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**Validation of ….. meeting**

**Date**

***Virtual meetings via Microsoft Teams***

**10am – 10.30am - Private meeting of the Validation panel**

**10.30am – 11.30am - Panel meeting with Programme/Subject team**

 *(up to 2 hours max)*

**11.30am – 11.45am - Break for panel members**

**11.45am - 12.15pm - Private meeting of the Validation panel**

**12.15pm – 12.30pm - Outcomes presented back to the team representative(s)**

\*Please note this is an example agenda and may be adapted as required