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| --- | --- |
|  | Staff DMU Disabled PermitCar Parking Application Form |

Members of staff who wish to apply to park at De Montfort University, but who do not have access to the car parking tile on the DMU Hub, should complete and return this form to the Estates Services Building Reception, or via email to: [estateshelpdesk@dmu.ac.uk](mailto:estateshelpdesk@dmu.ac.uk). **Please do not use this form as an alternative to applying via the DMU Hub**; members of staff found to be doing this will have their form returned.

# Section 1. Applicant Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Title |  | | | | |
| Forename |  | | | | |
| Surname |  | | | | |
| Faculty / Directorate |  | | | | |
| Payroll number |  | | | | |
| Job title |  | | | | |
| Contract type | Permanent |  | Fixed date |  | If fixed, end date: |
| Email address |  | | | | |
| Home address |  | | | | |
| Postcode |  | | | | |
| Work telephone number |  | | | | |
| Mobile number |  | | | | |

# Section 2. Vehicle Details

Please provide details of the vehicles you wish to register to display this permit. A maximum of four vehicles can be applied for.

|  |  |  |
| --- | --- | --- |
| **Vehicle 1** | Registration |  |
|  | Make & Model |  |
| **Vehicle 2** | Registration |  |
|  | Make & Model |  |
| **Vehicle 3** | Registration |  |
|  | Make & Model |  |
| **Vehicle 4** | Registration |  |
|  | Make & Model |  |

# Section 3. Declaration

By applying for a car park permit you confirm acceptance to comply with the Vehicle Parking and Cycling Policy and declare that the information provided in this application is true and accurate.

|  |  |  |  |
| --- | --- | --- | --- |
|  | I understand that a parking space is not guaranteed. | | |
|  | I agree to clearly display the car parking permit whilst on campus. | | |
|  | I have read and agree to comply with the 'DMU Vehicle Parking and Cycle Policy'. | | |
|  | I confirm that I will surrender my permit if I no longer require it. | | |
| **Date** |  | **Signed** |  |

# Next Steps

1. Please take this completed form to the Estates Services Building Reception.
2. You **must provide your valid your Local Authority Blue Badge for verification**.