

Welcome to the programme-specific regulations for the Faculty of CEM. These are additional requirements, normally in place to address requirements outlined by a Professional, Statutory and Regulatory Body (PSRB). They relate to NEW level 4 (first year) undergraduate students from September 2022 onwards, both on block delivery programmes and on programmes with other delivery patterns, so students in levels 4 to 6 in 2024/25 will now be subject to these regulations. They also apply to new postgraduate students from September 2023 onwards. Please refer to the [academic regulations](#) for further details.

Please note, there is a separate set of programme-specific regulations for taught programmes which apply to continuing postgraduate students and undergraduate students at level 7 in 2024/25.

For further information please contact your Associate Dean (Academic) in the first instance. Alternatively, please contact Sally Lloyd, Department of Academic Quality, [slloyd@dmu.ac.uk](mailto:slloyd@dmu.ac.uk).

### A. Standard Undergraduate programmes

#### 1. Engineering Year Zero, H10011

##### Owning board: ESD UG

##### a. Compensation & passing the Programme

- i. The Engineering Year Zero foundation year will only be classified as Pass or Fail.
- ii. To pass the foundation year, a student must pass three of the four modules, and gain a mark of 30% or above in the fourth module.

##### b. Re-assessment with mandatory attendance

- i. Where feasible, a second re-assessment attempt may be undertaken by re-studying the module with mandatory attendance, unless regulation 2.40 applies.

#### 2. Electrical and Electronic Engineering BEng (Hons), H61043

Mechanical Engineering BEng (Hons), H30043

Mechatronics BEng (Hons), H73041

Mechatronics and Robotics BEng (Hons), H73051

Energy Engineering BEng (Hons), H10051

Aeronautical Engineering BEng (Hons), H41041\*

Electrical and Electronic Engineering MEng, H61046\*

Mechanical Engineering MEng, H30044\*

Mechatronics MEng, H73042\*

Mechatronics and Robotics MEng, H73051\*

Aeronautical Engineering MEng, H41042\*

## **Owning board: ESD UG**

### **Name of Professional, Statutory and Regulatory Body (PSRB): Institution of Engineering and Technology (IET)**

#### **i. Passing a module/Compensation – BEng (Hons)**

- i. To be eligible for an IET accredited award, a student must achieve a minimum threshold of 30% in the combined assessment mark for an assessment mode (e.g., exam or coursework) that contributes 30% or more to the overall module mark and where each mode assesses different learning outcomes. This applies to all modules at all levels of study.
- ii. A student not meeting the 30% threshold in the assessment for a mode that contributes 30% or more to the overall module mark and where each mode assesses different learning outcomes, but passing the module, may re-sit those assessments within the mode to restore accreditation status. In this scenario, the module will be treated as a fail except that the overall module mark remains unchanged. As long as the student has sufficient resit opportunities available, the student will be given the option to re-sit to go forward with IET accreditation (if achieving at least the 30% threshold on resit) or to forfeit the accreditation.
- iii. Compensation is limited to a maximum of 30 credits across all levels of the programme. This compensation may reflect any combination of taught programme modules adding to the total of 30 credits. The Level 6 project module cannot be compensated.

#### **ii. Other IET eligibility criteria – BEng (Hons)**

- i. IET accreditation only applies to Honours BEng awards: all other-exit awards are ineligible for an accredited award.
- ii. Students must have studied the BEng programme either (a) from Level 5 onwards or (b) from Level 6 having studied Level 5 on another IET-accredited programme and have been deemed to have met the UKSPEC AHEP learning outcomes. Direct entrants to Level 6 from a non-IET accredited programme are ineligible for an IET-accredited award.
- iii. Students with RPL at Level 5 can only receive an IET-accredited award if the prior learning being recognised maps to the UKSPEC AHEP Learning Outcomes of the modules to which the RPL applies.

#### **iii. Undergraduate award classification – BEng (Hons)**

- i. Honours Degree classification is calculated using all 240 level 5 and level 6 credits, triple-weighted towards level 6.

#### **iv. Passing a module/Compensation – MEng awards**

- i. To be eligible for an IET accredited award, a student must achieve a minimum threshold of 30% in the combined assessment mark for an assessment mode (e.g., exam or coursework) that contributes 30% or more to the overall module mark and where each mode assesses different learning outcomes. This applies to all levels 4, 5 & 6 modules studied only.
- ii. To be eligible for an IET accredited award, a student must achieve a minimum threshold of 40% in the combined assessment mark for an assessment mode (e.g., exam or coursework) that contributes 30% or more to the overall module mark and

where each mode assesses different learning outcomes. This applies to all Level 7 modules studied only.

- iii. A student not meeting the 30% threshold in a Level 4, Level 5 or Level 6 assessment mode that contributes 30% or more to the overall module mark and assesses different learning outcomes, or not meeting the 40% threshold in a Level 7 assessment mode that contributes 30% or more to the overall module mark and assesses different learning outcomes, but passing the module, may re-sit those assessments within the mode to restore accreditation status. In this scenario, the module will be treated as a fail except that the overall module mark remains unchanged. As long as the student has sufficient resit opportunities available, the student will be given the option to re-sit to go forward with IET accreditation (if achieving 30% or more on resit at levels 4, 5 or 6, and 40% or more on resit at Level 7) or to forfeit the accreditation.
- iv. Compensation is limited to a maximum of 30 credits across all levels of the programme, including level 7. This compensation may reflect any combination of taught programme modules adding to the total of 30 credits. The project modules at levels 6 and 7 cannot be compensated.

v. [Other IET eligibility criteria – MEng](#)

- i. IET accreditation only applies to the MEng award: all other exit awards, with the exception of an honours BEng, are ineligible for an accredited award. Students enrolled on the MEng, who on completion of level 6 opt to end their studies, will be eligible for an accredited honours BEng providing they meet all conditions for the issue of such an award.
- ii. Students must have studied the MEng programme either (a) from Level 5 onwards or (b) from Level 6 having studied Level 5 on another IET-accredited programme and have been deemed to have met the UKSPEC AHEP learning outcomes. Direct entrants from a non-IET accredited programme are ineligible for an IET-accredited award.
- iii. Students with RPL at Level 5 can only receive an IET-accredited award if the prior learning being recognised maps to the UKSPEC AHEP Learning Outcomes of the modules to which the RPL applies.

vi. [MEng award classification](#)

- i. MEng Degree classification will be classified using all 360 level 5, level 6 and level 7 credits, triple-weighted towards level 7.

vii. [Choosing L6 optional modules - Electrical and Electronic Engineering BEng \(Hons\)/MEng \(non-E2030 programme ONLY\)](#)

- i. To qualify for an IET-accredited Electrical and Electronic Engineering degree, level 6 student option choices must include at least one of the following module pairs:
  - ENGD3107 Fundamental of Power Electronics + ENGD3108 Advanced Power Electronics and Applications
  - ENGD3045 Electrical Power Transmission and Distribution 1 + ENGD3046 Electrical Power Transmission and Distribution 2Students following a non-accredited pathway are exempt from this requirement.

viii. [Exit and intended awards - BEng \(Hons\) and MEng](#)

- i. Any student studying on the BEng accredited degree that does not fully meet the requirements for IET accreditation but fully satisfies the requirements for a DMU undergraduate honours degree award will be awarded the 'BSc (Hons) [programme title]'.

- ii. Any student studying on the MEng accredited degree that does not fully meet the requirements for IET accreditation but fully satisfies the requirements for a DMU integrated master's degree award will be awarded the 'MSci (Hons) [programme title]'.
- iii. Students who are direct entrants to Level 6 of the H61043 BEng (Hons) Electrical and Electronic Engineering programme because of the Enhanced Progression Agreement between DMU Leicester and the Jinling Institute of Technology, China, and who fully satisfy the requirements for a DMU undergraduate honours degree award, will be awarded the 'BEng (Hons) Electrical and Electronic Engineering'. All remaining direct entrants to Level 6 not meeting the eligibility requirements for an IET-accredited award on entry, will study the non-accredited 'BSc (Hons) [Programme Title]' intended award.

**For intake 22-23 to Level 4 of study and any direct entrants that later join this cohort, the following PSR applies**

i. **Reassessment of Failure**

- i. In relation to reg. 2.23, there is no in-year reassessment on these programmes.

### **3. Energy Engineering MEng, H10052**

**Owning board: ESD UG**

**For intake 22-23 to Level 4 of study and any direct entrants that later join this cohort, the following PSR applies**

a. **Reassessment of Failure**

- i. In relation to reg. 2.23, there is no in-year reassessment on this programme.

### **4. Mechanical Engineering BEng (Hons), H30043**

**Mechatronics BEng (Hons), H73041**

**Mechatronics and Robotics BEng (Hons), H73051**

**Energy Engineering BEng (Hons), H10051**

**Owning board: ESD UG**

**Name of Professional, Statutory and Regulatory Body (PSRB): Institution of Mechanical Engineers (IMechE)**

a. **Passing a module/Compensation – BEng (Hons)**

- i. A student may be reassessed in any failed module at the present level of study, as long as the student has sufficient reassessment opportunities available.
- ii. Compensation is limited to a total maximum of 30 credits from across all levels of study. The Level 6 project module cannot be compensated.

b. **Other IMechE eligibility criteria – BEng (Hons)**

- i. IMechE accreditation only applies to Honours awards: all other exit awards are ineligible for an accredited award.

- ii. Direct entrants to either L5 or L6 are eligible for IMechE accreditation. Students with RPL at Level 4/5 can only receive an IMechE-accredited award if the prior learning maps to the UKSPEC AHEP Learning Outcomes of the modules to which the RPL applies. Any shortcomings must be addressed before the student joins the course.
- iii. The total credit value of the approved RPL at each level of study must be explicitly stated in the students' transcript.

**5. Cyber Security BSc (Hons), G40057**  
**Computer Science BSc (Hons), G40051**  
**Software Engineering BSc (Hons), G60041**  
**Computer Games Programming BSc (Hons), G62041**  
**Artificial Intelligence BSc (Hons), G50052**

**Owning board: CSI UG**

**Name of Professional, Statutory and Regulatory Body (PSRB): British Computer Society**

**a. Introduction to Modules**

- i. In order to satisfy British Computer Society (BCS) accreditation requirements, the Level 6 project module is a 'must-pass' module.

**b. Exit awards**

- i. If 360 credits are achieved but the Level 6 project module is not passed, then an exit award of 'BSc (Hons) [name of programme] Studies' is made in all cases except G40051 Computer Science, whose exit award is 'BSc (Hons) Computing Science'.
- ii. If 360 credits are achieved but more than 30 credits of compensation have been applied, then an exit award of 'BSc (Hons) [name of programme] Studies' is made in all cases except G40051 Computer Science, whose exit award is 'BSc (Hons) Computing Science'.

**c. Intended awards**

- i. Direct entrants to Level 5 or Level 6 not meeting the eligibility requirements for a BCS-accredited award on entry, will study the non-accredited 'BSc (Hons) [Programme Title] Studies' intended award in all cases except G40051 Computer Science, whose intended non-accredited award is 'BSc (Hons) Computing Science'.

**d. Passing a module/Compensation for BCS accreditation**

- i. To be eligible for a BCS-accredited award, compensation is limited to a maximum of 30 credits across all levels of the programme. This compensation may reflect any combination of taught programme modules adding to the total of 30 credits. The Level 6 project module cannot be compensated.

**6. Computer Networks & Security BSc (Hons), I12041**  
**Games Production BSc (Hons), I62045**  
**Business Information Systems BSc (Hons), G50043**  
**Business Data Analytics BSc (Hons), G50053**

## Applied Computing BSc (Hons), G40060

Owning board: CSI UG

**Name of Professional, Statutory and Regulatory Body (PSRB): British Computer Society**

### a. Introduction to Modules

- i. In order to satisfy British Computer Society (BCS) anticipated accreditation requirements (programmes are subject to BCS initial and then full accreditation approval), the Level 6 project module is a 'must-pass' module.

### b. Exit awards

- i. If 360 credits are achieved but the Level 6 project module is not passed, then an exit award of 'BSc (Hons) [name of programme] Studies' is made in all cases except G40051 Computer Science, whose exit award is 'BSc (Hons) Computing Science'.
- ii. If 360 credits are achieved but more than 30 credits of compensation have been applied, then an exit award of 'BSc (Hons) [name of programme] Studies' is made in all cases except G40051 Computer Science, whose exit award is 'BSc (Hons) Computing Science'.

### c. Intended awards

- i. Direct entrants to Level 5 or Level 6 not meeting the eligibility requirements for a BCS-accredited award on entry, will study the non-accredited 'BSc (Hons) [Programme Title] Studies' intended award.

### d. Passing a module/Compensation for BCS accreditation

- i. To be eligible for a BCS-accredited award, compensation is limited to a maximum of 30 credits across all levels of the programme. This compensation may reflect any combination of taught programme modules adding to the total of 30 credits. The Level 6 project module cannot be compensated.

## 7. Game Art BA (Hons), W60044

Owning Board: LMS UG

**For intake 22-23 to Level 4 of study and any direct entrants that later join this cohort, the following PSR applies**

### a. Reassessment of Failure

- i. In relation to reg. 2.23, there is no in-year reassessment on this programme.

## 8. Mathematics BSc (Hons), G10041

### Owning board: CSI UG

**For intake 22-23 to Level 4 of study and any direct entrants that later join this cohort, the following PSR applies**

#### a. Reassessment of Failure

- ii. In relation to reg. 2.23, there is no in-year reassessment on this programme.

## 9. All ESD UG programmes

### Owning board: ESD UG

**For intake 22-23 to Level 4 of study and any direct entrants that later join this cohort, the following PSR applies**

#### a. Reassessment of Failure

- i. In relation to reg. 2.23, there is no in-year reassessment on these programmes.

## 10. ALL UG programmes operating a SAND placement module

#### a. Reassessment of Failure

- i. Contrary to Reg. 2.23, the placement module can be reassessed once only. There is no opportunity for in-year reassessment.
- ii. In relation to Reg. 2.25, the nature of the reassessment (i.e., with or without attendance) will be determined by the placement tutor.

## 11. Graphic Design BA (Hons), W21044 Music Technology BA (Hons), W37241 Music Production BSc (Hons), W37441

### Owning board: LMS UG

### Applied Computing BSc (Hons), G40060

### Owning board: CSI UG

#### a. Introduction to programmes

- i. Students that are direct entrants to Level 6 of this programme, having studied the relevant Level 5 DMU award at Leicester College which permits this direct entry, may be offered a zero-credit Level 5 placement opportunity prior to commencing Level 6 studies.

## 12. Motorsport Engineering BSc (Hons), H33041 Motorsport Engineering FdSc, H33011



## Owning board: ESD UG/NMA

**For all new students, and any students moving between levels of study, between July 2021 and end of January 2023**

### a. Passing a module/Compensation

- i. All modules must be passed at 40%. No compensation is available.

### b. Reassessment

- i. Contrary to regs. 2.23 and 2.25, a student will have a maximum of 90 credits of reassessment opportunities at each level of study.
- ii. Contrary to Reg 2.25 and Regs 2.33-2.41 inclusive, there is no opportunity for reassessment with mandatory attendance on this programme.

### c. Module length

- i. The maximum period to complete a 30 credit UG module is 77 days (unless a holiday/interruption/deferral/extension is in place) The maximum period to complete a 60 credit UG module is 150 days (unless a holiday/interruption/deferral/extension is in place).
- ii. Students may submit earlier. Unauthorised late submission of assessment regulations also applies.

### d. Unauthorised late submission of assessments

- i. Contrary to Reg 2.17, If an assessment is submitted 1-10 university working days late the mark for the work will be capped at the pass mark of 40 per cent for undergraduate modules or 50 per cent for postgraduate modules (*re: Reg 29, Final Year Integrated Masters Regulations 24/25*).
- ii. Contrary to Reg 2.18, If an assessment is submitted beyond 10 university working days late the work will receive a mark of zero per cent (*re: reg. 30, Final Year Integrated Masters Regulations 24/25*).

### e. Progression

- i. Contrary to Reg 2.5, progression occurs on a module-to-module (i.e., sequential) basis: a student can progress to the next module providing they are carrying no more than 30 credits of failure. Progression is permitted on unratified results to allow students to progress on their programme of study between assessment boards.

### f. Progression between levels of study

- i. Students must have passed at least 90 credits of modules to progress to the next level of undergraduate study.
- ii. Progression between DMU boards is to be managed by NDA/NMA to ensure effective monitoring of students & full adherence to the regulations specified above.

### g. Extending assessment deadlines

- i. Contrary to Reg. 5.1, Students may request an extension to an assessment deadline using the extension to coursework application form. The request should be made to the module leader in advance of the deadline. The module leader has the discretion to grant an extension of up to 10 university working days. Guidance on



granting extensions and supporting evidence can be found in [Appendix 3](#). (re: Reg 125, *Final Year Integrated Masters Regulations 24/25*)

- ii. The Associate Dean (Academic) or nominee may exceptionally approve longer extensions of up to 10 university working days from the date of an already approved extension deadline. A further extension request form with timely supporting evidence (covering the current extension period) should be submitted by the student to the module leader, who will seek the approval of the Associate Dean (Academic) or nominee. The outcome will be communicated to the student by the module leader. If approved, Reg 5.2 applies. If not approved there is no right to appeal the decision (re: Reg 127, *Final Year Integrated Masters Regulations 24/25*)

#### [h. Reassessment opportunities](#)

- i. Contrary to Reg 7.8, reassessment opportunities for students entering the university with RPL will be in proportion to their study at the university compared to the full programme of study. This information will be provided at initial registration with the university or as soon as possible thereafter. (re: Reg 182, *Final Year Integrated Masters Regulations 24/25*)

#### [i. Assessment Boards](#)

- i. Single tier assessment boards will continue to be in operation (as per Appendix 1, *Final Year Integrated Masters L7 Regulations 24/25*)

### **From February 2023 onwards, for all new students and any students moving between levels of study**

#### [j. Passing a module/Compensation](#)

- i. All modules must be passed at 40%. No compensation is available.

#### [k. Reassessment](#)

- i. Contrary to Reg 2.25 and Regs 2.33-2.41 inclusive, there is no opportunity for re-assessment with mandatory attendance on this programme.
- ii. Contrary to Reg 2.23, the two reassessment opportunities available in each module can only be offered if possible, and if taken, within the time constraints placed by the other programme-specific regulations stated for these programmes.

#### [l. Module length](#)

- i. The maximum period to complete a 30 credit UG module is 77 days (unless a holiday/interruption/deferral/extension is in place) The maximum period to complete a 60 credit UG module is 150 days (unless a holiday/interruption/deferral/extension is in place).
- ii. Students may submit earlier. Unauthorised late submission of assessment regulations also applies.

#### [m. Progression](#)

- i. Contrary to Reg 2.5, progression occurs on a module-to-module (i.e., sequential) basis: a student can progress to the next module providing they are carrying no more than 30 credits of failure. Progression is permitted on unratified results to allow students to progress on their programme of study between assessment boards.

#### [n. Progression between levels of study](#)

- i. Students must have passed at least 90 credits of modules to progress to the next level of undergraduate study.
- ii. Progression between DMU boards is to be managed by NDA/NMA to ensure effective monitoring of students & full adherence to the regulations specified above.

### 13. Forensic Road Collision Investigation UCPD, F41041

#### Owning board: ESD UG (AiTS)

##### a. Introduction to Modules

- i. Due to industry requirements to demonstrate competency, each module is 'must pass' and each component of module assessment is essential.

##### b. Volume of RPL credit which can be allowed (Reg 7.6)

- i. 45 credits of RPL can be granted to students with a previous City & Guilds Forensic Road Collision Investigation qualification. Students granted this RPL take ENGS1005 to gain their UCPD award.
- ii. Where no RPL is granted, students must study and pass ENGS1002, ENGS1003, ENGS1004 and ENGS1006 to achieve their award.
- iii. In addition to standard DMU regulations relating to RPL, students wishing to apply for RPL must have been awarded credits for relevant study no longer than 5 years prior (10 years for maths-based credits) to their enrolment on this programme. A student unable to satisfy this requirement must provide evidence of the currency of their understanding in the subject to be granted RPL.

##### c. Classification of awards

- i. Contrary to Regulation 4.7 and Appendix 2, the award of UCPD in Forensic Road Collision Investigation will only be classified as pass (when 40% or over is achieved in mark for classification) or fail (when under 40% is achieved in mark for classification).

### 14. Forensic Road Collision Investigation CertHE, F41010

#### Owning board: ESD UG (AiTS)

##### a. Introduction to Modules

- i. Due to industry requirements to demonstrate competency, each module is 'must pass' and each component of module assessment is essential.

##### b. Volume of RPL credit which can be allowed (Reg 7.6)

- i. 45 credits of RPL can be granted to students with a City & Guilds Forensic Road Collision Investigation qualification. Students granted this RPL take ENGS1005, ENGS1013, ENGS1015, ENGS1016 and ENGS1017 to achieve their award.
- ii. 60 credits of RPL from the UCPD Forensic Road Collision Investigation qualification is permissible for entry on this programme. Students entering the programme via this

RPL route take ENGS1013, ENGS1015, ENGS1016 and ENGS1017 to achieve their award.

- iii. Where no RPL is granted, students must study and pass ENGS1002, ENGS1003, ENGS1004, ENGS1006, ENGS1013, ENGS1015, ENGS1016 and ENGS1017 to achieve their award.
- iv. In addition to standard DMU regulations relating to RPL, students wishing to apply for RPL must have been awarded credits for relevant study no longer than 5 years prior (10 years for maths-based credits) to their enrolment on this programme. A student unable to satisfy this requirement must provide evidence of the currency of their understanding in the subject to be granted RPL.

#### c. Classification of awards

- i. Subject to gaining 120 credits, a student will be awarded the:

CerHE with **distinction** if they have an average of 70% or above across the 120 level 4 credits studied.

CerHE with **merit** if they have an average of 60% or above across the 120 level 4 credits studied.

CerHE **pass** if they have an average of 40% or above across the 120 level 4 credits studied.

## 15. Forensic Road Collision Investigation FdSc, F41011

### Owning board: ESD UG (AiTS)

#### a. Introduction to Modules

- i. Due to industry requirements to demonstrate competency, each Level 4 module is 'must pass' and each component of a level 4's module assessment is essential.

#### b. Volume of RPL credit which can be allowed (Reg 7.6)

- i. 45 credits of RPL can be granted to students with a City & Guilds Forensic Road Collision Investigation qualification. Students granted this RPL take ENGS1005, ENGS1013, ENGS1015, ENGS1016 and ENGS1017 at Level 4.
- ii. 60 credits of RPL from the UCPD Forensic Road Collision Investigation qualification is permissible for entry on this programme. Students entering the programme via this RPL route take ENGS1013, ENGS1015, ENGS1016 and ENGS1017 at Level 4.
- iii. Where no RPL is granted, students must study and pass ENGS1002, ENGS1003, ENGS1004, ENGS1006, ENGS1013, ENGS1015, ENGS1016 and ENGS1017 at Level 4.
- iv. In addition to standard DMU regulations relating to RPL, students wishing to apply for RPL must have been awarded credits for relevant study no longer than 5 years prior (10 years for maths-based credits) to their enrolment on this programme. A student unable to satisfy this requirement must provide evidence of the currency of their understanding in the subject to be granted RPL.

## B. Standard postgraduate programmes

## 1. ALL PGT programmes operating a SAND placement module

### Owning Board: CSI PGT, LMS PGT, ESD PGT

#### a. Eligibility to progress to optional placement

- i. To be eligible to progress to the optional placement, a student should normally have passed their first 60 credits of study at the first attempt. Eligibility to proceed to placement is also subject to satisfactory course attendance.

#### b. Reassessment of Failure – SAND modules

- i. Contrary to Reg. 2.23, placement modules can be reassessed once only. There is no opportunity for in-year reassessment.
- ii. In relation to Reg. 2.25, the nature of the reassessment (i.e., with or without attendance) will be determined by the placement tutor.

## 2. Electronic Engineering MSc, H61071

**Mechanical Engineering MSc, H30071**

**Mechatronics MSc, H73071**

**Mechatronics and Robotics MSc, H**

**Engineering Management MSc, H1N171**

**Aeronautical Engineering MSc, H41071**

### Owning board: ESD PGT

**Name of Professional, Statutory and Regulatory Body (PSRB): Institution of Engineering and Technology (IET)**

#### a. Passing a module

- i. To be eligible for an IET accredited award, a student must achieve a minimum threshold of 40% in the combined assessment mark for an assessment mode (e.g., exam or coursework) that contributes 30% or more to the overall module mark and where each mode assesses different learning outcomes.
- ii. A student not meeting the 40% threshold in an assessment mode that contributes 30% or more to the overall module mark and assesses different learning outcomes, but passing the module, may re-sit those assessments within the mode to restore accreditation status. In this scenario, the module will be treated as a fail except that the overall module mark remains unchanged. As long as the student has sufficient resit opportunities available, the student will be given the option to re-sit to go forward with IET accreditation (if achieving 40% or more on resit) or to forfeit the accreditation.

#### b. Other IET eligibility criteria

- i. IET accreditation only applies to MSc awards: all other exit awards (e.g., PgDip and PgCert) are ineligible for an accredited award.
- ii. Students with RPL at Level 7 can only receive an IET-accredited award if the prior learning being recognised maps to the UKSPEC AHEP Learning Outcomes of the modules to which the RPL applies.

**From 2022/23 intakes onwards the following additional PSRs apply**

#### c. Exit and intended awards - MSc

- i. Any student studying on the MSc accredited degree that does not fully meet the requirements for IET accreditation but fully satisfies the requirements for a DMU Masters degree award will be awarded the non-accredited 'MSc [programme title] Studies'.

### 3. Advanced Motorsport Engineering MSc, H33071

#### Owning board: ESD PGT/NMA

#### All new students up to end of May 2021

##### a. Progression

- i. Contrary to Reg 2.5, progression occurs on a module-to-module (i.e., sequential) basis: a student cannot progress to the next module until the preceding module has been passed. Progression is permitted on unratified results to allow students to progress on their programme of study between assessment boards.

##### b. Reassessment

- i. Contrary to Reg 2.23, students have one reassessment opportunity per module (re: Reg 37, *Final Year Integrated Masters Regulations 24/25*).
- ii. Contrary to Reg 2.25 and Regs 2.33-41 inclusive, there is no opportunity for re-assessment with mandatory attendance on this programme.

##### c. Unauthorised late submission of assessments

- i. Contrary to Reg 2.17, If an assessment is submitted 1-10 university working days late the mark for the work will be capped at the pass mark of 50 per cent for postgraduate modules (re: reg 29, *Final Year Integrated Masters Regulations 24/25*).
- ii. Contrary to Reg 2.18, If an assessment is submitted beyond 10 university working days late the work will receive a mark of zero per cent (re: reg. 30, *Final Year Integrated Masters Regulations 24/25*).

##### d. Extending assessment deadlines

- i. Contrary to Reg. 5.1, Students may request an extension to an assessment deadline using the extension to coursework application form. The request should be made to the module leader in advance of the deadline. The module leader has the discretion to grant an extension of up to 10 university working days. Guidance on granting extensions and supporting evidence can be found in Appendix 3. (re: Reg 125, *Final Year Integrated Masters Regulations 24/25*)
- ii. The Associate Dean (Academic) or nominee may exceptionally approve longer extensions of up to 10 university working days from the date of an already approved extension deadline. A further extension request form with timely supporting evidence (covering the current extension period) should be submitted by the student to the module leader, who will seek the approval of the Associate Dean (Academic) or nominee. The outcome will be communicated to the student by the module leader. If approved, Reg 5.2 applies. If not approved there is no right

to appeal the decision (*re: Reg 127, Final Year Integrated Masters Regulations 24/25*)

#### e. Assessment Boards

- i. Single tier assessment boards will continue to be in operation (*as per Appendix 1, Final Year Integrated Masters Regulations 24/25*)

### **For all new students from June 2021 until end of January 2023**

#### i. Module length

- i. The maximum period to complete a 15 credit PGT module is 55 days (unless a holiday/interruption/deferral/extension is in place).
- ii. The maximum period to complete a 60 credit PGT module is 180 days (unless a holiday/interruption/deferral/extension is in place).
- iii. Students may submit earlier. Unauthorised late submission of assessment regulations also applies.

#### ii. Progression

- i. Contrary to Reg 2.5, Progression occurs on a module-to-module (i.e., sequential) basis: a student cannot progress to the next module until the preceding module has been passed. Progression is permitted on unratified results to allow students to progress on their programme of study between assessment boards.
- ii. Progression between DMU boards is to be managed by NDA/NMA to ensure effective monitoring of students & full adherence to the regulations specified above.

#### h. Reassessment

- i. Contrary to Reg 2.23, students have one reassessment opportunity per module (*re: Reg 37, Final Year Integrated Masters Regulations 24/25*).
- ii. Contrary to Reg 2.25 and Regs 2.33-41 inclusive, there is no opportunity for re-assessment with mandatory attendance on this programme.

#### i. Unauthorised late submission of assessments

- i. Contrary to Reg 2.17, If an assessment is submitted 1-10 university working days late the mark for the work will be capped at the pass mark of 40 per cent for undergraduate modules or 50 per cent for postgraduate modules (*re: Reg 29, Final Year Integrated Masters Regulations 24/25*).
- ii. Contrary to Reg 2.18, If an assessment is submitted beyond 10 university working days late the work will receive a mark of zero per cent (*re: Reg 30, Final Year Integrated Masters Regulations 24/25*).

#### j. Extending assessment deadlines

- i. Contrary to Reg. 5.1, Students may request an extension to an assessment deadline using the extension to coursework application form. The request should be made to the module leader in advance of the deadline. The module leader has the discretion to grant an extension of up to 10 university working days. Guidance on granting extensions and supporting evidence can be found in Appendix 3. (*re: Reg 125, Final Year Integrated Masters Regulations 24/25*)
- ii. The Associate Dean (Academic) or nominee may exceptionally approve longer extensions of up to 10 university working days from the date of an already approved extension deadline. A further extension request form with timely supporting evidence (covering the current extension period) should be submitted by the student to the module leader, who will seek the approval of the Associate Dean (Academic) or nominee. The outcome will be communicated to the student

by the module leader. If approved, Reg 5.2 applies. If not approved there is no right to appeal the decision (re: Reg 127, Final Year Integrated Masters Regulations 24/25)

#### k. Assessment Boards

- i. Single tier assessment boards will continue to be in operation (as per Appendix 1, Final Year Integrated Masters Regulations 24/25)

### From February 2023 for new students

#### l. Module length

- i. The maximum period to complete a 15 credit PGT module is 55 days (unless a holiday/interruption/deferral/extension is in place).
- ii. The maximum period to complete a 60 credit PGT module is 180 days (unless a holiday/interruption/deferral/extension is in place).
- iii. Students may submit earlier. Unauthorised late submission of assessment regulations also applies.

#### m. Progression

- i. Contrary to Reg 2.5, Progression occurs on a module-to-module (i.e., sequential) basis: a student cannot progress to the next module until the preceding module has been passed. Progression is permitted on unratified results to allow students to progress on their programme of study between assessment boards.
- ii. Progression between DMU boards is to be managed by NDA/NMA to ensure effective monitoring of students & full adherence to the regulations specified above.

#### n. Reassessment

- i. Contrary to Reg 2.23, the two reassessment opportunities available in each module can only be offered if possible, and if taken, within the time constraints placed by the other programme-specific regulations stated for these programmes.
- ii. Contrary to Reg 2.25 and Regs. 2.33-41 inclusive, there is no opportunity for re-assessment with mandatory attendance on this programme.

## C. Apprenticeship programmes

### 1. Cyber Security Technical Professional, I10067

Apprenticeship standard: ST0409 (updated August 2022 – V1.1)

#### Owning board: Apprenticeship

#### a. Undergraduate Progression

- i. Students on block mode delivery can proceed to the next level of study carrying a maximum of 30 credits of non-compensatable failed modules from the current level of study.

#### b. Gateway Progression

- i. There is one gateway progression point on this programme. Successful achievement of Gateway is required to progress to the End Point Assessment (EPA):



- a) The employer confirms that the apprentice is ready for the EPA and has met all the knowledge, skills and behaviours (KSBs) set out in the occupational standard.
- b) The apprentice has completed and received 350 credits from all of the non-EPA modules on the BSc (Hons) Cyber Security Technical Professional degree.
- c) The apprentice has passed Level 2 English and Mathematics (if not already achieved). For those with an education, health and care plan, or a legacy statement, the minimum requirement for English and Mathematics is Entry Level 3. British Sign Language (BSL) qualifications are an alternative to English qualifications for those whose primary language is BSL.
- d) The apprentice has produced a portfolio in relation to the KSBs set out in the occupational standard.

**c. Overall grading of the EPA and the Cyber Security Technical Professional apprenticeship, and the awarding of the BSc (Hons) Cyber Security Technical Professional degree**

- i. The Cyber Security Technical Professional programme is an integrated degree apprenticeship programme whereby the BSc (Hons) Cyber Security Technical Professional degree cannot be awarded unless the Cyber Security Technical Professional apprenticeship is passed, and vice versa.
- ii. The apprenticeship is assessed via a 10 credit End-Point Assessment (EPA) which must take place within three months of the EPA Gateway. The EPA is 'must pass' for both the apprenticeship and degree awards. All assessment methods are 'must pass' for the EPA to be passed overall.
- iii. The grade outcome of the EPA is one of Fail, Pass, Merit or Distinction. The grade outcome of Assessment Method 1: Practical Test is one of Fail, Pass or Distinction. The grade outcome of Assessment Method 2: Technical Discussion is one of Pass or Fail. The table below shows how an overall grade for the EPA is determined from the two EPA assessment methods.

Assessment Method 1: Practical Test	Assessment Method 2: Technical Discussion	Overall EPA Grade
Fail	Any grade	Fail
Any grade	Fail	Fail
Pass	Pass	Pass
Merit	Pass	Merit
Distinction	Pass	Distinction

The apprentice must provide the portfolio to the EPA Organisation (EPAO) at least one week before the commencement of the Technical Discussion.

- iv. The outcome EPA grade is also the overall apprenticeship grade, this being one of Fail, Pass, Merit or Distinction.
- v. The classification of the BSc (Hons) Cyber Security Technical Professional degree does not take into account the EPA grade. The classification is therefore based on the best 105 out of 120 credits gained at Level 5 together with the best 105 of the 110 non-EPA credits gained at Level 6 (triple weighted).
- vi. If the resultant overall average mark for classification is within two per cent of the next classification band then is in the consideration band then two tests are applied to the Level 6 non-EPA credits:
  - a) Is the average mark across the 110 Level 6 non-EPA credits in the next classification band?
  - b) Are 55 credits of the 110 non-EPA credits at level 6 in the next classification band?

If the answer to one or both of the two tests is 'YES' then the student is awarded the next classification band.

#### d. Exit Awards

- i. All programme exit awards that are not the intended academic award associated with the apprenticeship are entitled 'Cyber Security Technical Studies'.

#### e. Reassessment of the EPA

- i. Apprentices who fail one or more EPA assessment methods may, depending on their employers, be offered the opportunity to take a re-sit/re-take. A re-sit does not require further learning, whereas a re-take does. Apprentices should have a supportive action plan to prepare for the re-sit or re-take. The apprentice's employer will need to agree that either a re-sit or re-take is an appropriate course of action.
- ii. Both assessment methods must be successfully passed within 3 months of the gateway, otherwise the entire EPA must be re-sat/re-taken.
- iii. Re-sits/re-takes must not be offered to apprentices wishing to move from pass to a higher grade.
- iv. There are no restrictions on the grade awarded in the case of a re-sit/re-take.

#### f. Compensation

- i. Level 6 compensation is permitted in 30 credits of the 110 non-EPA credits for the BSc (Hons) Cyber Security Technical Professional award to be awarded.

## 2. Digital and Technology Solutions Professional, I10065

**Apprenticeship standard: ST0119 (updated September 2023 – V1.2)**

### Owning board: Apprenticeship

#### a. Undergraduate Progression

- i. Students on block mode delivery can proceed to the next level of study carrying a maximum of 30 credits of non-compensatable failed modules from the current level of study.

#### b. Gateway Progression

- i. There is one gateway progression point on this programme. Successful achievement of Gateway is required for progression to the End Point Assessment (EPA). Gateway is successfully achieved when:
  - a) The employer has confirmed that the apprentice has obtained sufficient knowledge, skills and behaviours (KSBs) to complete the degree apprenticeship.
  - b) The apprentice has confirmed that they are ready to take the EPA.
  - c) The apprentice has completed and passed all required elements of the Digital and Technology Solutions Professional degree apprenticeship except the EPA.
  - d) The apprentice has passed Level 2 English and Mathematics (if not already achieved). For those with an education, health and care plan, or a legacy statement, the minimum requirement for English and Mathematics is Entry Level 3. British Sign Language (BSL) qualifications are an alternative to English qualifications for those whose primary language is BSL.

- e) The apprentice has produced and submitted a portfolio of evidence for the 'professional discussion underpinned by a portfolio' EPA assessment method.
- f) The apprentice has submitted a Project title and summary for the 'project report with presentation, questions and answers' EPA assessment method, and that this has been signed off by the EPAO to confirm its suitability.

The EPAO may also request additional organisation-specific policies and procedures information to be submitted at Gateway: the apprentice must provide these at Gateway if they are requested.

c. Overall grading of the EPA and the Digital and Technology Solutions Professional apprenticeship, and the awarding of the BSc (Hons) Digital and Technology Solutions Professional degree

- i. The Digital and Technology Solutions Professional programme is an integrated degree apprenticeship programme whereby the BSc (Hons) Digital and Technology Solutions Professional degree cannot be awarded unless the Digital and Technology Solutions Professional apprenticeship is passed, and vice versa.
- ii. The apprenticeship is assessed via a 30 credit End-Point Assessment (EPA). The EPA is 'must pass' for both the apprenticeship and degree awards. Both assessment methods are 'must pass' for the EPA to be passed overall.
- iii. The grade outcome of the EPA is one of Fail, Pass, Merit or Distinction. The grade outcome of each of the two EPA assessment method is one of Fail, Pass or Distinction. The table below shows how an overall grade for the EPA is determined from the two EPA assessment methods.

Assessment Method 1: Project Report with Presentation, Questions and Answers	Assessment Method 2: Professional Discussion underpinned by a Portfolio	Overall EPA Grade
Fail	Any grade	Fail
Any grade	Fail	Fail
Pass	Pass	Pass
Pass	Distinction	Merit
Distinction	Pass	Merit
Distinction	Distinction	Distinction

EPA Assessment methods can be taken in any order, and the result of one EPA assessment method does not need to be known before starting the next.

- iv. The outcome EPA grade is also the overall apprenticeship grade, this being one of Fail, Pass, Merit or Distinction.
- v. Each EPA assessment method will also be marked as a percentage in relation to stated academic objectives and will be combined using equal component weighting to form a percentage mark for the EPA for BSc (Hons) degree classification purposes. If an EPA assessment method receives a pass grade or higher for the apprenticeship then a pass percentage mark of 40% is the minimum that can be awarded. If an EPA assessment method receives a fail grade for the apprenticeship then a fail percentage mark (less than 40%) must be awarded.

d. Exit Awards

- i. All programme exit awards that are not the intended academic award of the degree apprenticeship are entitled 'BSc Digital and Technology Solutions', 'DipHE Digital and Technology Solutions' and 'CertHE Digital and Technology Solutions'.

#### e. Reassessment of the EPA

- i. Apprentices who fail one or more assessment methods may be offered the opportunity to take a re-sit or a re-take at their employer's discretion. A re-sit does not need further learning, whereas a re-take does. The apprentice should have a supportive action plan to prepare for a re-sit or a re-take. The apprentice's employer needs to agree that a re-sit or re-take is appropriate.
- ii. The employer and EPAO must agree the timescale for a re-sit or re-take. A re-sit is typically taken within 3 months of the EPA outcome notification. If the apprentice obtains a fail grade on the project assessment method, they must amend the project output in line with the independent assessor's feedback. The apprentice will be given 4 weeks to rework and submit the amended report. The timescale for a re-take is dependent on how much re-training is required and is typically taken within 6 months of the EPA outcome notification. Assessment methods graded as fail must be re-sat or re-taken within a 6-month period from the EPA outcome notification, otherwise the entire EPA will need to be re-sat or re-taken in full.
- iii. Re-sits and re-takes are not offered to an apprentice wishing to move from pass to a higher grade.
- iv. The apprentice will get a maximum EPA grade of merit for a re-sit or re-take, unless the EPAO determines there are exceptional circumstances.

### 3. Business Analyst

#### Apprenticeship Standard: ST0117 (updated December 2022 – V1.1)

#### Owning board: Apprenticeship

##### a. Gateway progression

- i. There is one Gateway progression point on this programme. Successful achievement of Gateway is required to progress to the End Point Assessment (EPA).  
Gateway is successfully achieved when:
  - a) The employer is satisfied (and has evidenced that satisfaction in writing) that the apprentice is consistently working at, or above, the level set out in the occupational standard. To determine an apprentice's occupational competence, the employer may take advice from the apprentice's training provider.
  - b) The apprentice has passed Level 2 English and Mathematics (if not already achieved). For those with an education, health and care plan, or a legacy statement, the minimum requirement for English and Mathematics is Entry Level 3. British Sign Language (BSL) qualifications are an alternative to English qualifications for those whose primary language is BSL.
  - c) The apprentice has submitted a portfolio of evidence to the EPA Organisation (EPAO), that is compliant with the EPAO's portfolio requirements, to underpin the Professional Discussion.
  - d) A project proposal title and summary will be submitted to the EPAO at Gateway, thereby allowing the EPAO to confirm that the proposal title and summary is appropriate. (Following Gateway, the EPAO will confirm within 2 weeks of receiving the proposal title and summary that it is suitable and provides scope to meet the required KSBs.)

#### b. Overall grading of the EPA and the Business Analyst apprenticeship

- i. This is a non-integrated apprenticeship. The apprenticeship is assessed via a zero-credit End-Point Assessment (EPA), which must take place within the EPA period. The EPA is 'must pass' for the apprenticeship to be passed. All assessment methods are 'must pass' for the EPA to be passed overall.
- ii. The grade outcome of the EPA is one of fail, pass, merit or distinction. The grade outcome of each EPA assessment method is one of Fail, Pass or Distinction. The table below shows how an overall grade for the EPA is determined from the two EPA assessment methods.

Assessment Method 1: Project Proposal with Presentation and Questioning	Assessment Method 2: Professional Discussion underpinned by Portfolio	Overall EPA Grade
Fail	Any grade	Fail
Any grade	Fail	Fail
Pass	Pass	Pass
Pass	Distinction	Merit
Distinction	Pass	Merit
Distinction	Distinction	Distinction

EPA Assessment methods can be taken in any order, and the result of one EPA assessment method does not need to be known before starting the next.

- iii. The outcome EPA grade is also the overall apprenticeship grade, this being one of Fail, Pass, Merit or Distinction.

#### c. Exit awards

- i. Any student not fully meeting the requirements for the Business Analyst Level 4 Apprenticeship award, but achieving 120 credits, will be awarded a Certificate in Higher Education (CertHE) Business Analyst.

#### d. Reassessment of the EPA

- i. Apprentices who fail one or more assessment methods will be offered the opportunity to take a re-sit or a re-take. A re-sit does not require further learning, however a re-take does. The apprentice should have a supportive action plan to prepare for the re-sit or re-take. The apprentice's employer will need to agree whether a re-sit or re-take is an appropriate course of action.
- ii. An apprentice who fails one or more assessment methods, and therefore the EPA in the first instance, will be required to re-sit or re-take the failed assessment methods only.
- iii. The time duration for a re-sit or re-take is agreed between the employer and EPAO. The exact time duration of a re-take will depend on how much re-training is required. Any assessment method's re-sit or re-take must be taken within a six-month period, otherwise the entire EPA must be taken again.
- iv. Re-sits and re-takes are not offered to apprentices wishing to move to a higher pass grade.
- v. Where any assessment method has to be re-sat or re-taken, the apprentice will be awarded a maximum EPA grade of distinction.

## Owning board: Apprenticeship

### a. Gateway Progression

- i. There is one Gateway progression point on this programme. Successful achievement of Gateway is required to progress to the End Point Assessment (EPA).  
Gateway is successfully achieved when:
  - a) The employer is satisfied (and has evidenced that satisfaction in writing) that the apprentice is consistently working at, or above, the level set out in the occupational standard.
  - b) The apprentice has passed Level 2 English and Mathematics (if not already achieved). For those with an education, health and care plan, or a legacy statement, the minimum requirement for English and Mathematics is Entry Level 3. British Sign Language (BSL) qualifications are an alternative to English qualifications for those whose primary language is BSL.
  - c) The apprentice has submitted a portfolio of evidence to the EPA Organisation (EPAO), that is compliant with the EPAO's portfolio requirements, to underpin the Professional Discussion.
  - d) The University confirms that the apprentice has achieved the KBSs relevant to the CertHE qualification.

### b. Overall grading of the EPA and the Data Analyst apprenticeship

- i. This is a non-integrated apprenticeship. The apprenticeship is assessed via a zero-credit End-Point Assessment (EPA), which must take place within the EPA period. The EPA is 'must pass' for the apprenticeship to be passed. All assessment methods are 'must pass' for the EPA to be passed overall.
- ii. The grade outcome of the EPA is one of fail, pass, merit or distinction. The grade outcome of each EPA assessment method is one of Fail, Pass or Distinction. The table below shows how an overall grade for the EPA is determined from the two EPA assessment methods.

Assessment Method 1: Project with presentation and questioning	Assessment Method 2: Professional discussion with portfolio	Overall EPA Grade
Fail	Any grade	Fail
Any grade	Fail	Fail
Pass	Pass	Pass
Pass	Distinction	Merit
Distinction	Pass	Merit
Distinction	Distinction	Distinction

- iii. The outcome EPA grade is also the overall apprenticeship grade, this being one of Fail, Pass, Merit or Distinction.

### c. Reassessment of the EPA

- i. The maximum number of opportunities for reassessment of the EPA is determined by EPAO. Within this maximum number prescribed by the EPAO, it is up to the employer to determine how many opportunities are made available to a learner.

- ii. When reassessment in one or more assessment methods is permitted, a re-sit or re-take of an assessment method will be offered. A re-sit does not require further learning, whereas a re-take does. Apprentices should have a supportive action plan to prepare for a re-sit or a re-take.
- iii. An apprentice who fails one or more assessment methods, and therefore the EPA in the first instance, will be required to re-sit or re-take the failed assessment method(s) only.
- iv. The timescale for a re-sit/re-take is agreed between the employer and EPAO. A re-sit is typically taken within two months of the EPA outcome notification. The timescale for a re-take is dependent on how much re-training is required and is typically taken within four months of the EPA outcome notification. All assessment methods must be taken within a six-month period, otherwise the entire EPA will need to be re-sat/re-taken.
- v. Re-sits and re-takes are not offered to apprentices wishing to move to a higher pass grade.
- vi. Where any assessment method has to be re-sat or re-taken, the apprentice will be awarded a maximum EPA grade of distinction.

## 5. Data Scientist (Integrated Degree) Apprenticeship, I20044

**Apprenticeship Standard: ST0585 (Updated April 2024 – V1.1)**

### Owning board: Apprenticeship

#### a. Undergraduate Progression

- i. Students on block mode delivery can proceed to the next level of study carrying a maximum of 30 credits of non-compensatable failed modules from the current level of study.

#### b. Gateway progression

- i. There is one Gateway progression point on this programme. Successful achievement of Gateway is required to progress to the End Point Assessment (EPA).  
Gateway is successfully achieved when:
  - a) The employer is satisfied that the apprentice is consistently working at, or above, the level set out in the occupational standard.
  - b) The employer, in conference with the EPAO, has ensured that the apprentice has:
    - (i) Met all the KSBs in the standard and received 300 credits from all the non-EPA degree modules.
    - (ii) Completed a work-based project (to inform the Report) that consists of 30 credits.
    - (iii) Completed a portfolio (to inform the Professional Discussion).
    - (iv) Passed Level 2 English and Mathematics (if not already achieved). For those with an education, health and care plan, or a legacy statement, the minimum requirement for English and Mathematics is Entry Level 3. British Sign Language (BSL) qualifications are an alternative to English qualifications for those whose primary language is BSL.



### c. Overall grading of the EPA and the Data Scientist apprenticeship, and the awarding of the BSc (Hons) Data Science degree

- i. The Data Scientist programme is an integrated degree apprenticeship programme whereby the BSc (Hons) Data Science degree cannot be awarded unless the Data Scientist apprenticeship is passed, and vice versa.
- ii. The apprenticeship is assessed via a 60 credit End-Point Assessment (EPA) which must take place within the EPA period. The EPA is 'must pass' for both the apprenticeship and degree awards. All assessment methods are 'must pass' for the EPA to be passed overall.
- iii. The grade outcome of the EPA is one of Fail, Pass, Merit or Distinction. The grade outcome of the knowledge test assessment method is one of Fail or Pass. The grade outcome of the Report and Professional Discussion assessment methods is one of Fail, Pass or Distinction. The table below shows how an overall grade for the EPA is determined from the three EPA assessment methods.

Assessment Method 1: Knowledge Test	Assessment Method 2: Report	Assessment Method 3: Professional Discussion	Overall EPA Grade
Fail	n/a	n/a	Fail
Pass	Fail	Any grade	Fail
Pass	Any Grade	Fail	Fail
Pass	Pass	Pass	Pass
Pass	Distinction	Pass	Merit
Pass	Pass	Distinction	Merit
Pass	Distinction	Distinction	Distinction

The apprentice must undertake the Knowledge Test first and can only proceed to the other elements of the End-Point Assessment if they pass the Knowledge Test. The apprentice will only proceed to take the Professional Discussion assessment if they have completed and submitted the Project Report to the independent assessor.

- iv. The outcome EPA grade is also the overall apprenticeship grade, this being one of Fail, Pass, Merit or Distinction.
- v. Each EPA assessment method will also be marked as a percentage in relation to stated academic objectives and will be combined using equal component weighting to form a percentage mark for the EPA for BSc (Hons) degree classification purposes. If an EPA assessment method receives a pass grade or higher for the apprenticeship then a pass percentage mark of 40% is the minimum that can be awarded. If an EPA assessment method receives a fail grade for the apprenticeship then a fail percentage mark (less than 40%) must be awarded.

### d. Reassessment of the EPA

- i. Apprentices who fail one or more assessment methods will be offered the opportunity to take a re-sit or a re-take. A re-sit does not require further learning, whereas a re-take does. Apprentices should have a supportive action plan to prepare for the resit or re-take. The apprentice's employer will need to agree that a re-sit or re-take is an appropriate course of action.

- iii. Any assessment method's re-sit or re-take must be taken within 12 months of the original EPA, otherwise the entire EPA must be taken again.
- iv. Re-sits and re-takes are not offered to apprentices wishing to move to a higher pass grade.
- v. The maximum grade awarded to a re-sit or re-take will be pass, unless the EPAO identifies exceptional circumstances beyond the apprentice's control accounting for the original fail.

## 6. AI Data Specialist

**Apprenticeship Standard: ST0763 v1.0 (updated April 2021)**

### Owning board: Apprenticeship

#### a. Gateway progression

- i. There is one Gateway progression point on this programme. Successful achievement of Gateway is required to progress to the End Point Assessment (EPA).

Gateway is successfully achieved when:

- a) The employer is satisfied (and has evidenced that satisfaction in writing) that the apprentice is consistently working at, or above, the level set out in the occupational standard. To determine an apprentice's occupational competence, the employer may take advice from the apprentice's training provider.
- b) The apprentice has passed Level 2 English and Mathematics (if not already achieved). For those with an education, health and care plan, or a legacy statement, the minimum requirement for English and Mathematics is Entry Level 3. British Sign Language (BSL) qualifications are an alternative to English qualifications for those whose primary language is BSL.
- c) For the Project Report with Presentation and supplementary Questioning:
  - (i) A project brief will be submitted to the EPA Organisation (EPAO) at Gateway, thereby allowing the EPAO to provide the report title. (Following Gateway, the EPAO will provide the title of the report within 2 weeks of receiving the project brief.)
  - (ii) The project brief must scope out the work-based project and should include a summary of the stages covered by the work-based project and an overview of the tasks as well as the specific responsibilities and duties assigned and undertaken by the apprentice

#### b. Overall grading of the EPA and the Artificial Intelligence (AI) Data Specialist apprenticeship, and the awarding of the MSc AI Data Specialist degree

- i. This is a non-integrated apprenticeship. The MSc AI Data Specialist cannot be awarded unless the Artificial Intelligence (AI) Data Specialist apprenticeship is passed, and vice versa.
- ii. The apprenticeship is assessed via a zero-credit End-Point Assessment (EPA) which must take place within the EPA period. The EPA is 'must pass' for both the Artificial Intelligence (AI) Data Specialist apprenticeship and the MSc AI Data Specialist awards. All assessment methods are 'must pass' for the EPA to be passed overall.
- iii. The grade outcome of the EPA is one of Fail, Pass, Merit or Distinction. The grade outcome of each EPA assessment method is one of Fail, Pass or Distinction. The table below shows how an overall grade for the EPA is determined from the three EPA assessment methods.

Assessment Method 1: Project report with Presentation and Supplementary Questioning	Assessment Method 2: Professional Discussion	Assessment Method 3: Technical Test	Overall EPA grading
Fail	Any grade	Any grade	Fail
Any grade	Fail	Any grade	Fail
Any grade	Any grade	Fail	Fail
Pass	Pass	Pass	Pass
Distinction	Pass	Pass	Pass
Pass	Distinction	Pass	Pass
Pass	Pass	Distinction	Pass
Distinction	Pass	Distinction	Merit
Pass	Distinction	Distinction	Merit
Distinction	Distinction	Pass	Merit
Distinction	Distinction	Distinction	Distinction

EPA Assessment methods can be taken in any order, and the result of one EPA assessment method does not need to be known before starting the next.

- iv. The outcome EPA grade is also the overall apprenticeship grade, this being one of Fail, Pass, Merit or Distinction.

#### c. Exit Awards

- i. All programme exit awards that are not the intended MSc award for the apprenticeship are entitled 'AI Data Analytics Studies'.
- ii. The MSc AI Data Analytics Studies is awarded when 180 credits are achieved but the EPA has not been passed.

#### d. Reassessment of the EPA

- i. Apprentices who fail one or more assessment method will be offered the opportunity to take a re-sit or a re-take. A re-sit does not require further learning, whereas a re-take does. Apprentices should have a supportive action plan to prepare for the re-sit or re-take. The apprentice's employer will need to agree that either a re-sit or re-take is an appropriate course of action.
- ii. An apprentice who fails an assessment method, and therefore the EPA in the first instance, will be required to re-sit or re-take that failed assessment method only. If an apprentice fails Assessment Method 1: Project report with presentation and supplementary questioning, the apprentice must produce and submit a new project report and presentation. In this circumstance, the apprentice will be given a further 6 weeks in which to write and submit a new report followed by a further 2 weeks in which to submit a new presentation.
- iii. Any assessment method's re-sit or re-take must be taken during the maximum EPA period, otherwise the entire EPA must be taken again, unless in the opinion of the EPAO exceptional circumstances apply outside the control of the apprentice or their employer.
- iv. Re-sits and re-takes are not offered to apprentices wishing to move to a higher pass grade.
- v. Where any assessment method has to be re-sat or re-taken, the apprentice will be awarded a maximum EPA grade of pass, unless the EPAO determines that there are exceptional circumstances requiring the re-sit or re-take.

