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Module specifications - I think these should get programme administrator approval before submitting to the panel.

**[Faculty of]**

# [Programme title and award]

**(Type A – Revalidation of existing programme)**

**Supporting Information**

|  |  |
| --- | --- |
| **Date of event** |  |
| **Proposed intake date** |  |
| **Programme Lead** |  |
| **Contributors** |  |

**Contents**

1. **Statement from Pro Vice Chancellor/Dean**
2. **Introduction / rationale** 
   1. Programme Characteristics and Aims
3. **Programme design and structure**
   1. Diagrammatic structure of the programme
   2. A statement of the programme learning outcomes, with the level of each outcome detailed
   3. Student assessment timetable
   4. Assessment matrix mapping modules to programme learning outcomes
   5. Commentary on the teaching, learning and assessment strategy
   6. Commentary on external consultation
   7. Commentary on internationalism and UDL
   8. PSRB requirements (if applicable)
4. **Student experience**
   1. Consideration of student transitions
   2. Progression opportunities and employability
   3. Student consultation
5. **Resources**
   1. Physical resource – space and equipment
   2. Staffing (including staff development requirements)
   3. Programme support requirements

**Required Appendices:**

1. Programme planning form
2. External examiner report/s
3. Programme Appraisal and Enhancement documents (PAE) or periodic review documents
4. DMU Library Resource List
5. Enhancing Learning through Technology checklist
6. Equality prompts document
7. Curriculum modification form (if applicable)

**Optional Appendices:**

1. Email of support from External Examiner
2. Market Insight Report
3. Focus Group report
4. Letter (sample) sent to students concerning re-validation