



Graduate Diploma in Law

October 2016 – June 2018

Legal Practice Course

September 2016 – June 2018

- Study alongside full-time work
- Combine a qualification from a prestigious law school with expert distance learning course delivery
- Choose a course with an excellent track record for student satisfaction



Leicester Institute of Legal Practice
in association with CILEx Law School

Join Leicester Institute of Legal Practice

If you aspire to join the legal profession but are not in a position to study full-time, then the part-time courses offered by Leicester Institute of Legal Practice are for you. Leicester Institute of Legal Practice is part of the Faculty of Business and Law at De Montfort University.

We recognise that your needs as a part-time student differ from those of full-time students, and have brought in the distance learning expertise of CILEx Law School to ensure that the administration and management of these courses are optimised for the part-time learner.

Leicester Institute of Legal Practice and CILEx Law School have offered the Graduate Diploma in Law as a distance learning course since 1992 and the Legal Practice Course as an open learning course since 1994. We have more part-time students than full-time students, so you can be assured that our focus is on your needs.

Building your future

One of the most exciting projects ever undertaken at De Montfort University (DMU) was the creation of the new Faculty of Business and Law building, incorporating Leicester Institute of Legal Practice. This impressive new building has state-of-the-art facilities including a mock law court and integrated law library.

About the courses

Both the Graduate Diploma in Law (GDL) and the Legal Practice Course (LPC) have face-to-face study sessions held at Leicester Institute of Legal Practice. There are five weekend study sessions in Year One of the GDL and four in Year Two. The LPC requires more face-to-face contact due to the skills element of the syllabus. It commences with a five-day foundation course followed by nine weekend teaching sessions in both the first and second years.

Between teaching weekends you can tailor your study times to fit around your work and family commitments. There is a set timetable for submission of work and this provides a framework for your studies which ensures that you keep up the momentum required to achieve your goals.



“ ‘Difficult subjects were taught with energy and humour.’

We strive to give you a great deal of support throughout your course. Academic and administrative staff are contactable while you are studying from home to assist you with queries as they arise. During weekend study sessions student numbers in tutorials and lectures are carefully controlled to ensure that we can give you the time, care and attention that you need.

Teaching staff at the Leicester Institute of Legal Practice are experienced and dedicated.

Travel and accommodation

Leicester is ideally located in the centre of England and served by an excellent rail and motorway network. London is 75 minutes by train, and the M1 and M69

motorways are a 15 minute drive away. East Midlands airport is a taxi-ride from the city, and there is easy access by train from both Luton and Stansted airports.

The new Faculty building is located ten minutes' walk from Leicester train station. A list of recommended guesthouses and hotels is provided to assist you in booking your accommodation, where it is likely that you will meet up with fellow students.

Overseas students

You will need to have a valid right to be in the UK that is not dependent upon your studies. Your enrolment with Leicester Institute of Legal Practice will not entitle you to apply for a student visa due to the part-time nature of these courses.



Graduate Diploma in Law



"I had a great experience studying the GDL at Leicester Institute of Legal Practice.

I chose this course because I had completed the CILEx qualification by distance learning with CILEx Law School and therefore knew that the standard of the teaching and course materials would be very high. I was not disappointed. The course was administered and organised seamlessly by CILEx Law School.

The tutors at Leicester Institute of Legal Practice have all worked as solicitors in practice and are therefore able to offer practical advice, including helpful careers advice. The study weekends were invaluable: they were action packed and tiring, but it was really helpful to meet with fellow students who are in the same boat.

The course is demanding and time consuming but there is always someone available to help out – the tutors always responded to any queries quickly. I would thoroughly recommend this course to anybody considering studying the GDL."

Kate Jackson, GDL Graduate 2012

We look forward to welcoming you to the Graduate Diploma in Law course. Whether you are a new graduate or a mature career-changer we are confident that you will find that our course structure, course content and administrative arrangements provide an excellent framework for you to achieve your academic and career goals.

Course outline

The Graduate Diploma in Law (GDL) is an academic law course. It is also referred to as the Common Professional Examination (CPE), or the graduate conversion course. The purpose of the course is to bring students who have not taken a law degree up to the same standard as law graduates in certain key areas of law, so that they are eligible to move on to the vocational stage of training prescribed by the Solicitors Regulation Authority or the Bar Standards Board.

The GDL is designed for graduates with degrees in subjects other than law and for non-graduates who have other academic or professional qualifications, such as Graduate Members and Fellows of the Chartered Institute of Legal Executives. Mature students with relevant experience will also be considered.

Course structure

The GDL begins with an introductory course on the English Legal System and then covers the seven foundation subjects required by the Solicitors Regulation Authority and Bar Standards Board. Teaching sessions are held over five study weekends in Year One and four study weekends in Year Two.

“Access to cases is essential in order to fully understand points of law. I could not have survived without the online databases for research.”

The course is especially designed with the working professional in mind. The enrolment weekend in October runs over Friday, Saturday and Sunday, and the four subsequent weekends run from Saturday morning to Sunday afternoon. The study weekends for Year One are shown below. Dates for Year Two will be published in summer 2017. The study sessions are compulsory.

Study weekends Year One

28 – 30 October 2016
3 – 4 December 2016
28 – 29 January 2017
25 – 26 February 2017
29 – 30 April 2017

The timetable

The first study weekend focuses on the English Legal System and also introduces you to the four subjects that you will study during Year One – Criminal Law, Law of Tort, Law of Contract and Property Law. The subsequent study weekends all involve a half-day of teaching on each of these four subjects. The face-to-face tuition is complemented by the extensive online resources, which will help you to assimilate and build upon the weekend sessions.

In addition to attending the study weekends you will submit assignments, which you will prepare at home in your own time. Some count towards your final mark, others are designed to allow your tutors to give you detailed feedback about your progress. The table on the right shows the structure of each subject in respect of assignments and exams.

Towards the end of the year you will be given the opportunity to undertake a mock exam in each subject. The final study weekend in 2017 focuses on revision and preparation for the exams which are held at the University in May/June.

Year Two follows a similar pattern, where you will cover three main subjects plus the self-study project, over four study weekends.

Year One

English Legal System

One assessed assignment; no exam

Criminal Law, Law of Contract, Law of Tort, Property Law

Non-assessed study assignments and a mock exam in each subject; exam in each subject

Legal Research

One assessed assignment

Year Two

Equity and the Law of Trusts, European Union Law and Public Law

Non-assessed study assignments, a mock exam and an exam in each subject, plus one assessed assignment which draws on issues relating to one or more of these subjects

Self Study Project

A project on a subject of your choice, which will form part of the Year Two assessment.



“I am about to embark on my second year on the GDL and can only say good things about the course. The course does take self-discipline as it is distance learning but it has allowed me to work full time as a paralegal hand-in-hand with the course. The tutors and staff are approachable and understanding. The CILEx Law School staff are very responsive to emails and have been very helpful during my first year. The resources and study weekends at DMU are incredible and I highly recommend this course to any postgraduate with an interest in law.”

Sian Price GDL Student 2015

Graduate Diploma in Law



“Due to work commitments, I could only consider pursuing the GDL course part time. The course offered by Leicester Institute of Legal Practice and CILEx Law School suited my time constraints and budget perfectly.

Each subject was delivered by experienced and enthusiastic tutors in a manner that was easy to follow and comprehend. The supporting audio and course notes were excellent and allowed an understanding of each topic to be gained in bite-size chunks – essential when distance learning. Support, when requested, was readily available.

Many students have now become firm friends and it was an excellent decision to study with Leicester Institute of Legal Practice and CILEx Law School.

I would highly recommend the course.”

Richard Brooks, GDL Graduate



“The LPC course for distance learners has exceeded all my expectations. The course tutors present a content-rich course in a

professional yet friendly manner and are always available to help. The online course materials and lectures are a great way to learn and refresh one’s knowledge; as a busy lawyer (Chartered Legal Executive) and a mum, being able to access these materials online whilst on the go has been a life saver!”

Dawn Cole LPC Student 2015

Course materials and facilities

Extensive course materials include textbooks and a course manual in all the prescribed subjects. Detailed course timetables and subject handbooks set the topics and reading for each study weekend and each assignment.

The course website provides excellent online resources including lectures, a discussion board, course information, study materials and access to on-line databases including Westlaw and LexisLibrary. Individual subject tutors can be contacted via email.

When you are in Leicester you have access to the well-stocked Faculty law library, including the computer facilities. The course also includes individual careers advice and guidance, as well as scheduled careers events which take place throughout the year.

Entrance requirements and applications

The Solicitors Regulation Authority (SRA) and the Bar Standards Board (BSB) have together set eligibility criteria for the GDL. You should either hold an undergraduate degree from a UK or Republic of Ireland university. At Leicester Institute of Legal Practice we specify that your degree should be at least a 2.2 classification.

Alternatively, to be admitted onto the programme, you will either need a recognised honours degree in any subject from an overseas university, or you will have experience or qualifications which are recognised as being equivalent to a degree, for example Graduate Membership or Fellowship of the Chartered Institute of Legal Executives.

You need to prove to us before you start the GDL that you meet the SRA’s requirements for admission to the GDL, and for any exemptions that you may request from individual subjects, by providing any documentation requested by the university’s admissions team. A Certificate of Academic Standing is required from the Bar Standards Board if you are going to undertake the Bar Professional Training Course (BPTC) following the GDL. We recommend that you request this before embarking on the GDL.

Further guidance can be obtained from:

Solicitors Regulation Authority, The Cube, 199 Wharfedale Street, Birmingham, B1 1RN. Tel: 0370 606 2555

Bar Standards Board, 289-293 High Holborn, London WC1V 7HZ. Tel: 020 7611 1444 www.barstandardsboard.org.uk

It is possible to be awarded a partial exemption from the GDL if you have already passed exams at the requisite level.

“The lecturers are passionate about their particular subject areas and inspire enthusiasm in their students. All academic and administrative staff are extremely approachable and will do everything they can to help you with your studies.”

If you are a Graduate Member of CILEx you can study additional CILEx Level 6 subjects to be eligible for exemption. We recommend that you speak to Rosemary Verlander-Smith on 01234 844305 at the earliest possible opportunity (ideally before you finish your CILEx qualification) to obtain advice on subject selection.

Affordable course fees

The GDL at Leicester Institute of Legal Practice is competitively priced at a total of £6,850 for the two-year course. This includes textbooks worth around £300, and online subscriptions valued at £1,000s if purchased independently. These fees do not include accommodation and other living costs. Payment is spread over two years. A non-refundable deposit of £150 is payable when you accept an offer of a place on the GDL. The balance of £3,275 for Year One is payable two weeks before enrolment day in Year One. The Year Two fees of £3,425 are payable two weeks before enrolment day in Year Two. There is an additional postage fee of £150 per annum for students living overseas.

The fee for students eligible for exemptions comprises a course fee of £650 for each subject to be studied in place of the above fees plus a one-off administration fee. The administration fee is payable in respect of the number of subjects to be studied and the rate is £220 for one subject, £420 for two subjects or £620 for three subjects.

Pay by instalments

Alternatively you may opt to pay by instalments, see below. These payments are in addition to the non-refundable deposit payable on acceptance of a place on the course. There is a £50 administration fee for the instalment option in each year (already included in these figures). Overseas students should add the £150 postage fee on to the first instalment in each year. There is no instalment option for students holding exemptions.

By 14 October 2016 (two weeks before enrolment) – £1,600

By 2 February 2017 – £862.50

By 3 April 2017 – £862.50

By 21 July 2017 – £1,000

By 24 November 2017 – £1,000

By 2 February 2018 – £1,475

Study the LPC to achieve a Graduate LLB

If you successfully complete the GDL with Leicester Institute of Legal Practice you will be guaranteed a place on our LPC. This guarantee is available if you commence the LPC straight after completing the GDL, and if you pass all GDL subjects at the first attempt. You will need to submit your application by 30 June in Year Two of your GDL.

Students who complete both the GDL and the LPC at Leicester Institute of Legal Practice can choose to be awarded the Graduate LLB in lieu of a Postgraduate Diploma in Legal Practice.

How to apply

For further information on all courses and an application form, please contact:

Rosemary Verlander-Smith,
CILEx Law School, College House,
Manor Drive, Kempston, Bedford MK42 7AB
Tel: 01234 844305 Fax: 01234 841373
E-mail: r.verlandersmith@cilexlawschool.ac.uk

Applications can also be made online at

www.cilexlawschool.ac.uk



“The tutors provided online audio lectures and lots of materials for each topic, which was brilliant and allowed me to prepare for each study weekend in advance. The face-to-face sessions were fantastic. All the tutors were experienced lawyers so they knew the topics inside out and encouraged an interactive approach rather than just lecturing. We dealt with sample questions from the start, which was invaluable preparation for the examinations.

The team at CILEx Law School were also brilliant, always on hand to deal with any queries regarding the administrative side of things. This was especially important in the run-up to the exams, and they helped make it as stress-free as possible!

I would strongly recommend this course to anyone considering the GDL.”

James Sherwin, GDL Graduate 2013

Legal Practice Course

We look forward to welcoming you to the Legal Practice Course at Leicester Institute of Legal Practice. We are confident that this course offers you the ideal framework upon which to achieve academic success while maintaining your other commitments.



"I chose to complete the GDL and LPC at DMU because of its strong links with CILEx Law School. Having studied with CILEx Law School previously

I know that they are experts in distance learning and pitch their courses perfectly for busy people who want to study law. That was really important to me being in full time work and with a young family.

My time with DMU has been challenging but really rewarding. The facilities are fantastic, the staff are welcoming and they make even the driest topic fun and easy to understand. Alongside the brilliant face-to-face teaching the online resources are second to none. Being able to dip in and out of the audio lectures at your leisure on Blackboard is perfect for distance learning students.

Completing the LPC at DMU after GDL was a no brainer, I knew from the outset that I would be well looked after and the quality of the teaching would be excellent. It is a fast paced and demanding course but CILEx Law School and Leicester Institute of Legal Practice give you all the tools you need to succeed and develop your skills and confidence along the way. The only thing I regret is not having done it sooner!"

Joseph Kearton, GDL Graduate 2015 now studying the LPC

Course outline

The Legal Practice Course (LPC) is a course of vocational and skills training for those who wish to become solicitors. Upon successful completion of the course you will receive a Postgraduate Diploma in Legal Practice from De Montfort University, and you will be entitled to start a training contract and to enrol on the Professional Skills Course.

As our students enter a diverse spectrum of legal practice, our LPC is broad-based, giving equal weighting to each of the Core Practice Areas. In Stage Two we offer a choice of eight wide-ranging electives from very different areas of legal practice, so that you can tailor the course to suit your aspirations.

The course includes the following elements:

Stage One

Core Practice Areas – Business Law and Practice; Litigation (Civil and Criminal); Property Law and Practice

Skills – Advocacy; Drafting; Interviewing and Advising; Practical Legal Research; Writing;

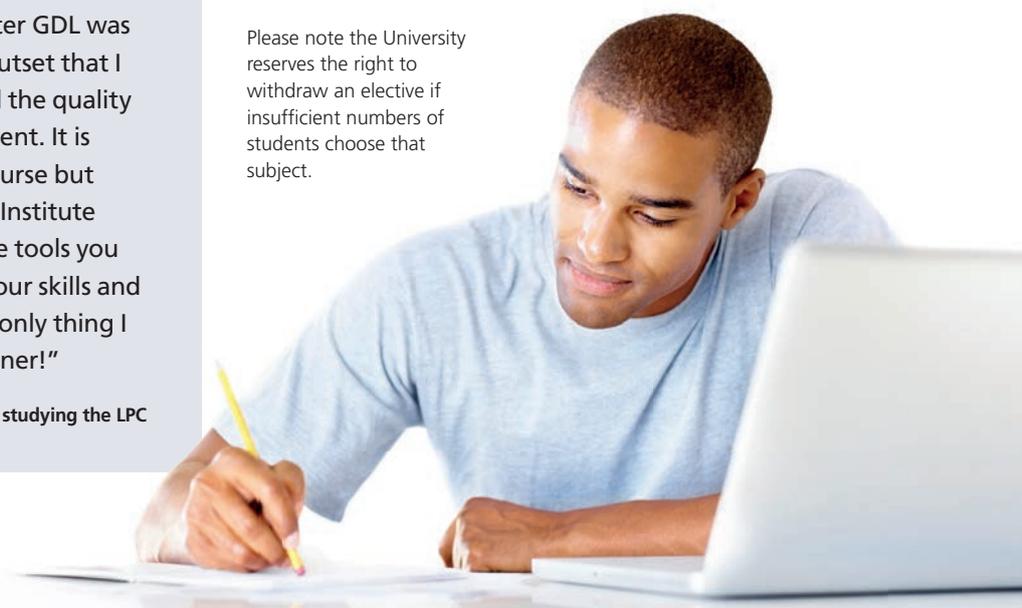
Additional Areas – Professional Conduct and Regulation; Solicitors Accounts; Taxation; Wills and Administration of Estates

Stage Two

Vocational Electives – Students select three elective subjects from the following list:

Child Law, Commercial Law and Practice, Commercial Litigation, Commercial Property, Employment Law, Family Law and Practice, Personal Injury and Clinical Negligence, Private Client.

Please note the University reserves the right to withdraw an elective if insufficient numbers of students choose that subject.



“All the lecturers make a point of being available by phone and e-mail to answer queries. This access to the lecturers, in addition to the study weekends, provides me with as much support as I would receive on a full-time course.”

Course structure

The course starts with a five-day foundation course in September, running from Wednesday to Sunday, after which there are nine weekend teaching sessions (Saturday and Sunday) during the first academic year, running monthly during term time. The face-to-face sessions in the second year are also held over nine study weekends. The programme is especially designed to enable you to carry on full-time work and other commitments while working through your LPC.

The dates for the study weekends in 2016 – 2017 are shown below. These sessions are compulsory.

You will be provided with reading materials and preparatory work for you to undertake in advance of the study weekends. Lectures will be available to listen to on-line. A plan for each subject will be provided as part of your course materials, showing the pre-reading and preparation required for each session, so that you can get the most value from the time spent in Leicester.

The face-to-face teaching is conducted in small group sessions, usually of 16 – 18 students. You will work on realistic practical exercises, some of which you will have prepared beforehand; others will be given out during the session for you to work on in groups. Practice of skills is integrated into these sessions. The small group format of these teaching sessions allows for plenty of personalised feedback on your work from tutors. These sessions are all designed to help you to apply your knowledge and to propose legally accurate, practical client advice.

Study weekends

2016

14 – 18 September 2016

8 – 9 October 2016

12 – 13 November 2016

10 – 11 December 2016

2017

14 – 15 January 2017

11 – 12 February 2017

11 – 12 March 2017

8 – 9 April 2017

13 – 14 May 2017

10 – 11 June 2017



“I chose the LPC at Leicester Institute of Legal Practice because of the flexible course structure, and this suited me very well.”

The course work is available on-line via De Montfort University's Blackboard facility offering Powerpoint lectures with course tutors talking through the slides. The study weekends are compulsory, and I really benefited from working in the small group sessions getting to know my fellow students.

Whilst the volume of course work is pretty daunting, the topics are interesting and a useful background to working in the legal profession.

Tutors and staff at Leicester Institute of Legal Practice and CILEx Law School have been accessible and quick to respond to my enquiries. There is a good rapport between students and tutors. I've made it successfully through the course and would recommend it to those looking for a cost effective and 'out of hours' route to completion.”

Melanie Cairns, LPC Graduate 2013



Legal Practice Course



“The DMU lecturers clearly know their subject, and inject a dynamism into their teaching that makes understanding the

topics a whole lot easier. The fact that they are qualified solicitors helps hugely.

Behind the scenes is CILEx Law School who streamline the administration of the course. I always found their staff very helpful. They processed the many pages of assignments and tasks that I sent in and swiftly dealt with any query that I had. I could always rely on them to get back to me or answer any question I had.

I have forged friendships with fellow students from all around the UK and further afield, which I hope may prove to be lifelong in their endurance.

As I was a Fellow of CILEx before starting the course I was able to qualify as a solicitor almost immediately and am now a partner in my firm.

Thank you!”

**Simon Cross, LPC Graduate,
Partner, Humphries Kirk**

Course materials and facilities

All the course materials are covered by the course fee. You will receive a set of printed materials for each subject including a subject textbook and teaching materials.

There is a dedicated password-protected course website giving access to law lectures, timetable information and pre-session exercises, so that you can gain access to these from any location, as well as additional practice exercises and online services including Westlaw and LexisLibrary. You will also have your own university email account to receive ongoing communication throughout the course and to enable you to contact tutors when you need help.

The facilities in the new Faculty of Business and Law building include a well-stocked law library, a specialist LPC library with computer facilities, a mock court room and postgraduate common room.

The timetable

During the foundation course you will be introduced to the Skills and the Additional Areas as detailed on page six. Information technology training is also provided to enable you to get the most out of the course features.

Two of the Additional Areas – Solicitors Accounts and Wills and Administration of Estates – will be examined during the first academic year of the course. You will continue to study the Core Areas, Skills and remaining Additional Areas until these are examined, which (save for Professional Conduct and Regulation) will be in November/December 2017. You will begin the study of Stage Two – your elective subjects – in January 2018 and these will be examined (along with Professional Conduct and Regulation) in May/June 2018. You need to attend the University to sit your exams, and this attendance requirement is in addition to the face-to-face teaching dates provided earlier.

“The way the course is structured with teaching running over weekends makes it accessible even if, like me, you live at some distance from Leicester.”

Assessment

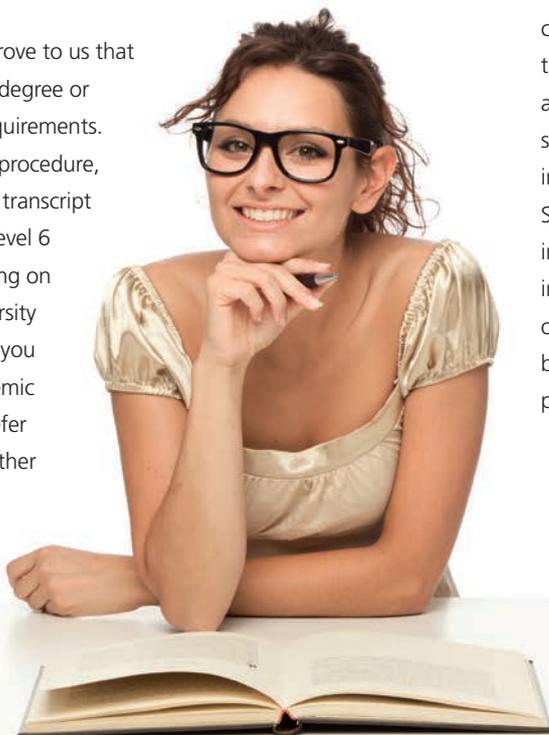
The Core Practice Areas, Vocational Electives, Solicitors Accounts, Wills and Administration of Estates, and Professional Conduct and Regulation are assessed by examination only. All are open book examinations save for Solicitors Accounts. You will also be assessed once in each of the Skills.

In order to prepare you for the examinations, you will take mock examinations which will be marked and on which you will receive detailed feedback. Similarly you will have the opportunity to complete individual practice assessments in the skills of advocacy and interviewing and timed written practice assessments in the skills of writing, drafting and practical legal research. These all provide opportunities for tutors to comment on your work and to provide feedback which will assist you in your revision and preparation for the actual assessments.

Entrance requirements and applications

You are eligible to apply to join the LPC if you have satisfied the Solicitors Regulation Authority's (SRA's) academic stage of training, either through completing a qualifying law degree or Graduate Diploma in Law (GDL). If you are relying on a qualifying law degree generally you will need to have attained at least a 2:2 classification to join our LPC. Additionally you can satisfy the requirements if you are a Graduate Member or Fellow of the Chartered Institute of Legal Executives (CILEx) and have passed the CILEx Level 6 exams in the subjects required by the SRA.

The SRA requires you to prove to us that you have a qualifying law degree or have met the CPE/GDL requirements. As part of the application procedure, you will need to provide a transcript of your degree (or CILEx Level 6 Certificates if you are relying on those) to enable the university admissions team to check you have completed the academic stage of training. Please refer to the SRA website for further information:
www.sra.org.uk



“The quality of teaching on the part-time LPC was exceptional, and the course was outstandingly delivered with superb materials. The staff had so much enthusiasm and were always prepared to assist the student further with any difficulties experienced. I would thoroughly recommend the course to others.”

Jude Thomas-James, LPC Graduate

A typical study weekend during Stage One

Business Law and Practice

1 x 2½ hours small group session

Litigation (Civil and Criminal)

1 x 2½ hours small group session

Property Law and Practice

1 x 2½ hours small group session

Solicitors' Development

1 x 2½ hours small group session covering practical legal skills such as time recording, time management and billing as well as the traditional skills of writing, drafting, advocacy, interviewing and research. Some Solicitors Accounts teaching is also included under this heading. The inclusion of these sessions illustrates our commitment to give you the best preparation to enter the legal profession.

Legal Practice Course



"I studied the GDL at De Montfort and was then offered a place on the LPC.

Since the law faculty moved to the new

building the facilities that are now available to students are impeccable.

I have been really inspired by the way the teachers approach their subjects and show their passion and commitment to their students. They are committed and dedicated to their students passing the course, and give the time and additional support when needed.

I have become a lot more confident as an individual and have learnt so many skills that will help me progress with my career. The tutors push you to your maximum capacity to get the best out of you and the way in which the course is designed and taught achieves that.

Undertaking the LPC at the Leicester Institute of Legal Practice was the best choice I ever made."

Nirmala Devi, LPC Graduate

"I would wholeheartedly recommend the distance learning route and, whilst it is without a doubt a challenge, I feel it gives a much more practical approach, allowing you to work alongside study, and to gain valuable experience while learning."

Undertaking the LPC at the Leicester Institute of Legal Practice was the best choice I ever made."

Natalie Beckham LPC Graduate 2014

Character and suitability

You will only be eligible to be admitted as a solicitor if you meet the SRA's requirements relating to character and suitability. If you are worried that a matter may prevent you from qualifying as a solicitor, we strongly recommend that you ask them to assess any character and suitability issue before you start the LPC. If you have any concerns about character and suitability please refer to the SRA website.

Exemptions for Fellows of CILEx

Fellows of CILEx may be exempt from elements of the LPC and the Solicitors Regulation Authority's training contract. Please contact CILEx Law School for more details.

Affordable course fees

The LPC is very competitively priced at £9,400. This fee does not include the Solicitors Regulation Authority registration fee of £15. The fee includes all the course materials and access to all facilities described opposite, but does not include accommodation or other living costs. There is an additional postage fee of £150 per annum for overseas students.

Payment is spread over two years. A non-refundable deposit of £200 is payable when you accept an offer of a place on the LPC. The balance of £4,515 for the first year, including the Solicitors Regulation Authority registration fee of £15 in the first year which we remit to the Solicitors Regulation Authority on your behalf, is payable two weeks before enrolment day in the first year. The second year payment of £4,700 is due two weeks before enrolment day in the second year.

Pay by instalments

Alternatively you may opt to pay by instalments. These payments are in addition to the non-refundable deposit payable on acceptance of the course. There is a £50 administration fee for the instalment option in each year (already included in these figures). Overseas students should add the £150 postage fee on to the first instalment in each year.

By 31 August 2016 (two weeks before enrolment) – £2,200

By 9 December 2016 – £1,182.50

By 13 February 2017 – £1,182.50

By 16 June 2017 – £1,500

By 11 September 2017 – £1,500

By 2 February 2018 – £1,750

“Course materials are excellent and provide everything needed to complete assignments.”

Upgrade your LPC to an LLM

In order to be awarded the LLM after passing the LPC, you will need to successfully complete a Research Methods assessment, a dissertation proposal and a 15,000 word dissertation. The course takes the form of guided self-study with comprehensive online materials. Guidance comes through interaction with staff via face-to-face, telephone and email communication.

You will also be allocated a supervisor who will provide you with academic support whilst you study. If you wish to, you can start preparatory work towards the Masters element while studying Stage Two of the LPC. A separate fee is payable for the Masters element of the course.

How to apply

For further information on all courses and an application form, please contact:

Rosemary Verlander-Smith,
CILEx Law School, College House, Manor Drive,
Kempston, Bedford MK42 7AB.
Tel: 01234 844305 Fax: 01234 841373
E-mail: r.verlandersmith@cilexlawschool.ac.uk

Applications can also be made online at
www.cilexlawschool.ac.uk



“Having successfully completed my GDL at DMU, and being pleased with the teaching, quality of materials and

accessibility of tutors, as well as access to the brand new legal practice building at Hugh Aston, I had no hesitation in enrolling on the LPC at DMU. And I travelled from Devon to attend!

The online lectures were excellent and helped me right up until exam day. The other materials were first rate and the regular small teaching group sessions consolidated my learning in each of the modules. Outside of the study weekends, the tutors were always on hand when I needed them and couldn't have done more to help me. CILEx Law School's administration was very good and the staff very friendly. The good luck card before each exam was a lovely touch!

I thoroughly enjoyed my time at DMU and being awarded the graduate law degree for completing both the GDL and the LPC was a happy end to my time in Leicester. I qualify as a solicitor in September and owe much to the staff at CILEx Law School and DMU.”

Martin Laver, Tozers LLP



Entering the legal profession

We know that securing a training contract is a key goal for LPC students. Our careers service will support and guide you in your search, to maximise your chances of success. We also offer pro bono opportunities so that you can gain experience of 'real life' cases to enhance your applications.

"The tutors on the LPC were knowledgeable, approachable and experienced in their individual fields obtained from reputable local law firms. Having completed the first year of a commercial training contract I am delighted at how well prepared I was following my LPC at DMU. When I started training I was confident and ready for the legal environment and the diverse range of work I was expected to undertake."

Mitchell Evans, LPC Graduate, Woodfines LLP

Careers advice

Our careers service combines a structured schedule of events with one-to-one support and advice throughout your period of study. The staff seek to ensure that you receive all the support you need in your search for employment in the legal profession.

The timetable begins with a careers presentation during your foundation week where you can meet the careers team and find out about the support that is available. This is followed by a programme of weekday careers events throughout the year, which includes informal 'Meet the Practitioner' events. Individual support includes one-to-one sessions to give initial advice, to assist with completing job applications, to review progress or to conduct a practice interview.

Vacancies are posted on the University's virtual learning environment. The careers tutor or your personal tutor can give advice on how to write a good CV, covering letter or application form, and how to prepare for an interview. A copy of the Training Contract and Pupillage Handbook and Chambers Guide to the Legal Profession is made available to all LPC students. LPC students will be invited to join the Mentoring Scheme which seeks to allocate all interested students to a Mentor from their chosen practice area.



“ ‘Studying with De Montfort has been an extremely rewarding, if at times a challenging experience.’

Pro bono opportunities

Another key way in which you can develop your knowledge of practice and prepare for a career in law, is through taking part in our pro bono programme. By getting involved you will:

- Learn the core legal and interpersonal skills more effectively
- Build on the legal practice knowledge gained in the teaching sessions
- Have the opportunity to work independently and demonstrate initiative
- Increase your awareness of key professional, ethical and business issues
- Be exposed to real legal problems which promotes an awareness of case management and a client centred focus
- Contribute to the wider community
- Establish links with the profession and other business groups which have included the not for profit sector
- Engage in peer reflection and critical analysis

During the foundation course our pro bono coordinator will introduce you to the opportunities available, after which you are able to arrange one-to-one sessions throughout the year to discuss your interests. We aim to provide every student who expresses an interest in pro bono work with the opportunity to engage in activities in their chosen area.

Pro bono initiatives include:

- An in-house law clinic providing free legal advice and assistance to staff and students of De Montfort University. It is run by LPC students under the supervision of academic staff together with direct and indirect supervision from members of the local profession. Students work in small teams and are given the opportunity to reflect upon their clinic experience with their supervisor. The clinic has the benefit of a dedicated interview suite within the Business and Law Faculty building providing professional and comfortable surroundings for the clinic teams and their clients.
- A community-based Street Law scheme which involves a small student team preparing and presenting an informal seminar to a target audience on a specific topic. Past projects have included presentations to Women's Aid, Refugee Projects, a Leicester homeless charity and to small businesses in Leicester.
- Placements for individual students in community projects which have included Shelter, Reunite and Community Law Advice Service Leicester.
- Volunteering opportunities through De Montfort University's links with the local community and not for profit sector which have included Citizens Advice, Leicestershire County Council and the Youth Offending Team.

An ethical course provider

De Montfort University and CILEX Law School are committed to delivering an excellent service and treating students fairly. Our terms and conditions, in the event that you might have to terminate or defer your studies are written with this in mind. CILEX Law School is a not-for-profit organisation wholly owned by the Chartered Institute of Legal Executives.





A prestigious law school with a personal touch

For further information on all courses and an application form, please contact:

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Applications can also be made online www.cilexlawschool.ac.uk