

Deputy Vice-Chancellor - Professor Andy Collop

Corporate credit card expenses

<i>Month Paid</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£0.00		No claims
Sep-15	£0.00		No claims
Oct-15	£0.00		No claims
Nov-15	£1,542.79	£202.19	Hotel cost (London)
		£1,041.00	Flight ticket (India)
		£63.61	Business dinner (India)
		£228.00	Airport transfer (UK)
		£7.99	Photos for China visa
Dec-15	£369.55	£11.50	Parking cost (UK)
		£114.51	Business dinner (Hong Kong)
		£228.00	Airport transfer (UK)
		£8.04	Subsistence (UK)
		£7.50	Parking cost (UK)
Jan-16	£5.69	£5.69	Subsistence (UK)
Feb-16	£315.59	£135.68	Hotel cost (UK)
		£102.17	Hotel cost (UK)
		£25.65	IT equipment
		£52.09	IT equipment
Mar-16	£40.47	£20.45	Parking and subsistence (UK)
		£20.02	Subsistence (Brazil)
Apr-16	£150.30	£23.25	Subsistence (UK)
		£8.05	Business lunch (UK)
		£119.00	Train (UK)
May-16	£89.00	£31.00	Train ticket upgrade (UK)
		£23.00	Parking costs (UK)
		£35.00	Business lunch (UK)
Jun-16	£16.69	£5.19	Subsistence (UK)
		£11.50	Parking cost (UK)
Jul-16	£803.26	£31.17	Subsistence (Singapore)
		£138.10	Subsistence (Myanmar)
		£624.19	Business dinner (Myanmar)
		£9.80	Parking cost (UK)
Total	£3,333.34		

Ben Browne - Chief Operating Officer

Corporate Credit Card

<i>Statement Date</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£0.00		No claims
Sep-15	£0.00		No claims
Oct-15	£0.00		No claims
Nov-15	£0.00		No claims
Dec-15	£0.00		No claims
Jan-16	£0.00		No claims
Feb-16	£0.00		No claims
Mar-16	£0.00		No claims
Apr-16	£0.00		No claims
May-16	£127.92	£127.92	Business dinner (Leicester)
Jun-16	£651.20	£478.98	Business dinner (China)
		£172.22	Travel (China)
Jul-16	£0.00		No claims
Total	£779.12		

Professor Dana Brown - Principal of Leicester Castle Business School

Reimbursement of Business Expenses

<i>Date of Claim Submitted</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£0.00		No claims
Sep-15	£0.00		No claims
Oct-15	£0.00		No claims
Nov-15	£0.00		No claims
Dec-15	£0.00		No claims
Jan-16	£0.00		No claims
Feb-16	£0.00		No claims
Mar-16	£0.00		No claims
Apr-16	£326.12	£32.16	Taxi and train ticket (London)
		£52.20	Taxi and train ticket (London)
		£241.76	Taxi and train ticket (India)
May-16	£0.00		No claims
Jun-16	£0.00		No claims
Jul-16	£0.00		No claims
Total	£326.12		

Professor Dana Brown - Principal of Leicester Castle Business School

Corporate Credit Card

<i>Statement Date</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£0.00		No claims
Sep-15	£0.00		No claims
Oct-15	£0.00		No claims
Nov-15	£0.00		No claims
Dec-15	£0.00		No claims
Jan-16	£0.00		No claims
Feb-16	£0.00		No claims
Mar-16	£0.00		No claims
Apr-16	£0.00		No claims
May-16	£490.21	£19.99	Travel adapter for business travel to Thailand
		£246.74	Hotel stay and travel (Thailand)
		£188.78	Hotel stay (Thailand)
		£29.00	Converter for business travel to Thailand
Jun-16	£1,111.33	£6.49	Subsistence (London)
		£29.00	Converter for business travel to Thailand and Malaysia
		£13.85	Subsistence (Thailand)
		£52.19	Business Lunch (Thailand)
		£220.94	Hotel stay (Thailand)
		£160.58	Hotel stay (Thailand)
		£14.70	Hospitality (Leicester)
		£25.20	Taxi and bus ticket
		£5.70	Subsistence (Leicester)
		£49.27	Taxi and subsistence (London)
		£145.60	Cost of visa for business travel to Russia
		£9.83	Subsistence (Leicester)
		£35.99	Travel (Singapore)
		£20.88	Subsistence (Birmingham)
		£6.76	Subsistence (Russia)
		£20.61	Subsistence (Germany)
		£293.74	Hotel stay (Russia)
Jul-16	£627.41	£112.07	Travel (Singapore)
		£138.10	Hotel stay (Myanmar)
		£40.94	Corporate gift
		£132.60	Travel (China)
		£56.95	LinkedIn subscription
		£18.53	Susistence (United Arab Emirates)
		£56.95	LinkedIn subscription
		£19.33	Business lunch (Leicester)
		£10.90	Business lunch (Leicester)
		£18.04	Taxi
		£23.00	Taxi and subsistence (London)
Total	£2,228.95		

Mr James Gardner - PVC Strategic and International Partnerships

Corporate Credit Card

<i>Statement Date</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£245.45	£83.63	Business dinner (China)
		£79.50	Train ticket (London)
		£56.44	Subsistence (London)
		£25.88	Subsistence (London)
Sep-15	£40.55	£40.55	Subsistence (USA)
Oct-15	£219.56	£180.00	Vaccinations for business travel to India
		£30.00	Oyster card top-up
		£9.56	Subsistence (India)
Nov-15	£107.00	£107.00	Train ticket (London Heathrow)
Dec-15	£296.19	£102.15	Airport transfer (China)
		£91.34	Business dinner (Beijing)
		£102.70	Airport transfer (China)
Jan-16	£19.40	£19.40	Subsistence (India)
Feb-16	£797.06	£205.00	Vaccinations for business travel to India
		£112.86	Airport transfer (China)
		£104.18	Business dinner (Beijing)
		£112.86	Airport transfer (China)
		£262.16	Business dinner (Beijing)
Mar-16	£0.00		No claims
Apr-16	£255.06	£143.65	Business dinner (Singapore)
		£40.52	Subsistence (Thailand)
		£70.89	Business dinner (Thailand)
May-16	£745.38	£35.53	Subsistence (Kuwait)
		£89.17	Airport transfer (Thailand)
		£178.35	Printing costs (Thailand)
		£245.65	Business dinner (Thailand)
		£89.16	Airport transfer (Thailand)
Jun-16	£107.50	£107.50	Train ticket (London)
Jul-16	£181.31	£90.32	Airport transfer (China)
		£46.50	Parking cost (London)
		£44.49	Business dinner (Cyprus)
Total	£3,014.46		

Mr James Gardner - PVC Strategic and International Partnerships

Reimbursement of Business Expenses

<i>Statement Date</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£132.36	£109.20	Airport transfer (China)
		£23.16	Subsistence (China)
Sep-15	£11.29	£11.29	Subsistence (USA)
Oct-15	£0.00		No claims
Nov-15	£0.00		No claims
Dec-15	£0.00		No claims
Jan-16	£0.00		No claims
Feb-16	£106.19	£106.19	Medical costs (China)
Mar-16	£0.00		No claims
Apr-16	£10.13	£10.13	Taxi fares (Thailand and Singapore)
May-16	£166.18	£48.68	Airport transfer (Kuwait)
		£45.00	Subsistence (Thailand)
		£45.00	Subsistence (Thailand)
		£27.50	Subsistence (Japan)
Jun-16	£0.00		No claims
Jul-16	£245.58	£245.00	Business dinner (China)
Total	£671.73		

Mrs Jo Cooke - Associate Chief Operating Officer and Executive Director of Student and Academic Services

Reimbursement of Business Expenses

<i>Date of Claim Submitted</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£457.65	£3.00	Parking charges (Leicester)
		£13.00	Taxi (London)
		£11.00	Taxi (Leicester)
		£20.65	Subsistence (Leicester)
		£410.00	Delegate fee for ARC Conference (Leeds)
Sep-15	£21.60	£21.60	Car mileage (Northamptonshire)
Oct-15	£68.85	£68.85	Train ticket (Leeds)
Nov-15	£20.20	£9.00	Taxi (Leicester)
		£11.20	Taxi (Leicester)
Dec-15	£0.00		No claims
Jan-16	£0.00		No claims
Feb-16	£13.50	£13.50	Car parking (Leicester train station)
Mar-16	£0.00		No claims
Apr-16	£244.50	£13.50	Car parking (Leicester train station)
		£154.02	Train ticket (London)
		£76.98	Hotel cost (Hull)
May-16	£227.20	£155.04	Train ticket (Leeds)
		£72.16	Car mileage (Hull)
Jun-16	£13.50	£13.50	Car parking (Leicester train station)
Jul-16	£0.00		No claims
Total	£1,067.00		

Ms Mel Fowler - Executive Director of Marketing and Communications

Reimbursement of Business Expenses

<i>Date of Claim Submitted</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£0.00		No claims
Sep-15	£0.00		No claims
Oct-15	£0.00		No claims
Nov-15	£0.00		No claims
Dec-15	£0.00		No claims
Jan-16	£49.40	£28.40	Subsistence (Newcastle)
		£21.00	Subsistence (Newcastle)
Feb-16	£50.85	£30.85	Subsistence (Newcastle)
		£20.00	Subsistence (Newcastle)
Mar-16	£0.00		No claims
Apr-16	£0.00		No claims
May-16	£0.00		No claims
Jun-16	£0.00		No claims
Jul-16	£0.00		No claims
Total	£100.25		

Professor Nigel Wright - PVC/Dean of Technology

Reimbursement of Business Expenses

<i>Date of Claim Submitted</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£180.59	£106.20	Mileage claim
		£53.10	Train ticket
		£10.15	Subsistence
		£11.14	Subsistence
Sep-15	£79.45	£36.80	Mileage claim
		£19.25	Subsistence
		£23.40	Business lunch
Oct-15	£26.24	£26.24	Mileage claim
Nov-15	£57.41	£9.55	Subsistence (China)
		£11.94	Airport transfer (China)
		£19.32	Business lunch (China)
		£4.15	Hotel costs (China)
		£12.45	Internet access (China)
Dec-15	£0.00		No claims
Jan-16	£0.00		No claims
Feb-16	£24.01	£19.00	Train ticket
		£5.01	Train ticket
Mar-16	£0.00		No claims
Apr-16	£0.00		No claims
May-16	£41.15	£13.90	Train ticket
		£15.45	Train ticket
		£11.80	Business lunch
Jun-16	£238.38	£27.10	Business lunch
		£13.20	Business lunch
		£100.50	Train ticket
		£97.58	Hotel stay (London)
Jul-16	£24.00	£24.00	Business lunch
Total	£671.23		

Professor Nigel Wright - PVC/Dean of Technology

Corporate Credit Card

<i>Statement Date</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£0.00		No claims
Sep-15	£0.00		No claims
Oct-15	£0.00		No claims
Nov-15	£316.29	£91.00	Hotel stay (London)
		£59.00	Train ticket
		£69.40	Plane ticket (China)
		£71.39	Plane ticket (China)
		£25.50	Business lunch
Dec-15	£877.29	£107.50	Train ticket
		£15.50	Train ticket
		£284.85	Business dinner
		£9.45	Subsistence
		£98.50	Train ticket
		£3.00	Internet access (London)
		£243.00	Vaccinations for overseas business travel
		£48.99	Computer consumables
		£66.50	Train ticket (London)
Jan-16	£490.08	£399.00	Hotel costs for visitors to Leicester
		£10.92	Computer consumables
		£46.81	Subsistence
		£33.35	Business lunch
Feb-16	£380.82	£150.00	Vaccinations for business travel to India
		£129.50	Train ticket
		£57.87	Computer Consumables
		£5.65	Subsistence
		£20.95	Business lunch
		£16.85	Business lunch
Mar-16	£0.00		No claims
Apr-16	£0.00		No claims
May-16	£175.60	£20.10	Business lunch
		£155.50	Train ticket
Jun-16	£0.00		No claims
Jul-16	£0.00		No claims
Total	£2,240.08		

Ms Sarah Setchell - Executive Director of People and Organisational Development

Reimbursement of Business Expenses

<i>Date of Claim Submitted</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£0.00		No claims
Sep-15	£0.00		No claims
Oct-15	£0.00		No claims
Nov-15	£33.00	£26.00	Taxi (London)
		£7.00	Taxi (Leicester)
Dec-15	£0.00		No claims
Jan-16	£0.00		No claims
Feb-16	£0.00		No claims
Mar-16	£0.00		No claims
Apr-16	£0.00		No claims
May-16	£0.00		No claims
Jun-16	£0.00		No claims
Jul-16	£0.00		No claims
Total	£33.00		

Simon Ambrose - Vice-Chancellor's Chief of Staff

Corporate Credit Card (per month claimed)

<i>Statement Date</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£7.50	£7.50	Internet access (London)
Sep-15	£128.00	£128.00	Purchase of second passport for Business travel and visas
Oct-15	£3.00	£3.00	Internet access (Brighton)
Nov-15	£157.64	£93.64	Business lunch (London)
		£64.00	Train ticket (London)
Dec-15	£18.10	£18.10	Travel adaptor (India)
Jan-16	£0.00	£0.00	No claims
Feb-16	£229.73	£229.73	Business dinner (Beijing)
Mar-16	£336.66	£219.42	Hotel expenses (Hongkong)
		£114.05	Hotel expenses (Beijing)
		£3.19	Subsistence (Leicester)
Apr-16	£22.80	£22.80	Business lunch (Leicester)
May-16	£0.00	£0.00	No claims
Jun-16	£0.00	£0.00	No claims
Jul-16	£889.92	£666.32	Business dinner (Beijing)
		£195.19	Hotel charges (Beijing)
		£28.41	Subsistence (London)
Total	£1,793.35		

Simon Ambrose - Vice-Chancellor's Chief of Staff

Reimbursement of Business Expenses (per month claimed)

<i>Date</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£0.00	£0.00	No claims
Sep-15	£53.00	£53.00	Taxi (London)
Oct-15	£0.00	£0.00	No claims
Nov-15	£35.00	£15.00	Taxi (London)
		£20.00	Taxi (London)
Dec-15	£0.00	£0.00	No claims
Jan-16	£0.00	£0.00	No claims
Feb-16	£0.00	£0.00	No claims
Mar-16	£0.00	£0.00	No claims
Apr-16	£10.00	£10.00	Taxi (Leicester)
May-16	£27.00	£27.00	Taxi (London)
Jun-16	£0.00	£0.00	No claims
Jul-16	£8.26	£8.26	Taxi (Poland)
Total	£133.26		

Simon Oldroyd - PVC/Dean for Health and Life Sciences

Reimbursement of Business Expenses

<i>Date of Claim Submitted</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£0.00		No claims
Sep-15	£0.00		No claims
Oct-15	£0.00		No claims
Nov-15	£39.80	£15.00	Taxi (Leicester)
		£24.80	Taxi and underground ticket (London)
Dec-15	£0.00		No claims
Jan-16	£0.00		No claims
Feb-16	£0.00		No claims
Mar-16	£0.00		No claims
Apr-16	£0.00		No claims
May-16	£0.00		No claims
Jun-16	£0.00		No claims
Jul-16	£0.00		No claims
Total	£39.80		

Simon Oldroyd - PVC/Dean for Health and Life Sciences

Corporate Credit Card (per month claimed)

<i>Statement Date</i>	<i>Total</i>	<i>Breakdown</i>	<i>Description</i>
Aug-15	£78.25	£65.25	Business lunch
		£13.00	Car parking (Leicester)
Sep-15	£375.69	£137.50	Business dinner (Leicester)
		£207.79	Business dinner (Leicester)
		£30.40	Hospitality (Leicester)
Oct-15	£0.00		No claims
Nov-15	£53.19	£53.19	Business Lunch
Dec-15	£7.50	£7.50	Car parking (Leicester)
Jan-16	£0.00		No claims
Feb-16	£527.49	£13.50	Car parking (Leicester)
		£501.00	Vaccinations for business travel to India
		£12.99	Photos for Indian Visa
Mar-16	£35.40	£19.60	Tube ticket (London)
		£8.30	Subsistence (London)
		£7.50	Car parking (Leicester)
May-16	£0.00		No claims
May-16	£515.99	£28.90	Hospitality (Leicester)
		£308.98	Business dinner (United Arab Emirates)
		£83.40	Hospitality (Leicester)
		£94.71	Business dinner (United Arab Emirates)
Jun-16	£337.50	£12.10	Tube ticket (London)
		£140.00	Hospitality (London)
		£140.00	Hospitality (London)
		£4.90	Tube ticket (London)
		£13.50	Car parking (Leicester)
		£27.00	Car parking (Leicester)
Jul-16	£0.00		No claims
Total	£1,931.01		