**Learning Resources at the partner institution**

To be completed by the partner for the partner institution, in preparation for a validation event. Below are areas for consideration by validation/review panels when looking at learning resources for collaborative provision.

|  |  |
| --- | --- |
| **Name of partner institution:** |  |
| **Budget**  The partner institution is responsible for providing core resources for the programme. Please comment on how the programme is resourced, including the total expenditure for library stock for the programme(s) | |
|  | |
| **Stock**  Students must have access to sufficient material to underpin their studies. Where possible, material which provides a breadth of reading should be accessible as well as material on reading lists.  Please comment on:   * How resources are selected and updated * Total stock numbers for the programme(s) * If applicable, how many current journals (either print or electronic) are subscribed to for the programme(s) * If applicable, what full-text and bibliographic academic databases are available for the programme(s) * Whether reading lists are made available to staff responsible for library access and resourcing * Any reciprocal borrowing schemes or Interlibrary loan services that are available to obtain stock not held at the partner institution | |
|  | |
| **Physical library and staffing**  Students benefit from access to a physical library and appropriate staffing.  Please comment on:   * Whether the partner institution has a dedicated library?   If yes:   * + How many staff are employed?   + What are the opening times of the library?   If no:   * + How are resources made available to students?   + Who manages the purchase of and access to resources? | |
|  | |
| **Liaison and communication**  Ongoing communication about library access and resourcing is important.  Please comment on:   * How staff with responsibility for library access and resourcing become aware of course developments and review, and the effectiveness of communication with teaching staff * Whether any contact has been made between library staff at De Montfort University and staff with responsibility for library access and resourcing at the partner institution. Are there any ways to improve communication or further develop links within the partnership? | |
|  | |
| **Evaluation and review of services**  Access to library resources should be reviewed in terms of student feedback.  Please comment on:   * How students’ feedback about library provision is recorded * How is this feedback responded to? * Whether library access and resourcing is evaluated and fed back into service improvements | |
|  | |