

# Programme-specific **REGULATIONS**

## Faculty of Arts, Design & Humanities

Welcome to the programme-specific regulations for the Faculty of Arts Design & Humanities. These are additional requirements, normally in place to address requirements outlined by a Professional, Statutory and Regulatory Body (PSRB). They relate to postgraduate programmes, and students CONTINUING on to levels 5, 6 and 7 of undergraduate programmes (from September 2022). Please refer to the [academic regulations](#) for further details.

Please note, there is a separate set of programme-specific regulations for taught programmes which apply to all NEW\* level 4 (first year) undergraduate students from September 2022, both on block delivery programmes and on programmes with other delivery patterns. \* This includes students who initially enrolled in 2021/22 and are repeating level 4 in 2022/23.

For further information please contact your [Associate Dean \(Academic\)](#) in the first instance. Alternatively, please contact Sally Lloyd, Department of Academic Quality, [sllloyd@dmu.ac.uk](mailto:sllloyd@dmu.ac.uk).

2022/23

**Programme/award title and code:** BA(Hons) in Architecture K10050

**Owning board:** Architecture

**Name of Professional, Statutory and Regulatory Body (PSRB):**

Royal Institute of British Architects (RIBA)

Architects Registration Board (ARB)

Lembaga Arkitek Malaysia (LAM)

**Passing a module/Compensation**

18/22 No compensation is available. All modules are must-pass modules and therefore students must achieve a pass mark of 40 per cent.

**Reassessment of failure**

42-44. Students will normally be registered to take reassessments at the first opportunity provided. However, a student may opt to re-study a failed module(s) with attendance in the following academic year. In such cases the student must pay the appropriate module fee and the module will be capped in line with reassessment regulations. Reassessment with mandatory attendance also applies.

### **Progression between undergraduate levels of study**

65-66 To progress from level 4 to level 5, and from level 5 to level 6, a student must normally have passed at least 120 credits. However, the assessment board may decide to exceptionally allow students to progress carrying a reassessment to be completed without attendance if they have achieved at least 90 credits with the remaining credits in the 30-39 per cent range. Each decision will be at the discretion of the relevant assessment board and will be based on the board's confidence in the individual student's competence to progress and pass

**Programme/award title and code: BSc(Hons) in Architecture (Dubai)**  
**K10051**

**Owning board: Architecture**

**Name of Professional, Statutory and Regulatory Body (PSRB):**

**BSc Architecture in Dubai has formally begun the application process for gaining RIBA (Royal Institute of British Architects) Validation.**

### **Passing a module/Compensation**

18/22 No compensation is available. All modules are must-pass modules and therefore students must achieve a pass mark of 40 per cent.

### **Reassessment of failure**

42-44 A student will have a maximum of 90 credits of reassessment opportunity at each level of study. Students will normally be registered to take reassessments at the first opportunity provided. However, a student may opt to re-study a failed module(s) with attendance in the following academic year. In such cases the student must pay the appropriate module fee and the module will be capped in line with reassessment regulations. Reassessment with mandatory attendance also applies.

### **Progression between undergraduate levels of study**

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**Programme/award title and code: Master of Architecture (MArch)**  
**K10047 FT; K10048 PT**

**Owning board: Architecture**

**Name of Professional, Statutory and Regulatory Body (PSRB):**

**Royal Institute of British Architects (RIBA)**

**Architects' Registration Board (ARB)**

**Lembaga Arkitek Malaysia (LAM) – applies only to students who have a minimum 6 months approved practical experience before entering the Full Time Part 2 Programme.**

### **Credit accumulation and award**

80 To gain the award of MArch a student requires 240 credits of which 120 are at level 7 and 120 are at level 6.

### **Passing a module/Compensation**

18/22 No compensation is available. All modules are must-pass modules and therefore students must achieve a pass mark of 40 per cent.

### **Reassessment Opportunities**

34 Students are entitled to one reassessment only in each of the modules on the programme.

### **Substitution of Failed Modules**

54 The generic regulation is not applicable to MArch.

### **Progression from level to level**

65-67 Students must pass all modules in the year of study before progressing to the next year of study. This applies to both full-time and part-time students.

### **Honours Degree Classification**

81 The MArch award may be made at pass level, with merit or with distinction. The overall aggregate mark is calculated from the average of all module marks in the programme, taking into account module credit weighting.

A distinction may be awarded if a student has an average of 70% or above across all modules, taking into account the module credit weightings.

A merit may be awarded if a student has an average of 60% or above, taking into account the module credit weightings.

92-94 The programme is not eligible for consideration band rules.

### **MArch Exit Awards**

To attain the MArch itself all the modules that comprise it must be passed at 40%. This is enforced in order to comply with the professional bodies' requirements, which allow the university award to replace the professional body award – ARB and RIBA Part 2. Furthermore, all the modules in each year of the programme must be passed at 40% before the student can progress to the next year.

The University wishes to recognise the achievements of those students who only pass some of the modules, however, and the exit awards are designed to do this. The Graduate Certificate in Architectural Studies recognizes passing of the modules comprising the first part of the programme, the Advanced Graduate Certificate in Architectural Studies recognizes passing of the modules comprising the first part of the programme plus, the Design Thesis module or the three remaining modules that comprise the second part of the programme. Thus students will have to have entered the second part of the programme to be eligible for either of the exit awards.

As the achievement of these exit awards only means partial completion of the MArch Programme, the awards CANNOT be recognised by the professional bodies RIBA and ARB and will NOT therefore be validated nor prescribed by them. So they do NOT provide exemption from the RIBA Part 2 examination for professional qualification and are NOT ARB prescribed. As these are exit awards only, students cannot enrol onto the modules with a view to attaining the exit awards. In order to avoid any ambiguity as to standards required, the pass mark has to remain at 40% for the modules, as required by the professional bodies, and no condonements or lower pass marks will be allowed.

#### **Graduate Certificate in Architectural Studies**

ARCH 3411 – Design 1 (30cr)

ARCH 3412 – Design 2 (30cr)

ARCH 3413 – Technical Realisation (30cr)

ARCH 5013 – Comprehensive Dissertation (30cr)

#### **Advanced Graduate Certificate in Architectural Studies**

ARCH 3411 – Design 1 (30cr)

ARCH 3412 – Design 2 (30cr)

ARCH 3413 – Technical Realisation (30cr)

ARCH 5013 – Comprehensive Dissertation (30cr)

Plus ARCH5012 Design Thesis (60cr)

Or all three of ARCH3414 Practice Management and Law (30cr), ARCH5014 ADRS (15cr) and ARCH5015 Integrated Technology (15cr)

#### **Direct Entry/RPL**

173/179 Direct entry into the M Arch is not permitted

### **Programme/award title and code: Architect Degree Apprenticeship**

The apprenticeship programme level 7 combines the RIBA part 2 MArch Architecture programme and RIBA part 3 to create a 4 year apprenticeship course.

#### **Owning board: Architecture**

#### **Name of Professional, Statutory and Regulatory Body (PSRB):**

**Royal Institute of British Architects (RIBA)**

**Architects' Registration Board (ARB)**

#### **Credit accumulation and award**

80 To gain the award of MArch a student requires 240 credits of which 120 are at level 7 and 120 are at level 6. The MArch will only be awarded to an apprentice who has successfully met the requirements of RIBA Part 2

#### **Passing a module/Compensation**

18/22 No compensation is available. All modules are must-pass modules and therefore students must achieve a pass mark of 40 per cent.

#### **Substitution of Failed Modules**

54 The generic regulation is not applicable to the MArch.

## Progression from level to level

65-67 Apprentices must pass all modules in the year of study before progressing to the next year of study.

## Reassessment Opportunities

34 Apprentices are entitled to one reassessment only in each of the modules on the programme.

## Honours Degree Classification

81 The MArch award may be made at pass level, with merit or with distinction. The overall aggregate mark is calculated from the average of all module marks in the programme, taking into account module credit weighting.

A distinction may be awarded if a student has an average of 70% or above across all modules, taking into account the module credit weightings.

A merit may be awarded if a student has an average of 60% or above, taking into account the module credit weightings.

92-94 The programme is not eligible for consideration band rules.

## PG Dip Architectural Practice

### Failure in Assessment

33 A student who fails a component within ARCH5210 may undertake an in-year retrieval of the failure. The component mark will be capped at 50%

### End Point Assessment

EPA will provide 30 credits. Apprentices cannot successfully complete their Part 3 qualification, and therefore the apprenticeship, without passing the EPA. Performance in the EPA will determine the apprenticeship grade of pass, merit or fail.

The Architect Apprenticeship Standard is mapped against the current ARB and RIBA Part 2 and Part 3 criteria. This apprenticeship enables apprentices to apply to become a Registered and Chartered Architect upon successful completion if they so wish- note that individuals need to hold ARB-prescribed awards at Part 1, Part 2 and Part 3 levels before they are eligible for registration. The Architect Apprenticeship Standard is designed to align with the latter two awards.

## EPA

Assessment Method	Area Assessed	Grading
Professional Interview supported by Career Appraisal	Components of knowledge, skill and behaviours from across the standard (Please refer to appendix B)	Fail/Pass/Merit
Case Study Report supported by Design Challenge	Components of knowledge, skill and behaviours from across the standard (Please refer to appendix B)	Fail/Pass/Merit

A summary of the EPA timeline is as follows:

- The Apprentice, Employer, and DMU will agree the '**Design Challenge**' within 4 weeks of the EPA start date. The '**Design Challenge**' must be work undertaken after the EPA start date.
- The **Case Study Report** must be submitted within 22 weeks of the EPA start date
- The **Career Appraisal** must be submitted to the EPAO within 22 weeks of the EPA start date.
- The **Professional Interview** takes place within the final 2 weeks of the EPA
- Apprentices will complete the EPA within 6 months of going through the gateway to the EPA

Each employer will be required to develop its own training plan in collaboration with a training provider mapped to the knowledge, skills and behaviours (KSB) as set out in the Architect Apprenticeship Standard.

The *Employer Occupational Brief* recommends how the employer could ensure that the apprentice is gaining appropriate on-the-job training to enable the apprentice to develop the relevant KSB throughout the apprenticeship programme and prior to undertaking the end point assessment (EPA).

It is estimated that the total length of the Part 2 and Part 3 qualifications will be typically **48** months with the EPA typically taking place in the **6** months after the gateway.

The *Employer Occupational Brief* is included in the *Architecture Apprenticeships Guide*. Please click [here](#) for a link to the Architecture Apprenticeships Guide.

Apprentices without English and Maths at Level 2 on entry will need to achieve that level before taking their EPA.

### End point assessment gateway

74. The employer will take the final decision on whether the apprentice is ready to take the EPA and may take advice from the Architecture Apprenticeship programme leader.

Prior to taking the EPA, the apprentice must meet the following:

- Achieved a Level 2 English and Maths as per the standard
- Completed and awarded a post graduate level qualification (Part 2)
- Completes the formal academic learning for the Part 3 qualification
- Completed any formal training plan agreed with their employer
- Has sufficient competency in all the knowledge, skills & behaviours as defined in the Architecture Apprenticeship Standard

The decision should be recorded in writing.

Apprentices will complete the EPA within 6 months of going through the gateway to the EPA.

## End point assessment:

End point assessment activities will be completed over a maximum 6 month period to accommodate work scheduling and cost-effective planning of resources.

The KSBs are consistent with the ARB/RIBA criteria for the Part 2 and Part 3 qualifications. The apprentice must demonstrate the KSBs to successfully complete the apprenticeship.

The EPA will deliver **30** credits from the overall Part 3 credit allocation. The Part 3 award process can only be concluded after the EPA is satisfactorily completed.

The EPA will comprise of two assessment methods as follows:-

### Professional Interview supported by Career Appraisal

As the experience included within the Career Appraisal is completed prior to the Gateway, only the Professional Interview will be marked for the End-Point Assessment.

### Professional Interview

#### Case Study Report supported by Design Challenge

The Design Challenge must be undertaken after the EPA start date.

The subject of the Design Challenge must be agreed within 4 weeks of the EPA start date by the Apprentice, Employer, and EPAO.

**Case Study Report** should include the following:-

The assessment and marking of the Case Study Report must be carried out by two people, an Independent Assessor and an Industry Expert, appointed by the End-point assessment organisation, who have no previous experience of the apprentice

## End point- Final Decision

The assessment organisation, which must be registered on the RoEPAO, will make the final decision on whether an apprentice is considered a pass, merit or fail.

## Independence

The Independent Assessors and Industry Experts will have no previous relationship to the apprentice and will make a holistic judgement of each apprentice as an apprentice on the basis of the evidence demonstrated by the Assessment Methods set out above.

Performance in the EPA will determine the apprenticeship grade of fail, pass or merit.

Each assessment method will be graded pass, merit, or fail. In order to gain an apprenticeship pass or higher grade, the apprentice must achieve a minimum of a pass in each method.

An apprenticeship pass represents full competence against the standard. A grade of merit means an apprentice is demonstrating competence above the standard. The following table shows the assessment grades to determine the overall grade.

Professional Interview supported by Career Appraisal	Case Study Report supported by Design Challenge	Overall Award
Merit	Merit	<b>Merit</b>



Merit	Pass	<b>Pass</b>
Pass	Merit	<b>Pass</b>
Pass	Pass	<b>Pass</b>
Fail	Pass	<b>Fail</b>
Pass	Fail	<b>Fail</b>
Fail	Fail	<b>Fail</b>

The knowledge, skills and behaviours of the Architect Apprenticeship are designed to align with the Architects Registration Board (ARB) and Royal Institute of British Architects (RIBA)'s criteria for the Prescription of Qualifications at Part 2 and Part 3. Successful completion of the Architect Apprenticeship EPA will enable an ARB prescribed Part 3 qualification to be awarded.

Apprentices holding ARB-prescribed qualifications at Part 1, Part 2 and Part 3 levels will be eligible to apply to become:

- a Registered Architect with Architects Registration Board and use the initials ARB after their name; and
- A Chartered Architect with the Royal Institute of British Architects which would allow them to use the initials RIBA after their name.

The use of the title "Architect" is regulated by the Architects Registration Board. Registration is a pre-requisite of use of the professional title "Architect".

### **Resit/Retake:**

A **Retake** involves a need for further learning before an assessment is taken. A **Resit** does not.

Apprentices will be offered the opportunity to take a resit/retake. The maximum grade awarded to a re-sit/re-take for an individual assessment method will be pass, unless the EPAO identifies exceptional extenuating circumstances accounting for the original fail. Resits/retakes are not offered to apprentices wishing to move from pass to merit.

If the apprentice does not pass the Case Study Report, subject to the feedback, they may have to undertake further work on the submission and may resubmit the same piece of work with changes. The feedback can advise an apprentice on the area(s) failed in the EPA, but not advise what they need to do to overcome it in a resit/retake

If the apprentice does not pass the Professional Interview, subject to the feedback, they may have to undertake further work on the Career Appraisal and may resubmit the same piece of work with changes and re-take the Professional Interview.

The retake/resit will take place within a 6 month period. The apprentice will be informed by the EPAO within 2 weeks of the EPA as to whether they have failed any of the assessment methods, any feedback and the course of action that they need to undertake to resit/retake the EPA.



## **Programme/award title and code: PG Dip Architectural Practice**

**Owning board: Architecture**

**Name of Professional, Statutory and Regulatory Body (PSRB):**

**Royal Institute of British Architects (RIBA)**

**Architects' Registration Board (ARB)**

### **Determination of Final Award**

81 To become eligible for the award of Post-Graduate Diploma in Architectural Practice, candidates must satisfy the Examination Board in respect of the following the satisfactory completion and passing of every component of each of the course modules:

Module ARCH 5210 – Practice, Management and Law;

Module ARCH 5211 - Case Study;

Module ARCH 5212 - Evaluation of Practical Experience & PEDRs;

Module ARCH 5213 - Practice Paper Exam and Professional Interview;

Please note that the Professional Interview is the summative assessment of the course and overrides all other elements of the Course. If a candidate fails or is referred in the Professional Interview they cannot go forward for the award and must normally wait a minimum of 12 months before they can attend another Interview.

### **Failure in Assessment/Non-Attendance**

33 A student who fails a component within ARCH5210 may undertake an in-year retrieval of the failure. The component mark will be capped at 50%

A student who fails a module and as such fails to satisfy the Examination Board in all or part of the overall assessment, and/or fails to attend some part of the course, may be permitted to re-sit appropriate examinations, resubmit work, and/or to attend a specific part of the course, once more, on such terms and conditions and after such a period as the Examination Board may prescribe.

44 A Referred Candidate must attend a Professional Interview as directed by the Examination Board. This will be after a minimum of 12 months.

### **Diploma Classification**

81 The Post-Graduate Diploma is awarded as a 'Pass' or 'Fail'.

A Pass shall normally be awarded in the case where the student has achieved a pass in all essential components of each module with a mark of 50% or above.

### **Course Duration**

146 The course is of one year's duration. Candidates have a right of referral according to university regulations. A candidate can be registered on the course for a maximum of three years, with one reassessment opportunity.

### **RIBA Examination in Professional Practice (Part 3)**

All students gaining the Post-Graduate Diploma in Architectural Practice are deemed to have gained exemption from the RIBA Examination in Professional Practice and are eligible for registration as architects through the ARB and membership of the RIBA.

### **Programme specific regulations for National Design Academy**

**Students commencing Sept-Dec 2022 & current students within their current year of study (students will transfer to the ED2030 L4 regulations as they move to the next level of study – all levels – see L4 PSR's)**

Owning board: **NDA/NMA**

Name of Professional, Statutory and Regulatory Body (PSRB):

**N/a**

<b>FdA Interior Design</b>	<b>W25012</b>
<b>FdA Heritage Interior Design</b>	<b>W25013</b>
<b>BA (Hons) Interior Design</b>	<b>W25044</b>
<b>BA (Hons) Heritage Interior Design</b>	<b>W25045</b>
<b>BA (Hons) Interior Design (Top-up)</b>	<b>W25046</b>
<b>BA (Hons) Heritage Interior Design (Top-up)</b>	<b>W25047</b>
<b>MA Interior Design</b>	<b>W25072</b>
<b>FdA Retail Design</b>	<b>W29011</b>
<b>BA (Hons) Retail Design</b>	<b>W29041</b>
<b>BA (Hons) Design for Outdoor Living</b>	<b>W29042</b>
<b>BA (Hons) Retail Design (Top-up)</b>	<b>W29043</b>
<b>BA (Hons) Design for Outdoor Living (Top-up)</b>	<b>W29044</b>

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### **Passing a module/Compensation**

18/22 All modules must be passed at 40%. No compensation is available (UG programmes only)

### **Reassessment**

34 A student will have a maximum of 90 credits of reassessment opportunities at each level of study (UG programmes only)

48-52 inclusive, there is no opportunity for re-assessment with mandatory attendance on this programme.

## Module length

- The maximum period to complete a 30 credit UG module is 77 days (unless a holiday/interruption/deferral/extension is in place)
- The maximum period to complete a 60 credit UG module is 150 days (unless a holiday/interruption/deferral/extension is in place)
- The maximum period to complete a 15 credit PGT module is 55 days (unless a holiday/interruption/deferral/extension is in place)
- The maximum period to complete a 60 credit PGT module is 180 days (unless a holiday/interruption/deferral/extension is in place)
- Students may submit earlier. Unauthorised late submission of assessment regulations also applies

## Undergraduate Progression

65 Progression occurs on a module-to-module (i.e., sequential) basis: a student can progress to the next module providing they are carrying no more than 30 credits of failure. Progression is permitted on unratified results to allow students to progress on their programme of study between assessment boards

Progression between DMU boards is to be managed by NDA/NMA to ensure effective monitoring of students & full adherence to the regulations specified above.

Students must have passed at least 90 credits of modules to progress to the next level of undergraduate study

Repeating an undergraduate level of study  
Regulations 136 and 138 do not apply to this programme.  
Repeating Level 4 study is NOT allowed.

## Postgraduate Progression

72/73 Progression occurs on a module-to-module (i.e., sequential) basis: a student cannot progress to the next module until the preceding module has been passed. Progression is permitted on unratified results to allow students to progress on their programme of study between assessment boards

Progression between DMU boards is to be managed by NDA/NMA to ensure effective monitoring of students & full adherence to the regulations specified above.

## Deferring assessments

126 Students may request a deferral (delay) in submitting assessments or sitting formal examinations. This means that a student can take the assessment at a later date than scheduled without it having an effect on reassessment opportunities. It is treated as a first attempt and the module component mark is not capped. Normally, students will be automatically registered to take deferred assessments at the first opportunity provided. (33 calendar days from your original submission date)

**Programme/award title and code:** MA Business of Motorsport N1C675  
**Students commencing Sept-Dec 2022 & current students within their current year of study (students will transfer to the ED2030 L4 regulations as they move to the next level of study – all levels – see L4 PSR's)**

**Owning board:** NDA/NMA

**Name of Professional, Statutory and Regulatory Body (PSRB):**

N/a

### Module length

#### Full time study

- The maximum period to complete 2 x 15 credit PGT modules is 50 days (unless a holiday/interruption/deferral/extension is in place)
- The maximum period to complete the final 30 & 60 credit PGT module combined is 145 days (unless a holiday/interruption/deferral/extension is in place)

#### Part time Study

- The maximum period to complete 2 x 15 credit PGT modules is 100 days (unless a holiday/interruption/deferral/extension is in place)
- The maximum period to complete the final 30 & 60 credit PGT module combined is 290 days (unless a holiday/interruption/deferral/extension is in place)
- Students may submit earlier. Unauthorised late submission of assessment regulations also applies

### Progression

Progression between DMU boards is to be managed by NDA/NMA to ensure effective monitoring of students & full adherence to the regulations specified above.

### Deferring assessments

126 Students may request a deferral (delay) in submitting assessments or sitting formal examinations. This means that a student can take the assessment at a later date than scheduled without it having an effect on reassessment opportunities. It is treated as a first attempt and the module component mark is not capped. Normally, students will be automatically registered to take deferred assessments at the first opportunity provided. (33 calendar days from your original submission date)

### ADH Masters Programmes with Postgraduate Placement option

**Owning board:** Fashion & Textiles, Art, Design & Architecture PGT, Dubai PGT

**Name of Professional, Statutory and Regulatory Body (PSRB):**

N/a

72/73 To be eligible to progress to the optional placement, a student should normally have passed their first four modules (60 credits) at the first attempt. Eligibility to proceed to placement is also subject to satisfactory course attendance.

Programmes with PGT Placement option

MSc Cultural Events Management  
MA Interior Design  
MA Fashion & Textiles  
MA Fashion Management with Marketing  
MA Fashion Management with Marketing (Dubai)  
MA Design Innovation  
MA Design Management and Entrepreneurship  
MSc Architecture & Sustainability  
MA/MSc Product Design  
MSc Textile Design, Technology and Innovation

**Programme/award title and code: MSc Sport Management N88071**

**Owning board: Humanities & Performing Arts PGT**

**Name of Professional, Statutory and Regulatory Body (PSRB):**

**N/a**

<b>Generic regulation</b> (including paragraph number)	<b>Programme-specific regulation</b>
72. Students must have passed 60 credits before starting their dissertation, major project or design work.	Students must have passed a minimum of 30 credits at first attempt and cumulatively 60 credits by second attempt to be eligible for a external consultancy project (ADHP5011). Students who do not meet this criterion can proceed to an internal consultancy project only (ADHP5011) once they have passed a minimum of 60 credits overall.