £8.13 £12.85 £8.13 £7.56 £9.73 £153.18	Subsistence (New York) Metro Ticket (New York) Metro Ticket (New York) Taxi (New York) Metro Ticket (New York) Taxi (New York) Subsistence (New York) Hotel charges - subsistence and laundry (Bangkok)
Feb-17	No claims		
Mar-17	No claims		
Apr-17	£610.74	£45.90 £9.63 £15.08 £7.80 £45.90 £111.90 £246.44 £16.58 £15.47 £10.61 £18.24 £14.37 £7.06	Mileage Leicester to LHR Subsistence (New York) Subsistence (New York) Taxi (New York) Mileage LHR to Leicester Business dinner (Beijing) Hotel Charges - subsistence and laundry (Beijing) Metro Ticket (Hong Kong) Subsistence (Hong Kong) Subsistence (Hong Kong) Subsistence (Hong Kong) Subsistence (Hong Kong) Subsistence (Hong Kong) Subsistence (Hong Kong)
May-17	No claims		
Jun-17	£302.20	£12.61 £11.47 £263.19 £6.12	Taxi (Berlin) Taxi (Berlin) Hotel Charges - Subsistence and laundry (Berlin) Train (Berlin)
Jul-17	£438.39	23.80 15.98 £13.00 £25.00 £36.07 £25.77 £3.35 £46.27 £4.32 £23.28 £121.17 £74.46	Subsistence (Neuchatel) Subsistence (Geneva) Taxi - London Baggage Storage - London Subsistence (Singapore) Subsistence (Bangkok) Subsistence (Bangkok) Hotel Charges (Bangkok) Taxi (Hong Kong) Subsistence (Hong Kong) Business dinner (Jakarta) Hotel Charges (Jakarta)
Total expenses claimed:	£2,007.66		

Mrs Joanne Cooke - Associate COO & Executive Director of Student and Academic Services

2016/17

CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	No claims		
22 September 2016	No claims		
22 October 2016	No claims		
22 November 2016	No claims		
22 December 2016	No claims		
22 January 2017	No claims		
22 February 2017	No claims		
22 March 2017	No claims		
22 April 2017	No claims		
22 May 2017	No claims		
22 June 2017	£2,868.85	£25.00	Courier Card Fee
		£251.31	Hospitality - 9 Staff (Netherlands)
		£22.75	Subsistence (Netherlands)
		£23.70	Taxi (Netherlands)
		£19.94	Taxi (Netherlands)
		£54.15	Hospitality - 10 Staff (Netherlands)
		£9.73	Subsistence (Netherlands)
		£23.66	Taxi (Netherlands)
		£56.88	Hospitality - 10 Staff (Netherlands)
		£2,311.67	Staff accommodation - 11 staff (Netherlands)
		£25.02	Taxi (Netherlands)
		£21.38	Taxi (Netherlands)
		£23.66	Taxi (Netherlands)
22 July 2017	No claims		
Total expenses claimed:	£2,868.85		

Mrs Joanne Cooke - Associate COO & Executive Director of Student and Academic Services

2016/17

BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	£64.60	<i>£64.60</i>	Business lunch (Leicester)
Sep-16	£14.00	<i>£14.00</i>	Car parking (Leicester)
Oct-16	£452.90	<i>£425.00</i>	Conference fee (November 2016)
		<i>£27.90</i>	Mileage (Daventry, UK)
Nov-16	£146.20	<i>£118.00</i>	Train (Cardiff)
		<i>£10.00</i>	Taxi (Cardiff)
		<i>£8.20</i>	Taxi (Cardiff)
		<i>£10.00</i>	Taxi (Cardiff)
Dec-16	£15.57	<i>£15.57</i>	Training books
Jan-17	£33.13	<i>£14.00</i>	Parking (London)
		<i>£12.00</i>	Taxi (London)
		<i>£7.13</i>	Taxi (London)
Feb-17	£164.80	<i>£164.80</i>	Train (London)
Mar-17	No claims		
Apr-17	£16.00	<i>£16.00</i>	Train travel
May-17	£29.55	<i>£21.56</i>	Subsistence (Copenhagen)
		<i>£7.99</i>	Training book
Jun-17	No claims		
Jul-17	No claims		
Total expenses claimed:	£936.75		

Mrs Melanie Fowler - Associate COO and Executive Director of Marketing and Communications
 2016/17
 CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	No claims		
22 September 2016	No claims		
22 October 2016	No claims		
22 November 2016	No claims		
22 December 2016	No claims		
22 January 2017	£463.07	<i>£10.51</i>	Subsistence (New York)
		<i>£8.40</i>	Internet (New York)
		<i>£140.57</i>	Staff dinner (New York)
		<i>£16.70</i>	Metro (New York)
		<i>£20.87</i>	Subsistence (New York)
		<i>£7.81</i>	Subsistence (New York)
		<i>£8.35</i>	Metro (New York)
		<i>£19.08</i>	Subsistence (New York)
		<i>£10.02</i>	Taxi (New York)
		<i>£6.43</i>	Subsistence (New York)
		<i>£63.07</i>	Staff dinner (New York)
		<i>£10.43</i>	Subsistence (New York)
		<i>£132.08</i>	Staff dinner (New York)
		<i>£6.94</i>	Subsistence (New York)
22 February 2017	No claims		
22 March 2017	No claims		
22 April 2017	No claims		
22 May 2017	No claims		
22 June 2017	No claims		
22 July 2017	£60.00	<i>£60.00</i>	Train (London)
Total expenses claimed:	£523.07		

Mrs Melanie Fowler - Associate COO and Executive Director of Marketing and Communications

2016/17

BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	No claims		
Sep-16	No claims		
Oct-16	No claims		
Nov-16	No claims		
Dec-16	No claims		
Jan-17	No claims		
Feb-17	No claims		
Mar-17	No claims		
Apr-17	No claims		
May-17	No claims		
Jun-17	£135.36	£6.13	Tram travel (Berlin)
		£15.77	#DMUglobal activities (Berlin)
		£106.32	Staff lunch (Berlin)
Jul-17	No claims		
Total expenses claimed:	£135.36		

Professor Nigel Wright - PVC Research
2016/17
CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	£187.98	£187.98	Computer hardware purchase for office use
22 September 2016	No claims		
22 October 2016	£292.60	£75.40	Train (Coventry)
		£134.50	Train travel (London)
		£82.70	Train travel (Birmingham)
22 November 2016	No claims		
22 December 2016	£51.22	£26.40	Subsistence
		£11.43	Visa - ESTA (New York)
		£13.39	Subsistence
22 January 2017	£611.42	£197.41	Business dinner (New York)
		£47.26	Taxi (New York)
		£178.00	Train travel (London)
		£10.75	Subsistence
		£178.00	Train travel (London)
22 February 2017	£265.80	£35.90	Train travel (Coventry)
		£14.45	Subsistence
		£136.00	Train travel (London)
		£79.45	Business dinner
22 March 2017	£208.53	£34.60	Train travel (India)
		£0.62	Taxi (India)
		£0.71	Taxi (India)
		£0.75	Taxi (India)
		£171.85	Hotel (India)
22 April 2017	£87.18	£80.50	Train (Luton)
		£6.68	Subsistence (Geneva)
22 May 2017	£96.17	£9.88	Stationery
		£10.75	Subsistence
		£67.55	Hotel (Leicester)
		£7.99	Training book
22 June 2017	£613.74	£10.90	Train (Derby)
		£8.24	Subsistence
		£14.63	Transport (Berlin)
		£14.94	Subsistence (Berlin)
		£206.76	Staff lunch (Berlin)
		£5.47	Subsistence (Berlin)
		£201.00	Train (London)
		£151.80	Train (London)
22 July 2017	£1,246.58	£726.80	Internal flight (China)
		£143.43	Hotel charges (China)
		£33.00	Train (London)
		£57.30	Airport transfer (Netherlands)
		£18.00	Train travel (London)
		£24.50	Subsistence
		£146.37	Hotel charges (Netherlands)
		£2.04	Taxi
		£71.59	Hotel (Leeds)
		£23.55	Business Lunch (Leeds)
Total expenses claimed:	£3,661.22	3661.22	

Professor Nigel Wright - PVC Research
2016/17
BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	£547.04	<i>£53.15</i>	Business dinner
		<i>£316.13</i>	Travel (Japan)
		<i>£177.76</i>	Subsistence (Japan)
Sep-16	No claims		
Oct-16	No claims		
Nov-16	£38.95	<i>£16.00</i>	Taxi
		<i>£22.95</i>	Subsistence
Dec-16	No claims		
Jan-17	£295.84	<i>£51.19</i>	Subsistence (New York)
		<i>£21.83</i>	#DMUglobal activities (New York)
		<i>£53.02</i>	Subsistence (New York)
		<i>£13.96</i>	Taxi (New York)
		<i>£9.91</i>	Taxi (New York)
		<i>£12.01</i>	Taxi (New York)
		<i>£112.34</i>	Staff dinner (New York)
		<i>£21.58</i>	Subsistence (New York)
Feb-17	£7.00	<i>£7.00</i>	Visa photos
Mar-17	£56.23	<i>£6.68</i>	Subsistence
		<i>£37.99</i>	Hotel (Geneva)
		<i>£11.56</i>	Subsistence (Geneva)
Apr-17	£234.00	<i>£234.00</i>	Hotel charges - 2 nights (Leeds)
May-17	No claims		
Jun-17	£27.60	<i>£7.60</i>	Taxi
		<i>£5.00</i>	Taxi
		<i>£15.00</i>	Taxi
Jul-17	£152.73	<i>£37.08</i>	Taxi (Hong Kong)
		<i>£17.15</i>	Subsistence (Hong Kong)
		<i>£88.85</i>	Hotel (Beijing, China)
		<i>£9.65</i>	Taxi (China)
Total expenses claimed:	£1,359.39		

Mrs Sarah Setchell - Executive Director of People and Organisational Development
 2016/17
 CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	No claims		
22 September 2016	No claims		
22 October 2016	No claims		
22 November 2016	No claims		
22 December 2016	No claims		
22 January 2017	£196.30	£11.11 £26.72 £158.47	Taxi (New York) Travel (New York) Staff meal (New York)
22 February 2017	No claims		
22 March 2017	No claims		
22 April 2017	No claims		
22 May 2017	£37.24	£7.99 £29.25	Training book Hospitality (Leicester)
22 June 2017			
22 July 2017	£21.10	£4.40 £12.30 £4.40	Station car parking Transport (London) Station car parking
Total expenses claimed:	£254.64		

Mrs Sarah Setchell - Executive Director of People and Organisational Development

2016/17

BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	No claims		
Sep-16	No claims		
Oct-16	No claims		
Nov-16	No claims		
Dec-16	No claims		
Jan-17	£129.27	£11.85 £18.81 £5.02 £11.02 £4.87 £3.36 £70.02 £4.32	Taxi (New York) Subsistence (New York) Subsistence (New York) Taxi (New York) Subsistence (New York) Non-Returnable US\$ Coinage (DMU New York Trip) Subsistence (New York) Subsistence (New York)
Feb-17	No claims		
Mar-17	No claims		
Apr-17	No claims		
May-17	£171.00	£171.00	Conference fee (Newcastle)
Jun-17	£57.60	£57.60	Travel (Worcester)
Jul-17	No claims		
Total expenses claimed:	£357.87		

Mr Simon Ambrose - Vice-Chancellor's Chief of Staff
2016/17
CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	£16.31	£16.31	Hotel charges (London)
22 September 2016	No claims		
22 October 2016	£1,116.03	£451.00	University meeting hotel charges (London)
		£513.38	University meeting hotel charges (London)
		£151.65	Hotel charges (Shanghai)
22 November 2016	£369.23	£178.72	Hotel charges (Shanghai)
		£78.01	Dinner Copenhagen
		£69.90	Corporate gifts (India)
		£19.31	Susbsistence (New Delhi)
		£23.29	Hotel charges (New Delhi)
22 December 2016	No claims		
22 January 2017	£244.03	£45.92	Staff breakfast (New York)
		£150.20	Business Dinner (New York)
		£47.91	Staff dinner (New York)
22 February 2017	£120.74	£21.74	Hotel charges (Bangalore)
		£99.00	Hotel (Windsor)
22 March 2017	£273.56	£93.33	Business Dinner (Ahmedabad)
		£45.23	Internet and Subsistence (Ahmedabad)
		£135.00	Hotel (London)
22 April 2017	No claims		
22 May 2017	No claims		
22 June 2017	No claims		
22 July 2017	£303.97	£303.97	Business Dinner (Neuchatel)
Total expenses claimed:	£2,443.87	£2,443.87	

Mr Simon Ambrose - Vice-Chancellor's Chief of Staff
2016/17
BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	No claims	£0.00	
Sep-16	No claims	£0.00	
Oct-16	No claims	£0.00	
Nov-16	No claims	£0.00	
Dec-16	No claims	£0.00	
Jan-17	£60.54	£28.08	Taxis (New York)
		£32.46	Subsistence (New York)
Feb-17	£79.40	£67.40	Travel - Mileage
		£12.00	Taxi (London)
Mar-17	No claims		
Apr-17	No claims		
May-17	No claims		
Jun-17	£138.18	£35.10	Travel - Mileage
		£89.43	Airport parking (Birmingham)
		£13.65	Taxi (Berlin)
Jul-17	£134.39	£19.00	Taxi (London)
		£22.00	Taxi (London)
		£30.00	Taxi (London)
		£35.35	Subsistence (Switzerland)
		£28.04	Taxis (Switzerland)
Total expenses claimed:	£412.51		

Dr Simon Oldroyd - PVC Health and Life Sciences
2016/17
CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	No claims		
22 September 2016	No claims		
22 October 2016	£42.65	£28.65	Business lunch
		£14.00	Car parking (Leicester)
22 November 2016	No claims		
22 December 2016	£14.00	£14.00	Car parking (Leicester)
22 January 2017	£448.38	£44.00	Retirement gift
		£24.25	Staff dinner
		£52.78	Taxi (New York)
		£26.72	Metro (New York)
		£82.87	Hospitality (New York)
		£217.76	Staff lunch (New York)
22 February 2017	£28.52	£14.52	Taxi (London)
		£14.00	Car parking (Leicester)
22 March 2017	£442.22	£72.95	Business dinner
		£237.77	Business dinner
		£7.50	Car parking (Leicester)
		£124.00	Booster vaccinations for overseas travel
22 April 2017	£62.60	£62.60	Team lunch
22 May 2017	No claims		
22 June 2017	£403.25	£14.00	Car parking (Leicester)
		£216.00	Airport transfer (UK)
		£129.31	Business dinner (Berlin)
		£43.94	Business lunch (Berlin)
22 July 2017	£85.50	£12.00	Subsistence
		£32.00	Train travel (London)
		£14.00	Car parking (Leicester)
		£20.00	Train travel (London)
		£7.50	Car parking (Leicester)
Total expenses claimed:	£1,527.12		

Dr Simon Oldroyd - PVC Health and Life Sciences
 2016/17
 BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	No claims	£0.00	
Sep-16	No claims	£0.00	
Oct-16	No claims	£0.00	
Nov-16	No claims	£0.00	
Dec-16	No claims	£0.00	
Jan-17	£103.41	£15.12	Subsistence (New York)
		£20.47	Subsistence (New York)
		£21.31	Subsistence (New York)
		£12.46	Subsistence (New York)
		£34.05	Subsistence (New York)
Feb-17	No claims	£0.00	
Mar-17	No claims	£0.00	
Apr-17	No claims	£0.00	
May-17	No claims	£0.00	
Jun-17	No claims	£0.00	
Jul-17	No claims	£0.00	
Total expenses claimed:	£103.41		

Mr James Gardner - PVC Strategic and International Partnerships
2016/17
CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	£184.55	£184.55	Staff meal (#DMUglobal)
22 September 2016	£57.71	£43.50	Subsistence (Ahmedabad)
22 October 2016	No claims		
22 November 2016	£328.68	£55.05 £96.43 £177.20	Business dinner (Shanghai) Hotel charges - subsistence and laundry Business dinner (New Delhi)
22 December 2016	£290.65	£84.40 £206.25	Hotel charges (London) Hotel charges (Hong Kong)
22 January 2017	£191.11	£158.59 £12.94 £1.64	Business Lunch (New York) Hotel charges - subsistence Hotel charges - subsistence
22 February 2017	£149.27	£73.42 £70.38	Business dinner (Singapore) Hotel charges
22 March 2017		£0.00	No claims
22 April 2017	£31.67	£31.67	Business breakfast (New York)
22 May 2017	£190.80	89.13 101.67	Business dinner (Shanghai) Hotel charges including subsistence and laundry (Shanghai)
22 June 2017	£204.64	£24.00 £175.24	Train (London) Hotel charges including doctor's bill (Berlin)
22 July 2017	£18.95	£18.95	Subsistence (London)
Total expenses claimed:	£1,648.03		

Mr James Gardner - PVC Strategic and International Partnerships
2016/17
BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	£65.44	£13.10 £17.46 £6.52	Taxi (Berlin) Subsistence (Berlin) Subsistence (Stockholm)
Sep-16	No claims		
Oct-16	£133.70	£45.00 £8.00 £18.67 £8.00 £33.15 £20.88	Mileage Leicester to LHR Subsistence (Beijing) Subsistence (Beijing) Subsistence (Beijing) Hotel charges - subsistence and laundry (Beijing) Mileage LHR to Leicester
Nov-16	£225.79	£45.00 £20.11 £62.54 £29.43 £14.70 £20.88 £14.08	Mileage Leicester to LHR Subsistence (Shenyang) Hotel charges - subsistence and laundry (Shenyang) Subsistence (Hong Kong) Parking - LHR Mileage LHR to Leicester Breakfast meeting London (2 people)
Dec-16	No claims		
Jan-17	£231.40	£14.57 £8.13 £8.13 £12.85 £8.13 £7.56 £9.73 £153.18	Subsistence (New York) Metro Ticket (New York) Metro Ticket (New York) Taxi (New York) Metro Ticket (New York) Taxi (New York) Subsistence (New York) Hotel charges - subsistence and laundry (Bangkok)
Feb-17	No claims		
Mar-17	No claims		
Apr-17	£610.74	£45.90 £9.63 £15.08 £7.80 £45.90 £111.90 £246.44 £16.58 £15.47 £10.61 £18.24 £14.37 £7.06	Mileage Leicester to LHR Subsistence (New York) Subsistence (New York) Taxi (New York) Mileage LHR to Leicester Business dinner (Beijing) Hotel Charges - subsistence and laundry (Beijing) Metro Ticket (Hong Kong) Subsistence (Hong Kong) Subsistence (Hong Kong) Subsistence (Hong Kong) Subsistence (Hong Kong) Subsistence (Hong Kong) Subsistence (Hong Kong)
May-17	No claims		
Jun-17	£302.20	£12.61 £11.47 £263.19 £6.12	Taxi (Berlin) Taxi (Berlin) Hotel Charges - Subsistence and laundry (Berlin) Train (Berlin)
Jul-17	£438.39	23.80 15.98 £13.00 £25.00 £36.07 £25.77 £3.35 £46.27 £4.32 £23.28 £121.17 £74.46	Subsistence (Neuchatel) Subsistence (Geneva) Taxi - London Baggage Storage - London Subsistence (Singapore) Subsistence (Bangkok) Subsistence (Bangkok) Hotel Charges (Bangkok) Taxi (Hong Kong) Subsistence (Hong Kong) Business dinner (Jakarta) Hotel Charges (Jakarta)
Total expenses claimed:	£2,007.66		

Mrs Joanne Cooke - Associate COO & Executive Director of Student and Academic Services

2016/17

CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	No claims		
22 September 2016	No claims		
22 October 2016	No claims		
22 November 2016	No claims		
22 December 2016	No claims		
22 January 2017	No claims		
22 February 2017	No claims		
22 March 2017	No claims		
22 April 2017	No claims		
22 May 2017	No claims		
22 June 2017	£2,868.85	£25.00	Courier Card Fee
		£251.31	Hospitality - 9 Staff (Netherlands)
		£22.75	Subsistence (Netherlands)
		£23.70	Taxi (Netherlands)
		£19.94	Taxi (Netherlands)
		£54.15	Hospitality - 10 Staff (Netherlands)
		£9.73	Subsistence (Netherlands)
		£23.66	Taxi (Netherlands)
		£56.88	Hospitality - 10 Staff (Netherlands)
		£2,311.67	Staff accommodation - 11 staff (Netherlands)
		£25.02	Taxi (Netherlands)
		£21.38	Taxi (Netherlands)
		£23.66	Taxi (Netherlands)
22 July 2017	No claims		
Total expenses claimed:	£2,868.85		

Mrs Joanne Cooke - Associate COO & Executive Director of Student and Academic Services

2016/17

BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	£64.60	£64.60	Business lunch (Leicester)
Sep-16	£14.00	£14.00	Car parking (Leicester)
Oct-16	£452.90	£425.00	Conference fee (November 2016)
		£27.90	Mileage (Daventry, UK)
Nov-16	£146.20	£118.00	Train (Cardiff)
		£10.00	Taxi (Cardiff)
		£8.20	Taxi (Cardiff)
		£10.00	Taxi (Cardiff)
Dec-16	£15.57	£15.57	Training books
Jan-17	£33.13	£14.00	Parking (London)
		£12.00	Taxi (London)
		£7.13	Taxi (London)
Feb-17	£164.80	£164.80	Train (London)
Mar-17	No claims		
Apr-17	£16.00	£16.00	Train travel
May-17	£29.55	£21.56	Subsistence (Copenhagen)
		£7.99	Training book
Jun-17	No claims		
Jul-17	No claims		
Total expenses claimed:	£936.75		

Mrs Melanie Fowler - Associate COO and Executive Director of Marketing and Communications
 2016/17
 CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	No claims		
22 September 2016	No claims		
22 October 2016	No claims		
22 November 2016	No claims		
22 December 2016	No claims		
22 January 2017	£463.07	<i>£10.51</i>	Subsistence (New York)
		<i>£8.40</i>	Internet (New York)
		<i>£140.57</i>	Staff dinner (New York)
		<i>£16.70</i>	Metro (New York)
		<i>£20.87</i>	Subsistence (New York)
		<i>£7.81</i>	Subsistence (New York)
		<i>£8.35</i>	Metro (New York)
		<i>£19.08</i>	Subsistence (New York)
		<i>£10.02</i>	Taxi (New York)
		<i>£6.43</i>	Subsistence (New York)
		<i>£63.07</i>	Staff dinner (New York)
		<i>£10.43</i>	Subsistence (New York)
		<i>£132.08</i>	Staff dinner (New York)
		<i>£6.94</i>	Subsistence (New York)
22 February 2017	No claims		
22 March 2017	No claims		
22 April 2017	No claims		
22 May 2017	No claims		
22 June 2017	No claims		
22 July 2017	£60.00	<i>£60.00</i>	Train (London)
Total expenses claimed:	£523.07		

Mrs Melanie Fowler - Associate COO and Executive Director of Marketing and Communications

2016/17

BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	No claims		
Sep-16	No claims		
Oct-16	No claims		
Nov-16	No claims		
Dec-16	No claims		
Jan-17	No claims		
Feb-17	No claims		
Mar-17	No claims		
Apr-17	No claims		
May-17	No claims		
Jun-17	£135.36	£6.13	Tram travel (Berlin)
		£15.77	#DMUglobal activities (Berlin)
		£106.32	Staff lunch (Berlin)
Jul-17	No claims		
Total expenses claimed:	£135.36		

Professor Nigel Wright - PVC Research
2016/17
CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	£187.98	£187.98	Computer hardware purchase for office use
22 September 2016	No claims		
22 October 2016	£292.60	£75.40	Train (Coventry)
		£134.50	Train travel (London)
		£82.70	Train travel (Birmingham)
22 November 2016	No claims		
22 December 2016	£51.22	£26.40	Subsistence
		£11.43	Visa - ESTA (New York)
		£13.39	Subsistence
22 January 2017	£611.42	£197.41	Business dinner (New York)
		£47.26	Taxi (New York)
		£178.00	Train travel (London)
		£10.75	Subsistence
		£178.00	Train travel (London)
22 February 2017	£265.80	£35.90	Train travel (Coventry)
		£14.45	Subsistence
		£136.00	Train travel (London)
		£79.45	Business dinner
22 March 2017	£208.53	£34.60	Train travel (India)
		£0.62	Taxi (India)
		£0.71	Taxi (India)
		£0.75	Taxi (India)
		£171.85	Hotel (India)
22 April 2017	£87.18	£80.50	Train (Luton)
		£6.68	Subsistence (Geneva)
22 May 2017	£96.17	£9.88	Stationery
		£10.75	Subsistence
		£67.55	Hotel (Leicester)
		£7.99	Training book
22 June 2017	£613.74	£10.90	Train (Derby)
		£8.24	Subsistence
		£14.63	Transport (Berlin)
		£14.94	Subsistence (Berlin)
		£206.76	Staff lunch (Berlin)
		£5.47	Subsistence (Berlin)
		£201.00	Train (London)
		£151.80	Train (London)
22 July 2017	£1,246.58	£726.80	Internal flight (China)
		£143.43	Hotel charges (China)
		£33.00	Train (London)
		£57.30	Airport transfer (Netherlands)
		£18.00	Train travel (London)
		£24.50	Subsistence
		£146.37	Hotel charges (Netherlands)
		£2.04	Taxi
		£71.59	Hotel (Leeds)
		£23.55	Business Lunch (Leeds)
Total expenses claimed:	£3,661.22	3661.22	

Professor Nigel Wright - PVC Research
2016/17
BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	£547.04	<i>£53.15</i>	Business dinner
		<i>£316.13</i>	Travel (Japan)
		<i>£177.76</i>	Subsistence (Japan)
Sep-16	No claims		
Oct-16	No claims		
Nov-16	£38.95	<i>£16.00</i>	Taxi
		<i>£22.95</i>	Subsistence
Dec-16	No claims		
Jan-17	£295.84	<i>£51.19</i>	Subsistence (New York)
		<i>£21.83</i>	#DMUglobal activities (New York)
		<i>£53.02</i>	Subsistence (New York)
		<i>£13.96</i>	Taxi (New York)
		<i>£9.91</i>	Taxi (New York)
		<i>£12.01</i>	Taxi (New York)
		<i>£112.34</i>	Staff dinner (New York)
		<i>£21.58</i>	Subsistence (New York)
Feb-17	£7.00	<i>£7.00</i>	Visa photos
Mar-17	£56.23	<i>£6.68</i>	Subsistence
		<i>£37.99</i>	Hotel (Geneva)
		<i>£11.56</i>	Subsistence (Geneva)
Apr-17	£234.00	<i>£234.00</i>	Hotel charges - 2 nights (Leeds)
May-17	No claims		
Jun-17	£27.60	<i>£7.60</i>	Taxi
		<i>£5.00</i>	Taxi
		<i>£15.00</i>	Taxi
Jul-17	£152.73	<i>£37.08</i>	Taxi (Hong Kong)
		<i>£17.15</i>	Subsistence (Hong Kong)
		<i>£88.85</i>	Hotel (Beijing, China)
		<i>£9.65</i>	Taxi (China)
Total expenses claimed:	£1,359.39		

Mrs Sarah Setchell - Executive Director of People and Organisational Development
 2016/17
 CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	No claims		
22 September 2016	No claims		
22 October 2016	No claims		
22 November 2016	No claims		
22 December 2016	No claims		
22 January 2017	£196.30	£11.11 £26.72 £158.47	Taxi (New York) Travel (New York) Staff meal (New York)
22 February 2017	No claims		
22 March 2017	No claims		
22 April 2017	No claims		
22 May 2017	£37.24	£7.99 £29.25	Training book Hospitality (Leicester)
22 June 2017			
22 July 2017	£21.10	£4.40 £12.30 £4.40	Station car parking Transport (London) Station car parking
Total expenses claimed:	£254.64		

Mrs Sarah Setchell - Executive Director of People and Organisational Development

2016/17

BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	No claims		
Sep-16	No claims		
Oct-16	No claims		
Nov-16	No claims		
Dec-16	No claims		
Jan-17	£129.27	£11.85 £18.81 £5.02 £11.02 £4.87 £3.36 £70.02 £4.32	Taxi (New York) Subsistence (New York) Subsistence (New York) Taxi (New York) Subsistence (New York) Non-Returnable US\$ Coinage (DMU New York Trip) Subsistence (New York) Subsistence (New York)
Feb-17	No claims		
Mar-17	No claims		
Apr-17	No claims		
May-17	£171.00	£171.00	Conference fee (Newcastle)
Jun-17	£57.60	£57.60	Travel (Worcester)
Jul-17	No claims		
Total expenses claimed:	£357.87		

Mr Simon Ambrose - Vice-Chancellor's Chief of Staff
2016/17
CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	£16.31	<i>£16.31</i>	Hotel charges (London)
22 September 2016	No claims		
22 October 2016	£1,116.03	<i>£451.00</i>	University meeting hotel charges (London)
		<i>£513.38</i>	University meeting hotel charges (London)
		<i>£151.65</i>	Hotel charges (Shanghai)
22 November 2016	£369.23	<i>£178.72</i>	Hotel charges (Shanghai)
		<i>£78.01</i>	Dinner Copenhagen
		<i>£69.90</i>	Corporate gifts (India)
		<i>£19.31</i>	Susbsistence (New Delhi)
		<i>£23.29</i>	Hotel charges (New Delhi)
22 December 2016	No claims		
22 January 2017	£244.03	<i>£45.92</i>	Staff breakfast (New York)
		<i>£150.20</i>	Business Dinner (New York)
		<i>£47.91</i>	Staff dinner (New York)
22 February 2017	£120.74	<i>£21.74</i>	Hotel charges (Bangalore)
		<i>£99.00</i>	Hotel (Windsor)
22 March 2017	£273.56	<i>£93.33</i>	Business Dinner (Ahmedabad)
		<i>£45.23</i>	Internet and Subsistence (Ahmedabad)
		<i>£135.00</i>	Hotel (London)
22 April 2017	No claims		
22 May 2017	No claims		
22 June 2017	No claims		
22 July 2017	£303.97	<i>£303.97</i>	Business Dinner (Neuchatel)
Total expenses claimed:	£2,443.87	<i>£2,443.87</i>	

Mr Simon Ambrose - Vice-Chancellor's Chief of Staff
 2016/17
 BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	No claims	£0.00	
Sep-16	No claims	£0.00	
Oct-16	No claims	£0.00	
Nov-16	No claims	£0.00	
Dec-16	No claims	£0.00	
Jan-17	£60.54	£28.08	Taxis (New York)
		£32.46	Subsistence (New York)
Feb-17	£79.40	£67.40	Travel - Mileage
		£12.00	Taxi (London)
Mar-17	No claims		
Apr-17	No claims		
May-17	No claims		
Jun-17	£138.18	£35.10	Travel - Mileage
		£89.43	Airport parking (Birmingham)
		£13.65	Taxi (Berlin)
Jul-17	£134.39	£19.00	Taxi (London)
		£22.00	Taxi (London)
		£30.00	Taxi (London)
		£35.35	Subsistence (Switzerland)
		£28.04	Taxis (Switzerland)
Total expenses claimed:	£412.51		

Dr Simon Oldroyd - PVC Health and Life Sciences
2016/17
CORP CREDIT CARD EXPENSES

Month	Total Expenses claimed	Breakdown	Description
22 August 2016	No claims		
22 September 2016	No claims		
22 October 2016	£42.65	£28.65	Business lunch
		£14.00	Car parking (Leicester)
22 November 2016	No claims		
22 December 2016	£14.00	£14.00	Car parking (Leicester)
22 January 2017	£448.38	£44.00	Retirement gift
		£24.25	Staff dinner
		£52.78	Taxi (New York)
		£26.72	Metro (New York)
		£82.87	Hospitality (New York)
		£217.76	Staff lunch (New York)
22 February 2017	£28.52	£14.52	Taxi (London)
		£14.00	Car parking (Leicester)
22 March 2017	£442.22	£72.95	Business dinner
		£237.77	Business dinner
		£7.50	Car parking (Leicester)
		£124.00	Booster vaccinations for overseas travel
22 April 2017	£62.60	£62.60	Team lunch
22 May 2017	No claims		
22 June 2017	£403.25	£14.00	Car parking (Leicester)
		£216.00	Airport transfer (UK)
		£129.31	Business dinner (Berlin)
		£43.94	Business lunch (Berlin)
22 July 2017	£85.50	£12.00	Subsistence
		£32.00	Train travel (London)
		£14.00	Car parking (Leicester)
		£20.00	Train travel (London)
		£7.50	Car parking (Leicester)
Total expenses claimed:	£1,527.12		

Dr Simon Oldroyd - PVC Health and Life Sciences
 2016/17
 BUSINESS EXPENSES

Month	Total Expenses claimed	Breakdown	Description
Aug-16	No claims	£0.00	
Sep-16	No claims	£0.00	
Oct-16	No claims	£0.00	
Nov-16	No claims	£0.00	
Dec-16	No claims	£0.00	
Jan-17	£103.41	£15.12	Subsistence (New York)
		£20.47	Subsistence (New York)
		£21.31	Subsistence (New York)
		£12.46	Subsistence (New York)
		£34.05	Subsistence (New York)
Feb-17	No claims	£0.00	
Mar-17	No claims	£0.00	
Apr-17	No claims	£0.00	
May-17	No claims	£0.00	
Jun-17	No claims	£0.00	
Jul-17	No claims	£0.00	
Total expenses claimed:	£103.41		