

De Montfort University

Information security policies and regulations

This document provides an overview of the policy and regulation framework employed to manage the information assets of the organisation. Not all users will need to consult every policy and regulation. They are however provided to transparency and ensure that users are able to appreciate the implications of actions. The policies and regulations apply to every user of De Montfort University systems and services.

Policies and regulations are reviewed regularly and approved by the Information Services and Systems Committee. The review group consists of representatives of academic and support staff, staff unions and the Student Union.

The policies and regulations were last reviewed and approved summer 2006 for operation from the commencement of session 2006/7, unless a later date is

Policies

Information Security statement

The information security policy provides management direction and support for information security across the organisation. Specific, subsidiary information security policies form part of this information security policy.

[information security policy rev2005]

Information management requirements analysis

The purpose is to define a model of the University's current and foreseeable information management requirements by describing information classes and the requirements for their protection and control. This document feeds into the production of security policies and design guidelines for the network and connected systems, which are achievable and which satisfy these requirements.

[Security review 2005 – information management requirements – in PDF]

Community security policy

This defines the security policy for all information (including analysed and un-analysed data, and software) which is stored on systems located within De Montfort University campuses which are connected to the De Montfort University Network. It covers copies of information where it is subject to licensing, contractual or legal constraints (such as software, additional electronic copies of licensed library resources, backups of information subject to non-disclosure agreements, and information subject to De Montfort University's registration under the Data Protection Act).

[Security review 2005 – Community security policy - in PDF]

Network security policy

The purpose is to define De Montfort University's policy for controlling access to electronic information using network features.

[Security review 2005 – Network security policy – in PDF]

Software

The statement on software policy provides the context for the development of systems and processes and the basis for the production of regulations relating to software use. The policies are available on the University Intranet.

[Software policy]

Regulations

IT Regulations

These lay down the conditions under which all users may access services, the conduct expected, conditions of use and the use of disciplinary processes. Supplementary policies and guides are issued from time to time.

[DMU IT Regulations – published version]

IT Regulations – brief

These provide summaries of the IT regulations. Separate versions are produced for staff and students.

[DMU Regulations – brief]

Guide to legislation

This is a briefing document supporting section 3 of the IT regulations applicable laws.

[IT Regulations – Guide to legislation]

Internet

This lays down the conditions of use of Internet services particularly focusing on the use of the World Wide Web. It includes the production and release of content.

[Internet code of practice]

Use of discussion boards

This document provides protocols for the use of discussion boards within the DMU domain.

[Use of discussion lists]

Janet acceptable use

The Janet acceptable use policy governs access to the national and international academic networks. It is a condition of use of the network that all organisations agree that their users will operate within the policy. It is included as an addendum to the institutional policy to ensure completeness and to meet the conditions of Janet. The policy is accessed through a WWW link.

Eduserv/ Chest use policy

The Eduserv conditions of use govern all software distributed through Eduserv/ CHEST, the primary route through which software and data sets are supplied for the FE and HE communities. The conditions of use are included as an addendum to the institutional policy to ensure completeness and to meet the conditions of Eduserv. The policy is accessed through a WWW link.

Wireless network

There are some specific technical requirements that users need to comply with in order to access the University wireless network. This document will provide information on the use of the network and the special conditions that apply to roaming access. **Under development.**

Breaches of regulations

This document provides information on the protocols used when investigating suspected breaches of regulations.

E-mail

The protocols for the management of e-mail and information on good practice in use