**Address to send form**

[m3c@dmu.ac.uk](mailto:m3c@dmu.ac.uk)

# Midlands3Cities Reference Form

You have been nominated as a referee in support of an application for doctoral study at **De Montfort University.** We would be grateful if you would provide us with information about the applicant's academic and general suitability to undertake the proposed project.

**Please note that this reference will also be used to assess the applicant’s suitability for AHRC and M3C funding, therefore please complete each section fully.**

How to submit a reference:

* On this form, by email (from a work based email address (e.g. .**ac.uk, .nhs.net** or **.gov.uk** etc.)

If you are supplying a **professional reference** rather than an academic reference, please only complete the relevant sections but do comment on how the applicant’s professional experience makes them suitable to undertake the proposed research project.

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| **Applicant’s name:** | **Course applied to:** | **Date:** |
|  |  |  |
| **Referee’s name:** | **Signature:**  *(Not required if sent from an official email address – see above)* | **Stamp/Seal** |
|  |  |  |
| **Company or Institution:** | | |
|  | | |
| **In what capacity do you know this applicant (Masters dissertation supervisor, personal tutor, course leader, line manager etc.)?** | | |
|  | | |
| **How long have you known the applicant?** | | |
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| Please tick here if you do not consent for us to disclose the information provided in this reference to the applicant. If requested by the individual to release this information, we will take your consent preference into account when considering all of the circumstances and deciding whether it is appropriate. |  |

**Academic Referees only**

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| Please indicate the ranking  of this student (where possible): | In top 1-5% of academic year |  |
| In top 10% of year |  |
| In top 25% of year |  |
| In top 50% of year |  |
| In bottom 50% of year |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Poor** | **Average** | **Good** | **Very good** |
| Level of motivation for research: |  |  |  |  |
| Intellectual ability: |  |  |  |  |
| Ability to communicate - written: |  |  |  |  |
| Ability to communicate – spoken: |  |  |  |  |

Would you recruit this applicant to your research group for doctoral study? Y / N / NA

|  |  |
| --- | --- |
| **Undergraduate study.** Please provide the result of any undergraduate-level degree this candidate is currently undertaking or has recently undertaken.  Is this an **actual** grade or a **predicted** grade? (Delete as appropriate). | Actual /  Predicted |
| **Postgraduate study.** Please provide the result of any Masters-level degree this candidate is currently undertaking or has recently undertaken.  Is this an **actual** grade or a **predicted** grade? (Delete as appropriate). | Actual /  Predicted |

**Your reference is really important. Please note that this reference will also be used to assess the applicant’s suitability for AHRC and M3C funding, therefore please complete each section fully. It will be read by the M3C Student Selection Panel.**

Professional and/or Academic reference section

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| 1. **Previous performance:** Please include a realistic assessment of the quality of the applicant’s academic work to date (providing evidence to support your comments). Please be as specific as possible. |
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| 1. **Preparedness for doctoral study:** Please assess the applicant’s preparedness to undertake this research project, including their capacity for original thought and their ability to reason analytically in the field of the proposed study. |
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| 1. **The applicant’s motivation and perseverance in achieving objectives.** Please comment on the applicant’s ability to complete a doctoral programme successfully and within 4 years. Please provide examples of work previously completed within a given timescale and to deadlines. |
|  |

**Any other comments**