

### Exit Strategy Plan template

(The template provides a minimum requirement. Additional steps may be added to reflect the needs of the partnership. The Plan should be agreed at the face-to-face meeting following formal notification of closure. The final version will be shared between partners and updated by the UKVS/ GPU Account Manager as and when dates of completion are met. The final version will be kept by UKVS/ GPU and the main link at the partner institution.)

		By whom		Dates	
Steps to partnership closure		Partner	DMU	When	Date of Completion
1	Decision to dissolve partnership made				
2	Key partnership contacts agreed				
3	Request for Strategic Approval for Exit				
4	Discussions held by Head of UKVS or GPU/Dean/Head of HE at partner to confirm the process				
5	Formal Notification sent to partner				
6	Effective date at which contract and partnership ends				
7	Confirmation of final recruitment point (date)				
8	Confirmation that all internal and external stakeholders are notified and internal marketing comms amended				

<b>9</b>	Mutual agreement to co-operate to ensure all applicants are advised of the ending of the partnership and all alternative options available including progression routes				
<b>10</b>	Agreement to notify students of the decision in writing				
<b>11</b>	Articulate a commitment to provide all enrolled students with every opportunity to complete the award as validated				
<b>12</b>	Confirm agreement by the partner institution to maintain appropriate academic standards for students remaining on course until the maximum registration date				
<b>13</b>	Establish a commitment by the University to share intellectual property rights where the partner institution wishes to validate existing University provision with a new awarding higher education institution.				
<b>15</b>	<b>Students remaining on the programme</b>				
<b>A</b>	How many students will remain on each year of each award/programme after the exit has been confirmed?				

	(provide a breakdown per year, indicating maximum registration date)				
B	What is the final date by which ALL students are expected to complete their programme of study?				
		<b>Partner</b>	<b>DMU</b>	<b>When</b>	<b>Date of Completion</b>
C	Agree on the accuracy of a separate, <u>confidential</u> list of names of all affected students, their re-sit opportunities and maximum registration date.				
D	Will these students have tutorials/one to ones regarding the dissolution of the partnership?				
E	How will the programme team protect the students' interests?				
<b>16</b>	<b>Annual Review</b>				
		<b>Partner</b>	<b>DMU</b>	<b>When</b>	<b>Date of completion</b>
	Provide details of the resources required to support the students until they complete their studies <u>Include:</u>				

	<ul style="list-style-type: none"> <li>• Teaching &amp; specialist staff (technicians etc.)</li> <li>• Physical resources e.g. laboratory facilities, specialist teaching spaces</li> <li>• External examiners</li> <li>• External subject advisors</li> <li>• Academic Link Tutors</li> <li>• Placement Activities</li> </ul> <p>These should be articulated for each year that the students remain until the exit process is complete</p>				
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