

## Travel Plan Action Plan

### Scope 3 emissions from commuting to be a three-year average of <7500 tCO<sub>2</sub>e by 2018/19<sup>i</sup>

Objective	Actions	Progress
Review car parking provision and permit allocation.	<ul style="list-style-type: none"> <li>▪ Review the Vehicle Parking and Cycle Policy annually</li> <li>▪ Review comments made in the annual staff and student travel survey</li> </ul>	<ul style="list-style-type: none"> <li>▪ Vehicle Parking and Cycling Policy reviewed in Spring 2021</li> <li>▪ Additional parking provided at the Watershed and Portland building</li> </ul>
Investigate the potential for Electric Vehicle (EV) charging points to be installed.	<ul style="list-style-type: none"> <li>▪ Seek OLG support</li> <li>▪ Identify suitable locations for EV charging points on campus</li> <li>▪ Develop business case and install, if viable</li> </ul>	<ul style="list-style-type: none"> <li>▪ Report approved by OLG in March 2021</li> <li>▪ 3 initial locations identified on campus for EV charging; Bede House, Main Car Park, Edith Murphey Car Park</li> </ul>
Introduce a DMU student & staff bike hire scheme	<ul style="list-style-type: none"> <li>▪ Write a report summarizing the vision for the scheme and the proposed operational details</li> <li>▪ Engage Procurement to go out to market</li> <li>▪ Introduce scheme, if viable</li> </ul>	<ul style="list-style-type: none"> <li>▪ Leicester City Council have launched cycle hire scheme in city with 2 e-bike docking stations on campus</li> <li>▪ Investigating opportunities for staff and students to access e-bike scheme</li> </ul>
Accurately measure Scope 3 GHG emissions associated with staff and student commuting.	<ul style="list-style-type: none"> <li>▪ Calculate emissions using the results of the annual staff and student travel survey</li> </ul>	<ul style="list-style-type: none"> <li>▪ Emissions calculated for period 2008 – 2019/20</li> <li>▪ 2019/20 survey was conducted in March 2019. Data from survey used to calculate commuting carbon footprint</li> </ul>
Support cycling to DMU	<ul style="list-style-type: none"> <li>▪ Develop a Bike Buddy Project</li> <li>▪ Investigate demand for cycle maintenance sessions</li> <li>▪ Schedule regular Dr Bike sessions</li> <li>▪ Continue to loan cycle locks and lights</li> </ul>	<ul style="list-style-type: none"> <li>▪ Discussions held with LCC, Sustrans and Liftshare regarding a Bike Buddy project</li> <li>▪ Regular Dr Bike sessions scheduled. These sessions can also be used as one-one maintenance sessions</li> <li>▪ 196 members of staff are currently taking advantage of the cycle equipment loan scheme. 20 locks have been loaned out in the 2017/18 academic year</li> <li>▪ New staff and student locks purchased for 2020/21</li> </ul>

### Number of cycle spaces on campus to be greater than 700 by 2017<sup>ii</sup>

Objective	Actions	Progress
To maintain, evaluate and to continue to develop cycling facilities on the DMU campus.	<ul style="list-style-type: none"> <li>▪ Appraise the development of cycling facilities in and around the Vijay Patel Building</li> <li>▪ Review the development of cycling and shower facilities in and around Heritage House</li> <li>▪ Regular inspections of campus cycle storage</li> <li>▪ Ensure the provision of facilities for cyclists is considered in all new builds and refurbishment projects</li> </ul>	<ul style="list-style-type: none"> <li>▪ Sheffield stands installed outside the VP Arts Tower</li> <li>▪ Indoor cycle storage facility in the Vijay Patel building opened. Facility contains two-tier racking for 128 bikes across two rooms (student and staff)</li> <li>▪ HH showers refurbished and lockers installed</li> <li>▪ Cycle storage for ten bikes have been installed at the Watershed and the shower facilities refurbished</li> <li>▪ Additional storage for 20 bikes has been installed at Beaumont Park</li> </ul>
Landscaping of the shared-use pedestrianised zone to include cycle areas.	<ul style="list-style-type: none"> <li>▪ Liaise with the Projects Team regarding completion of the pedestrianisation works on Mill Lane and the Gateway to integrate cyclists and pedestrians</li> </ul>	<ul style="list-style-type: none"> <li>▪ Mill Lane scheme is now complete.</li> <li>▪ Plans are being developed for a campaign to promote considerate use of the shared space.</li> </ul>

### Three-year average for Staff commuting by Single Occupancy Vehicle: 42% 2015-2017, 41% 2017-2019<sup>iii</sup>

Objective	Actions	Progress
Continue to provide Park & Ride tickets for staff	<ul style="list-style-type: none"> <li>▪ Continue DMU's working relationship with Leicestershire County Council colleagues</li> <li>▪ Promote the scheme to DMU staff via internal communications</li> </ul>	<ul style="list-style-type: none"> <li>▪ 113 permits issued during 2020/21</li> <li>▪ Scheme confirmed for 2021/22</li> </ul>
Improve Public Transport provision and offers to staff	<ul style="list-style-type: none"> <li>▪ Retain membership of SmartGo Travel Leicester</li> </ul>	<ul style="list-style-type: none"> <li>▪ SmartGo Travel Leicester membership renewed. Membership deal secured until May 2023</li> <li>▪ Staff and students continue to be able to use the Hospital Hopper for free</li> <li>▪ Currently investigating the potential to introduce a Rail Season Ticket Loan scheme for staff</li> </ul>

Strengthen staff and student communication regarding travel and transport initiatives and offers	<ul style="list-style-type: none"> <li>Publish regular bulletins and articles on the staff and student pages of the DMU website, in the weekly student newsletter and via Cascade emails</li> <li>Engage new staff starters at POD induction events</li> <li>Improve communications through signage and display boards</li> </ul>	<ul style="list-style-type: none"> <li>Signage in cycle sheds regularly updated</li> <li>BuG noticeboard created in the Vijay Patel Cycle Store</li> <li>New starters engaged at Staff Welcome Events</li> </ul>
Promote and support salary sacrifice schemes for bicycles	<ul style="list-style-type: none"> <li>Continue to provide Cycle2Work and CyclePlus schemes</li> </ul>	<ul style="list-style-type: none"> <li>Application window extended until the whole of 2021 as a result of coronavirus pandemic.</li> </ul>
Develop a rail season ticket loan scheme	<ul style="list-style-type: none"> <li>Research train ticket loans schemes run by other universities</li> <li>Investigate potential for train ticket loans scheme at DMU including estimates of take up of scheme and initial funds required</li> <li>Report to relevant groups and committees within DMU</li> <li>Implement scheme if approved and business case viable</li> </ul>	<ul style="list-style-type: none"> <li>Proposal drafted and reported to the Green Travel Plan Group</li> <li>Initial support gained from Finance and POD</li> <li>Next step: Paper to be taken to OLG</li> </ul>
Review and re-launch the DMU car share scheme	<ul style="list-style-type: none"> <li>Monitor existing take up and use of car-share scheme</li> <li>Review existing car-share rules and procedures</li> <li>Re-launch car-share scheme highlighting benefits to staff during lift-share week in October</li> </ul>	<ul style="list-style-type: none"> <li>Investigating relaunch of DMU Car Share Scheme for later in 2021.</li> </ul>
Develop a personal transport planning initiative	<ul style="list-style-type: none"> <li>Develop a pilot scheme which offers 1-2-1 guidance to new starters to support them to choose sustainable modes of transport</li> </ul>	<ul style="list-style-type: none"> <li>Personal travel planning provided through link on transport webpages on DMU website.</li> </ul>
Work in collaboration with local partners on cycling initiatives	<ul style="list-style-type: none"> <li>Continue DMU's working relationship with Leicester City Council and Leicestershire County Council colleagues</li> <li>Network and expand relationships with other local partners and associates</li> </ul>	<ul style="list-style-type: none"> <li>Regular contact maintained with Leicester City Council Walking and Cycling team</li> <li>Currently working with Sustrans on a number of cycling-related initiatives including Dr Bike Sessions.</li> <li>Working with LCC to gain access for staff and students to the Santander Cycles Leicester scheme.</li> </ul>
<b>Miscellaneous</b>		
<u>Objectives</u>	<u>Actions</u>	<u>Progress</u>
Ensure abandoned bikes are dealt with appropriately	<ul style="list-style-type: none"> <li>Formalise a procedure for abandoned bikes at DMU</li> <li>Donate abandoned bikes to local charities</li> <li>Inspect campus cycle storage on a regular basis</li> </ul>	<ul style="list-style-type: none"> <li>Formal procedure now in place</li> <li>29 bikes donated to two charities since January 2018</li> </ul>
Fulfil our statutory transport-related reporting duties	<ul style="list-style-type: none"> <li>Submit an annual progress report to Leicester City Council</li> </ul>	<ul style="list-style-type: none"> <li>2019/20 report approved by Bal Minhas</li> </ul>
Promote the health and well-being benefits of active travel to DMU staff and students	<ul style="list-style-type: none"> <li>Encourage greater student involvement in DMU guided walks</li> <li>Mental Health Day guided walk planned open to staff and students</li> </ul>	<ul style="list-style-type: none"> <li>Guided walk took place Tues 7<sup>th</sup> March 2017 at 13:00. Information stall &amp; activities planned as part of Mental Health Day (March 2017)</li> <li>Attended Mental Health Day event 2019</li> <li>Meeting with Living Streets in July 2018 to discuss walking initiatives</li> </ul>
Conduct an annual staff and student Travel Survey	<ul style="list-style-type: none"> <li>Conduct a staff and student Travel Survey to gain detailed insight into DMU travel habits</li> <li>Publish results to OLG and on website</li> </ul>	<ul style="list-style-type: none"> <li>2019/20 survey conducted. Results reported to GTPG and OLG and published on the DMU website</li> </ul>

<sup>i</sup> Improvement on the best performing rolling 3-year averages from Travel Survey data 2005 -2014.

<sup>ii</sup> 10% increase on 2014 figure.

<sup>iii</sup> Based on reducing the figures from period covered by Phase 2.