

Professor Andy Collop – Interim Vice Chancellor

Corporate Credit Card Expenses 2018 – 19

Month	Total	Breakdown	Description
September 2018	£108.47	£16.88	Subsistence - Training
		£9.69	Subsistence - UN Conference (New York)
		£60.00	Business lunch
		£9.90	Subsistence - London
		£12.00	Parking – Loughborough
October 2018			
October 2018	£467.90	£404.90	Accommodation - Nanjing
		£30.00	Hospitality - Brighton University
		£33.00	Subsistence - London
November 2018			
November 2018	£44.48	£20.48	Subsistence - London
		£24.00	Parking - Loughborough
January 2019			
January 2019	£102.63	£79.13	Business dinner - Hong Kong
		£12.00	Parking - Loughborough
		£11.50	Visa charge – New York
February 2019			
February 2019	£170.91	£161.88	Subsistence – New York with 5 staff
		£9.03	Taxi – New York
March 2019			
March 2019	£82.00	£12.00	Parking - Loughborough
		£40.00	Hospitality
		£30.00	Vaccination charges
April 2019			
April 2019	£101.48	£70.78	Dinner - RMPD Journal Board
		£5.30	City tax - Portugal
		£25.40	Hospitality
May 2019			
May 2019	£12.00	£12.00	Parking - Loughborough
June 2019			
June 2019	£32.00	£32.00	Parking - Loughborough
July 2019			
July 2019	£8.00	£8.00	Parking - Loughborough
Total	£1,129.87		

Business Expenses 2018-19

Month	Total	Breakdown	Description
September 2018	£26.06	£26.06	Subsistence – New York
November 2018			
November 2018	£51.90	£51.90	Hospitality – Leicester
Total	£77.96		

Dominic Shellard – Former Vice Chancellor

Business Expenses 2018-19

Month	Total	Breakdown	Description
October 2018	£62.50	£62.50	Train - London
January 2019	£11.81	£11.81	Taxi – New York
January 2019	£102.50	£102.50	Business dinner
Total	£176.81		

Corporate Credit Card Expenses 2018-19

Month	Total	Breakdown	Description
August 2018	£8.00	£8.00	Car parking - business meeting in Manchester
Total	£8.00		

Simon Oldroyd – Interim Deputy Vice Chancellor

No business expenses claimed

Corporate Credit Card Expenses 2018-19

Month	Total	Breakdown	Description
September 2018	£8.00	£8.00	Parking – Leicester
November 2018	£61.50	£8.00 £53.50	Parking - Leicester Hospitality – Leicester
January 2019	£756.04	£528.49 £64.46 £163.09	Subsistence – New York (8 staff) Subsistence – New York (4 Staff) Subsistence – New York (2 staff)
June 2019	£183.05	£183.05	Hotel – Thailand
July 2019	£293.00	£8.00 £285.00 £39.07	Parking at Leicester train station UUK Conference fee Subsistence – Malaysia
Total	£1,301.59		

Ben Browne – Chief Operating Officer

No business expenses claimed

No Corporate credit card transactions

Dr Peter Cross – Chief Finance Officer

No business expenses claimed

No Corporate credit card transactions

Mrs Joanne Cooke - Associate COO & Executive Director of Student and Academic Services

Business Expenses 2018-19

Month	Total	Breakdown	Description
November 2018	£76.40	£50.00 £26.40	Taxi - Glasgow Mileage – Away Day
December 2018	£82.70	£24.70 £58.00	Subsistence – Edinburgh Taxi – Edinburgh
March 2019	£35.94	£17.35 £18.59	Subsistence – London Taxi – London
May 2019	£18.00	£18.00	Mileage – EB Away Day Leicester
Total	£213.04		

Corporate Credit Card Expenses 2018-19

Month	Total	Breakdown	Description
December 2018	£10.34	£2.00 £8.34	Incidental Taxi – Edinburgh
June 2019	£8.26	£8.26	Taxi – Leicester
Total	£18.60		

Mel Fowler – Associate COO & Executive Director of Marketing and Communications

No business expenses claimed

Corporate Credit Card Expenses 2018-19

Month	Total	Breakdown	Description
August 2018	£116.20	£14.00 £102.20	Subsistence – Edinburgh Subsistence – Edinburgh
May 2019	£9.50	£9.50	Parking – Market Harborough
Total	£125.70		

Professor Dana Brown – PVC/Dean, Business & Law

Corporate Credit Card Expenses 2018-19

Month	Total	Breakdown	Description
August 2018	£62.85	£47.60 £3.97 £10.49 £0.79	Incidentals – Corporate Gifts Subsistence - India Hospitality - Associate Dean lunch Incidentals
October 2018	£365.60	£49.60 £31.81 £53.54 £29.99 £97.85 £85.63 £17.18	Taxis - London Subsistence - London Incidentals- Corporate Gifts Incidentals – Travel adaptor Hospitality - China Hotel -China Subsistence - China
November 2018	£77.46	£77.46	Hotel - China
December 2018	£254.10	£59.67 £10.65 £103.15 £80.63	Hotel - Hong Kong Subsistence - London Taxis - London Hospitality
February 2019	£191.93	£43.58 £136.03 £12.32	Subsistence – Canada Hotel - Canada Taxi - Canada
March 2019	£41.15	£7.15 £34.00	Subsistence - London Taxi - London
April 2019	£15.32	£15.32	Incidentals
May 2019	£398.39	£32.32 £320.92 £7.68 £37.47	Taxi - London Hotel & Hospitality India Partner Visit Subsistence - London Incidentals
June 2019	£373.35	£254.96 £59.74 £58.65	Subsistence - Thailand partner visit (3 Staff) Subsistence - Thailand partner visit (3 Staff) Subsistence - Thailand partner visit (3 Staff)
Total	£1,779.36		

Professor Dana Brown, PVC/Dean, Business & Law

Business Expenses: 2018-19

Month	Total	Breakdown	Description
September 2018	£33.19	£18.20 £14.99	Train Incidentals – Visa Photos
October 2018	£60.44	£11.00 £37.45 £11.99	Taxi – London Subsistence - Hong Kong Subsistence - Hong Kong
October 2018	£212.90	£41.60 £38.92 £15.75 £11.19 £90.39 £15.05	Taxi - Brussels Taxi - Brussels Subsistence - Birmingham Subsistence - Birmingham Subsistence - Brussels Subsistence - Brussels
November 2018	£39.19	£3.30 £35.89	Subsistence – Leicester Hospitality - CABS Women's Dean dinner
April 2019	£222.45	£14.90 £25.00 £16.60 £7.30 £18.40 £18.25 £7.85 £20.00 £10.00 £10.35 £6.80 £25.00 £42.00	Subsistence - Birmingham Taxi – Birmingham Subsistence - ICAM conference Subsistence - ICAM conference Subsistence - ICAM conference Subsistence - ICAM conference Taxi: ICAM conference Subsistence - ICAM conference Subsistence - ICAM conference Subsistence - ICAM conference Subsistence - ICAM conference Taxi – ICAM Conference Charge for flight change
May 2019	£78.60	£78.60	Hospitality – Leicester
	£62.20	£35.74 £26.46	Subsistence- India Subsistence - India
	£20.70	£2.59 £10.11 £8.00	Subsistence - Thailand Subsistence - Thailand Subsistence - Thailand
Total	£729.67		

Professor David Mba – Dean for Computing, Engineering & Media and PVC Dean Enterprise

Business Expenses 2018-19

Month	Total	Description
September 2018	£246.42	Internal flights - Nigeria
June 2019	£25.00	Taxi – Edinburgh
July 2019	£38.30	Taxi -Oxford
Total	£309.72	

Corporate Credit Card Expenses 2018-19

Month	Total	Breakdown	Description
September 2018	£41.77	£41.77	Subsistence - Nanjing
October 2018	£34.84		Charge for flight change
November 2018	£70.15	£8.85 £61.30	Incidentals - Sri Lanka Hospitality – Collaboration meeting
December 2018	£19.32		Subsistence – Leicester
January 2019	£265.35	£107.00 £39.44 £100.45	Subsistence – New York Taxi – New York (4 trips) Subsistence – New York
February 2019	£224.21	£2.40 £199.81 £22.00	London Underground Subsistence - Bahrain Hospitality - Leicester meeting
March 2019	£21.10	£21.10	Hospitality – Leicester meeting
April 2019	£56.00	£56.00	Taxi - Milton Keynes
June 2019	£1,274.45	£238.65 £73.34 £8.23 £942.00 £6.23 £6.00	Hospitality - external colleagues Hotel - Thailand Subsistence - Thailand Handling and consular fees - Russian Visa Subsistence Tram - Edinburgh
July 2019	£67.09	£67.09	Subsistence - Singapore
Total	2,032.51		

Kaushika Patel – Interim PVC / Dean Faculty of Health and Life Sciences

Business Expenses 2018-19

Date of Claim Submitted	Total	Breakdown	Business Reason / Description
18 July 2019	£314.92	£168.42 £105.61 £40.89	Subsistence for 5 staff – New York Subsistence for 5 staff – New York Subsistence – New York
Total	£314.92		

No Corporate credit card transactions for Kaushika Patel

Nigel Wright – Former PVC Research

Corporate Credit Card Expenses 2018-19

Month	Total	Breakdown	Description
July 2018	£100.23		Postage charges - New York to Leicester
August 2018	£152.85	£43.30 £50.35 £51.50 £7.70	Subsistence – Leeds Hotel – Leeds Rail – Leeds Subsistence – Leeds
Total	£253.08		

No business expenses claimed by Nigel Wright

Professor Rusi Jaspal – PVC Research

Corporate Credit Card Expenses 2018-19

Month	Total	Breakdown	Business Reason/ Description
February 2019	£52.84	£52.84	Subsistence - New York
March 2019	£601.60	£175.00 £426.60	UUK seminar tickets - London Research Conference – Manchester
May 2019	£433.74	£433.74	Fee - European Health Psychology Society (EHPS) Annual Conference, September 2019 Croatia
May 2019	£204.00	£204.00	Fee - REF 2021 Conference, London - 2 October 2019
July 2019	£270.00	£270.00	Fee - REF 2021 Conference, London - 28 November 2019
Total	£1,562.18		

Business Expenses 2018-19

Month	Total	Breakdown	Description
October 2018	£113.00	£113.00	Train – London Book Launch
November 2018	£163.00	£163.00	Train –Noscars Awards, London
February 2019	£91.57	£91.57	Taxi - New York
April 2019	£381.18	£31.77 £8.63 £202.46 £21.38 £37.31 £2.70 £41.43 £35.50	Taxis – India Incidentals - India Taxi – India Amritsar to Delhi Incidentals - India Airport transfer - India Airport transfer - India Subsistence - India Taxi – London
Total	£748.75		

Sarah Setchell – Executive Director of People and Organisational Development

Business Expenses 2018-19

Month	Total	Breakdown	Business Reason / Description
October 2018	£65.55	£34.20 £24.75 £6.60	Mileage – UHR HR BP Programme, Birmingham Mileage – UHR Regional meeting, Nottingham Parking – UHR Regional meeting, Nottingham
December 2018	£45.00	£45.00	Taxi - DMU Meeting in London
Total	£110.55	£110.55	

Corporate Credit Card Expenses 2018-19

Month	Total	Business Reason/ Description
November 2018	£1,500.00	UHR Conference (20-24 May 19) - S Setchell & J Penfold
December 2018	£4.40	Car parking - Nuneaton
January 2019	£4.40	Car parking – Nuneaton
April 2019	£4.40	Car parking – Nuneaton
Total	£1,513.20	

Simon Bradbury – PVC/Dean for Art, Design and Humanities

Corporate Credit Card Expenses 2018-19

Month	Total	Breakdown	Description
November 2018	£134.80	£9.17	Hotel Charges – Dubai
		£92.68	Subsistence – Dubai
		£6.53	Hotel Charge – Dubai
		£14.15	Subsistence – London
December 2018			
December 2018	£157.76	£12.90	Subsistence – London
		£38.33	Hospitality – India
		£5.93	Subsistence – India
		£100.60	Hotel – India
January 2019			
January 2019	£1,449.50	£10.00	Taxi – New York
		£20.39	Museum Exhibitions – New York
		£16.88	Subsistence – New York
		£739.40	Subsistence for 14 staff – New York
		£29.81	Rail and taxis – Malaysia
		£15.61	Subsistence – Malaysia
		£340.93	Hotel – Malaysia (7 nights)
		£83.28	Hospitality – Malaysia
£193.20	Taxi – Airport transfer		
March 2019			
March 2019	£791.22	£104.63	Subsistence – South Africa (3 staff)
		£219.14	Subsistence – South Africa
		£94.55	Hospitality – South Africa
		£287.80	Subsistence – South Africa (4 staff, 10 students)
		£43.90	Hotel – South Africa
£41.20	Taxi – London		
April 2019			
April 2019	£305.56	£30.51	Subsistence – China
		£193.20	Taxi – Airport Transfer
		£55.85	Subsistence – London
		£26.00	Rail – London
May 2019	£40.01	£40.01	Hire Car Fuel
June 2019			
June 2019	£265.76	£29.53	Taxis – London
		£20.98	Subsistence – London
		£27.05	Subsistence – London
		£188.20	Hospitality – Leicester

July 2019	£471.88	£80.75 Subsistence – Dubai £47.22 Taxi – Dubai (7 trips) £29.21 Hotel Charges – Dubai £14.50 Subsistence – London £4.80 Rail – London £90.49 Subsistence – Switzerland £6.00 Incidentals £24.75 Subsistence – Luton £174.81 Rail – Switzerland CIES Graduation
TOTAL	£3,616.49	

Simon Bradbury – PVC/Dean for Art, Design and Humanities

Business Expenses 2018-19

Month	Total	Breakdown	Description
October 2018	£335.08	£168.85 £166.23	Hotel – India (5 nights) Subsistence – India
November 2018	£138.78	£138.78	Taxi fares – Dubai Expo 2020 (11 trips)
January 2019	£54.13	£44.00 £10.13	Rail and Subsistence – Malaysia Subsistence – New York
April 2019	£70.91	£35.00 £9.65 £26.26	Partner meeting – South Africa Subsistence – South Africa Taxi – South Africa (5 trips)
May 2019	£43.08	£43.08	Subsistence – China
July 2019	£14.20	£14.20	Taxi – London
Total	£656.18		

Beverley Vickerstaff – Interim PVC Dean Faculty of Business and Law

Business Expenses 2018-19

Month	Total	Breakdown	Business Reason/Description
June 2019	£69.20	£69.20	Subsistence – Leicester
Total	£69.20		

Simon Ambrose – Former Vice Chancellor’s Chief of Staff

Business Expenses 2018-19

Month	Amount	Breakdown	Description
November 2018	£20.00	£20.00	Taxi - London
January 2019	£41.68	£20.89 £20.79	Taxi – New York Taxi – New York
May 2019	£73.35	£59.85 £13.50	Travel – Sheffield Parking - Sheffield
Total	£135.03		

Simon Ambrose – Former Vice Chancellor’s Chief of Staff

Corporate Credit Card Expenses 2018 - 19

Month	Amount	Description
November 2018	£14.99	Passport photos – business visa
Total		

James Gardner – PVC Strategic & International Partnerships

No business expenses claimed

Corporate Credit Card Expenses 2018-19

Month	Total	Breakdown	Description
September 2018	£13.34	£13.34	Subsistence – Germany
October 2018	£93.22	£47.77 £45.45	Subsistence – China Laundry charges - China
January 2019	£14.54	£14.54	Subsistence – New York
Total	£121.10		