



## MyDMU update

### A quick start guide to using your new tile

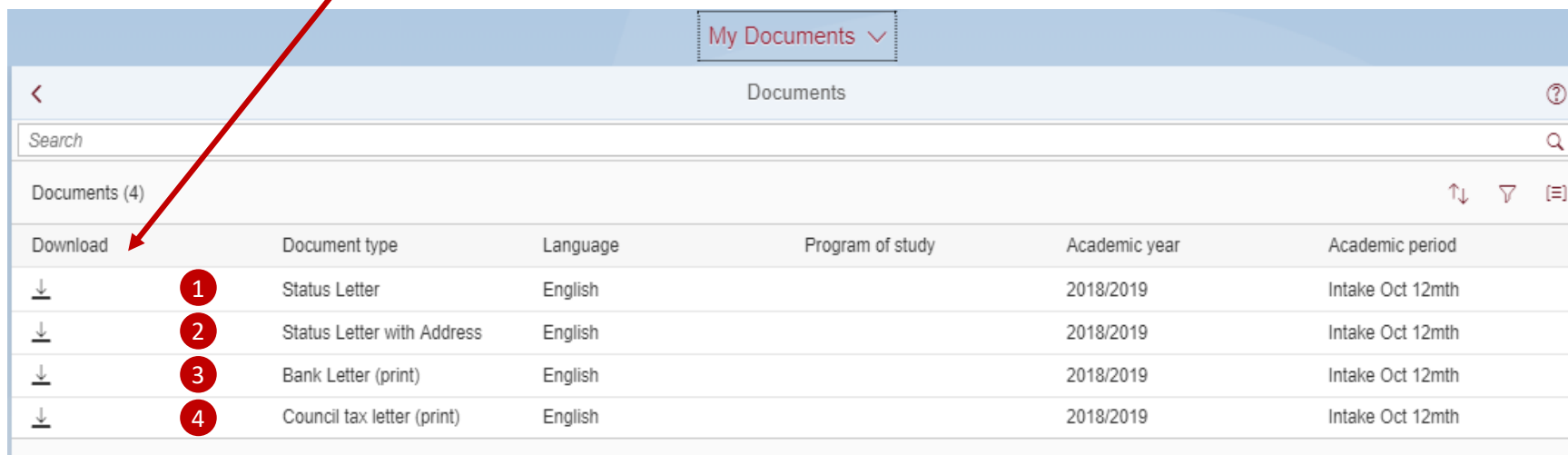
Do more. See more. Have more control.  
24/7 on any device

## My Documents

Use the My Documents tile to view, download and print your proof of student status documentation.

**You will be asked to sign in again as an additional security measure. Please remember to close the browser when you've finished and avoid sharing devices wherever possible.**

Simply click on the arrow to  
download a pdf version



My Documents ▾					
Documents					
Search					
Documents (4)					
Download	Document type	Language	Program of study	Academic year	Academic period
↓	Status Letter	English		2018/2019	Intake Oct 12mth
↓	Status Letter with Address	English		2018/2019	Intake Oct 12mth
↓	Bank Letter (print)	English		2018/2019	Intake Oct 12mth
↓	Council tax letter (print)	English		2018/2019	Intake Oct 12mth

- 1 Status Letter:** This letter can be used to prove your status as an active student at DMU.
- 2 Status Letter with address:** As above but also with your permanent and term time addresses.
- 3 Bank Proof of Registration Letter:** This can be used as evidence to a bank that you are studying here. They may ask for it if you open a student bank account.
- 4 This is your Council Tax Exemption Letter.** This confirms your status as a student to the council to enable you to apply for a reduction in council tax.

### Help and further info

If you have any problems using the tile please contact your faculty Student Advice Centre. For all technical issues please call the ITMS service desk on 0116 250 6050 or email [itmsservicedesk@dmu.ac.uk](mailto:itmsservicedesk@dmu.ac.uk)

Quick start guides, FAQs and further information can be found at [www.dmu.ac.uk/mydmuchanges](http://www.dmu.ac.uk/mydmuchanges)

You can also view  
this tile on your  
mobile or tablet

